

Transition Working Group

Post Collection Decision-Trees, Decision-Tree Guidance & Asset Valuation Tools RFP

Questions & Answers

Posted: Tuesday, May 25, 2021

Questions and answers have been edited for clarity.

Q1: I cannot find the submission document?

A: It is on the <https://cif.ca> website in the About Us section on the page for Bids, RFPs & Service & Career Opportunities. It is under the *Post Collection Decision-Trees, Decision-Tree Guidance & Asset Valuation Tools* and is labelled [Submission Requirements](#).

Q2: Is there an estimated budget?

A: We do not have a set budget. This project has a quick turnaround time which constrains both the depth and breadth of the deliverables. The bid should, therefore, reflect the level of effort.

For additional information see the response to Q4 below.

Q3: For the submission requirement of three examples of past experience projects, should they be outside of CIF or can CIF project work be included?

A: Yes, past projects with CIF can be included. The relevance of past projects is what is most important.

Q4: What is the reasoning behind the tight timelines seeing as the Regulation is not out?

A: Municipalities/FN groups can move ahead and use this decision tree to bring critical details forward to their councils in advance of the final Regulation. This will help acquaint councils with the anticipated key decisions that lie ahead and the implications of various options.

This work was actioned in response to Municipal/FN groups who raised it as a priority. The goal is to begin to map out and understand the work involved with either remaining on as a service provider within the Individual Producer Responsibility framework or divesting from the system entirely.

Municipalities/FN groups have agreed to work collaboratively so they may learn from each other throughout the process.

Q5: We need to figure out what each Municipality/FN group is doing first as this work may change depending on the Regulation; it could be a bit tricky to discern prior to regulatory decisions.

A: Decision trees should:

Transition Working Group

Post Collection Decision-Trees, Decision-Tree Guidance & Asset Valuation Tools RFP

Questions & Answers

- Be high level, exploring the both paths of remaining on as a service provider and divesting from the blue box system.
 - Walk Municipalities/FN through a series of questions/considerations/factors to help them build out recommendations for their council. The decision trees and decision tree guidance should detail the data requirements to develop well-reasoned rationales for recommendations. It will help them to anticipate options and implications as well as build out preliminary strategies that can be adjusted once the final Regulation is announced.
 - The process for many Municipalities/FNs groups is expected to be iterative. They may look at the decision path and implications for both options before making their final determination on which path to move forward on (i.e., irrespective of what other Municipality/FN groups are doing).
-

Q6: Following the bidders call last week we would like to request a submission date on Monday at midday.

A: For the reasons noted in previous questions, we will not be extending the submission date of Friday May 28.

Q7: Would you consider a review of the delivery timescales such that the successful team has at least 10 weeks to deliver?

A: For the reasons noted in previous questions we will not be extending the projects timeline proposed in the RFP.

Q8: Please provide details of any other studies that CIF has carried out or the working groups have completed that could be useful for this study.

A: Should relevant reports be available, they will be shared out on a case-by-case basis, as identified.

Q9: Please confirm if the successful consultant will be required to liaise with municipalities for this work.

A: The successful proponent will be expected to determine their information requirements and set their work plan accordingly. At a minimum, as per Section 3 of the RFP, it is expected the successful proponent will meet with the Post Collections subcommittee, which is made up of municipal representatives, on the dates listed.