

### **CIF Project #418 – Contract Database Migration and Redesign**

#### **Background**

In 2011, the CIF retained the services of MacMillan Marketing Group to revamp the CIF Contract Database. The work included relocating the database to a new server and redesigning the appearance. The revamp allowed the CIF to update the database easily and quickly and brought the hosting of the database in line with similar products, such as the CIF's P&E Shop which was already created and hosted by MacMillan.

#### **Summary of Results**

The contract database was redeveloped, including integration of a new design, creation of CMS platform, identification of issues in search drop downs and IP changes to post it live. The consultant also trained CIF staff to use the new system.

#### **Financials**

The final cost of the project was \$4,727.

#### **Learnings**

This early attempt to develop user friendly products that could aid municipalities and other stakeholders in developing their contracts, highlighted the importance and challenges with transferring the CIF's internal knowledge into a more easily accessed format. The project ultimately led to the development of the CIF's Centre of Excellence web site which receives over 35,000 visits per year.