

### **CIF Project #375 – CIF Application Support: York Region**

#### **Background**

In 2011, the CIF hired HDR Inc. to assist the Regional Municipality of York (York) with completing funding applications for two projects, including expansion of the Garfield Wright MRF tip floor and upgrades to the Georgina Transfer Station. The role of the consultant included:

- Reviewing proposed projects with York Staff;
- Providing guidance and assistance to build business case justification for the funding requests;
- Assisting with documentation of the business case information in the applications;
- Reviewing proposed applications within the framework of CIF's evaluation system; and,
- Providing a brief write up of HDR's evaluation review for the CIF.

#### **Summary of Results**

The work was successfully completed and aided the parties in determining the cost and benefit to York and in establishing the business case for CIF funding.

#### **Financials**

The CIF approved funding of \$10,000 plus tax for this project. The final cost was \$6,258.

#### **Learnings**

This project highlighted the importance of the role of the CIF in ensuring projects initiated by municipalities are undertaken with adequate rigor. The work demonstrated that the projects would have good benefit to York but did not necessarily meet the funding requirements of the CIF at the time. Most of the benefit of the proposed modifications to the Georgina transfer station would have, for instance, improved non-Blue Box related services at the site; a worthwhile goal from York's perspective but, unfortunately, outside of the scope of the CIF.