

CIF Project # 500 – 2020 Procurement & Contract Management Support Services

Background

In accordance with the 2020 CIF Operations Plan, CIF Project 500 was opened to provide contract management and procurement support to municipalities on an ‘as needed’ basis.

Summary of Results

Under this project, EXP Services was contracted to work with the combined Towns of Arnprior & Renfrew and Township of McNab/Braeside (and interested neighbours) to undertake development of a Request for Qualifications for Blue Box processing services. Similarly, the Emerald Group was contracted to provide transitional support to the Township of North Grenville for their upcoming collections and processing RFP. As an outcome of the project, a blog was developed by CIF staff and the Emerald Group which provided further guidance to municipalities on when and how to apply revenue sharing clauses in processing and collection contracts.

Financials

A total of \$5,518.64 was expended on this valuable work, excluding CIF staff time.

Learnings

Municipalities continue to benefit from shared learnings in other communities as they prepare for transition of the Blue Box program and, in the interim, deal with contracting services in the midst of the current pandemic and market instability. Learnings from these projects were used to inform procurement exercises in Quinte, Drummond/North Elmsley, Cornwall and other locations across Ontario.