

### **CIF Project #335 – General Project Support**

#### **Background**

Similar to Project #188 in 2010, the CIF hired The Emerald Group under this PO in 2011 to provide general support on CIF projects.

#### **Summary of Results**

The Emerald Group assisted in drafting final reports for four CIF projects (#187, #194, #302, #522.11). They also drafted several other documents for four CIF projects (#120, #160, #187, #302).

#### **Financials**

The CIF approved funding of \$5,000 plus tax for this project and the final cost was \$5,666.

#### **Learnings**

This work highlighted the fact that many municipalities were willing to make changes to their programs but lacked the internal resources to undertake the calibre of work the CIF sought to fund. However, with a small amount of assistance, significant progress could be made.