

Transition Planning and CIF Wind Up Recommendations



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CIF & Blue Box Program Plan Wind Up

- CIF established under S6.6 of the BBPP
- As programs transition, the BBPP no longer applies
 - What role do we want for CIF during and, after transition?
- Prior to transition announcement, CIF undertook extensive consultation to develop its 3-Yr Strategic Plan (2019-2021)
- Consultation yielded municipal priorities:
 - Transitional support until municipalities transition;
 - Collective program support; and
 - Indicated a desire to revisit priorities if transition proceeded

CIF and BBPP Wind Up (con't)

- Transition is happening
- CIF has been asked to provide recommendations by year end
- Seeking your input:
 - Are the priorities still valid?
 - Should we continue operations until the beginning of transition?
- Anticipate discussions with key municipal organizations
- Please share your thoughts

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Transition Planning

“Part 2”



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Spring Consultation Recap

- Basic 'Exit Plan' summarizes options for closing out a business
- Deals with both financial and non-financial considerations
- Many of you will need to present council with a Transition Plan to:
 - Address risks
 - Solidify planning
 - Allow Council to endorse a path forward
- Transition Plan won't (and shouldn't) deal with everything

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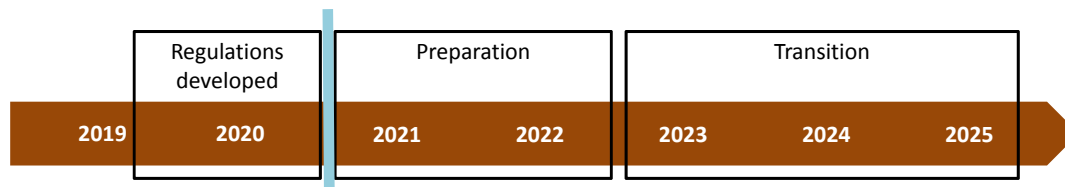
Transition Plan: Suggested Outline

1. Introduction
2. Current operations
3. Transition options
4. Preferred transition plan (& impact of alternatives)
5. Anticipated post-transition operations
6. Key Action Points and Triggers

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It's Time to Start Your Transition Plan

- We now know more about how/when things are going to transition
- Don't need to know everything to start planning and communicating to council
- By end of Q1 2020, you should have provided Council with information to decide on:
 - Preferred transition date
 - Whether your municipality wants to provide Blue Box services to producers



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Transition Plan Considerations

- Contracts
 - End dates, terms and conditions
- Capital Assets
 - Can they be repurposed?
- Staff
 - Potential need to re-train and re-allocate to other roles
- Post transition activities
 - e.g., enforcement or supplemental services

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Should I Stay or Should I Go?

Remain in Service Provision

- Know your transition costs (including admin & overhead)
- Know your preferred transition date
 - Know your transition pressure points
 - May need to change your transition date
- Get Council buy-in on your negotiating strategy

Exit Blue Box Service Provision

- How will other waste services integrate with producer BB system
- By-laws to ensure BB system runs appropriately in your community
- Will require close cooperation with producers to ensure a successful transition

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The Assignment

- Break out into assigned groups
- Each group has a scenario involving a municipality considering transition
- Discuss a potential transition plan for your assigned scenario
 - What are the key contracts, capital assets or staff (or other program operations) that will be affected?
 - What are the options for each? What factors should be considered?
 - What is the preferred transition date?
 - How difficult will it be for the municipality to exit or remain as a service provider? Why would you choose this option?
- Let's check in after 20 minutes, then we'll debrief each scenario
- Select a scribe and presenter for your team

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Scenario 1

Rural municipality

- Two full service depots
 - One located at municipal landfill
 - Other at stand alone municipally owned property
 - Both sites run by municipal staff
- Transfer & processing of material is under a month-to-month agreement
 - Bins are owned by the hauler
- No curbside collection



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Scenario 2

Rural municipality

- Weekly curbside collection of garbage and blue box
 - Separate trucks under a contract that ends December 31, 2025
 - Processing of materials is through a private MRF with a contract that expires June 1, 2024



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Scenario 3

Urban municipality

- 2 stream weekly curbside collection with garbage using municipally owned trucks and staff
- Processing at private MRF under a contract that expires August 30, 2021



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Scenario 4

Urban municipality

- Curbside collection contract expires June 1, 2023
- Organics and single stream recycling co-collected weekly on a split loader
- Garbage collected bi-weekly on a separate truck
- Processing at municipally-owned MRF with contracted labour under contract until Feb 2022



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Actions that your peers are taking

- Establishing baseline waste composition from audits
- Negotiating strategic partnerships
- Amending contract language
- Aligning new contracts with the transition window
- Reviewing current operations and assigning costs in anticipation of negotiations

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Questions?

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