



## **REQUEST FOR PROPOSAL**

### **Multi-Municipal Recycling Request for Proposal**

**Township of Madawaska Valley**

**Township of Killaloe, Hagarty and Richards**

**Township of Brudenell, Lyndoch and Raglan**

**Township of Bonnechere Valley**

**Township of South Algonquin**

**Township of Greater Madawaska**

**October 7, 2011**

*Prepared with assistance from*

**Continuous Improvement Fund and Waste Diversion Ontario**



**REQUEST FOR PROPOSAL CLOSING DATE**

**OCTOBER 31, 2011; 2:00 PM LOCAL TIME**

@

**THE CORPORATION OF THE TOWNSHIP OF MADAWASKA VALLEY**

**Municipal Office  
85 Bay Street  
Barry's Bay, ON  
K0J 1B0**

**Tel: (613) 756 – 2747  
Fax: (613) 756 – 0553**

## **ACKNOWLEDGEMENT**

The Township of Madawaska Valley, Township of Killaloe, Hagarty and Richards, Township of Brudenell, Lyndoch and Raglan, Township of Bonnechere Valley, Township of South Algonquin, and Township of Greater Madawaska acknowledge the support of Waste Diversion Ontario's Continuous Improvement Fund for their technical and financial assistance in the development of this Multi-Municipal Recycling Request for Proposal.

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- Appendix F: Statement of Ability and Experience of the Contractor
- Appendix G: List of Sub-Contractors
- Appendix H: Residual Percentage (%) and Contaminated Loads

## 1.0 PROPOSAL CHECKLIST

Before submitting your Proposal, check the following points:

- Has your Proposal been signed, sealed and witnessed, as specified in Section 3.0 Form of Proposal?
- Have you enclosed the appropriate insurance documentation as specified in Sub-Section 2.18, 4.13, and 4.14?
- Have you reviewed Appendix A – Summary of Current Municipal Services?
- Have you completed all Proposal Bid Forms in Appendix B, Appendix C, and Appendix D?
- Have you reviewed Appendix E – Depot Blue Box and Source Separated Organics (SSO) Collection Methodologies?
- Have you completed Appendix F – Statement of Ability and Experience of the Contractor?
- Have you completed Appendix G – List of Sub-Contractors?
- Have you completed Appendix H - Residual Percentage and Contaminated Loads?
- Have you submitted with this Proposal a valid Certificate of Approval (CofA) as per Sub-Section 4.44?
- Have you included a Workplace Safety and Insurance Board (WSIB) of Ontario Clearance Certificate as specified in Section 2.19?
- Are all documents complete?

The lowest or any Proposal will not necessarily be accepted.

If any documents are missing from the submitted Proposal, the Proposal may be deemed incomplete and consequently may be disqualified.



## **2.0 INFORMATION FOR CONTRACTORS**

### **2.1 SCOPE OF WORK**

Each municipality of the Municipal Group (Group), as identified in Appendix A, will review each completed Proposal Bid Form of Appendix B and Appendix C. Each municipality will decide on the level of service required for Blue Box recyclable and/or SSO material from the Contractor (as applicable), based on the costs indicated in the Proposal Bid Forms of Appendix B and Appendix C, relative to:

- Curbside Collection, Depot Collection, and Processing (as applicable).
- Depot Collection and Processing.
- Processing.

Each municipality will review the benefits of involvement in the Group, based on a comparison of costs relative to Proposal Bid Forms in Appendix B and Appendix C.

Municipalities interested in potential services not currently offered by the municipality, as indicated in the Proposal Bid Forms of Appendix D, will review the costs and determine their interest in the Contractor performing the services described in the Proposal Bid Forms of Appendix D. The Proposal Bid Forms in Appendix D, and all quantities indicated therein, are considered as estimations and should be considered separate and supplementary to the focus of this Request for Proposal (RFP).

As part of the RFP review process, the Group, and each individual Municipality of the Group, will review the submitted proposals and determine their individual interest and desired level of service.

While it is the Group's understanding that the scope of work detailed in this RFP represents maximum levels of service requested by the Group and/or each individual Municipality of the Group, it is understood by the Group that Proposals submitted for this RFP may propose varying levels of service.

The Contractor will perform the work described in this Proposal, as agreed to by each Municipality of the Group, and will furnish all materials, personnel and equipment required in the Section 4.0 Conditions, Section 5.0 Curbside Collection Specifications, Section 6.0 Depot Collection Specifications, Section 7.0 Processing Specifications, and Section 8.0 Reporting. The Contractor shall not be entitled to receive any remuneration from each individual Municipality other than that provided for in the respective Proposal Bid Forms of Appendix B and/or Appendix D (if applicable), adjusted in accordance with Sub-Section 4.23 Payment and Sub-Section 4.30 Performance Review, and payment of the Proposal prices shall be full and final compensation for the work.

### **2.2 CONTRACT TITLE**

Multi-Municipal Recycling Request for Proposal.

### **2.3 CONTRACT PARTICIPANTS**

#### **2.3.1 MUNICIPAL GROUP**

The Group consists of the following Municipalities:

1. Township of Madawaska Valley (TMV).
2. Township of Killaloe, Hagarty and Richards (TKHR).
3. Township of Brudenell, Lyndoch and Raglan (TBLR).
4. Township of Bonnechere Valley (TBV).
5. Township of South Algonquin (TSA).
6. Township of Greater Madawaska (TGM).

## 2.4 CONTRACT TERM

The Contract Term will begin on *February 1, 2012* and will terminate on *January 31, 2016*. The Contract may be renewed for up to two (2) additional one (1) - year period(s) at the Group's sole option and at the prices in the Proposal Bid Forms of Appendix B and/or Appendix D (as applicable), subject to cost of living escalation provisions specified in Sub-Section 4.28 Escalation.

## 2.5 REQUEST FOR PROPOSAL DOCUMENTS

Request for Proposal document packages may be obtained from:

Greenview Environmental Management Limited (Greenview)  
69 Cleak Avenue  
Bancroft, Ontario  
K0L 1C0  
Tel: (613) – 332 – 0057  
Fax: (613) – 332 – 1767

For a fee of fifty (\$50.00) dollars, non-refundable, payable to Greenview Environmental Management Limited.

## 2.6 CONTRACTORS' MEETING

A mandatory Contractor's meeting will be held at the Killaloe Municipal Office, 1 John Street, Killaloe, Ontario, on Monday, October 17, 2011 at 9:00 am.

Contractors' must have received and reviewed the Proposal prior to the meeting.

## 2.7 PROPOSAL COMMENTS AND QUESTIONS

All comments and/or questions must be in written format. The cut-off date for any written comments and/or questions from the Contractor to the Group is Friday October 21, 2011 at 2:00 pm.

## 2.8 RESPONSES TO PROPOSAL COMMENTS AND QUESTIONS

All responses to comments and/or questions regarding the RFP will be supplied to all Contractors in the form of an Addendum to the RFP by Tuesday October 25, 2011 at 2:00 pm.

## 2.9 PROPOSAL SUBMISSIONS

Proposals sealed and clearly marked will be received at the address indicated below until *Monday October 31, 2011 at 2:00 pm*. Proposals must be submitted as one (1) hardcopy and in electronic format on one (1) compact disc, in a sealed envelope.

TOWNSHIP OF MADAWASKA VALLEY  
85 Bay Street  
PO Box 1000  
Barry's Bay, ON  
K0J 1B0  
613-756-2747

The submitted Proposals will be opened at 2:00 pm on October 31, 2011.

### LATE SUBMISSIONS WILL NOT BE ACCEPTED

Proposals must be submitted on and in accordance with all documentation supplied by the Group. Proposals submitted must be complete and include all appropriate statements and other information as indicated in Section 1.0 Contractor's Checklist and all Appendices. Submissions in any other form will not be accepted (e.g. telephone, email, or facsimile). Proposals must be sealed in an envelope which must clearly indicate the name and address of the Contractor.

The Group reserves the right to accept, deal with, clarify or allow amendments to any incomplete bids, informal bids or bids containing errors. The Group also reserves the right to allow extensions of time as may be deemed necessary, by the Designated Official.

## 2.10 DESIGNATED OFFICIAL

For the purpose of this Proposal, Pat Pilgrim, CMO, CAO/Clerk, Township of Madawaska Valley is the "Designated Official" and shall perform the following functions:

- releasing, recording and receiving Proposals;
- opening, recording and checking of Proposals;
- directing queries and/or questions to the Technical Contact;
- considering extensions of time;
- reviewing Proposals received;
- ruling on the acceptance of those bids not completely meeting the Proposal requirements;
- preparing a report and recommendations to the Group.

Any technical questions related to the RFP should be directed to the Technical Contact (Greenview) in written format:

Dan Hagan  
Greenview Environmental Management Limited  
Bancroft, Ontario  
K0L 1C0  
Fax: (613) 332 - 1767  
[dan.hagan@greenview-environmental.ca](mailto:dan.hagan@greenview-environmental.ca)

## **2.11 PROPOSAL SURETY**

### **2.11.1 HOLDBACK**

The performance security for the Contract will be a hold back equal to one (1) month of service. The performance security will be accumulated during the first six (6) months by holding back 16.67% of the monthly service price.

The Performance Security will guarantee the faithful performance of the Contract and in default thereof, will protect the Municipality against any loss or damage arising from the failure of the successful Contractor to faithfully perform the said Contract.

The Performance Security will remain in force up to and including the last day of the Contract. The Performance Security will be paid out within thirty (30) days of the successful completion of the Contract.

## **2.12 REJECTION OF PROPOSALS**

The Proposal must be legible in ink or typewritten. Proposals that are incomplete, obscure, or which contain erasures or alterations not properly initialed, or irregularities of any kind may be rejected. Proposals that contain prices which appear to be so unbalanced as likely to affect adversely the interest of the Group may be rejected.

The Group reserves the right to reject any and all Proposals, at the Group's discretion.

## **2.13 EXECUTION OF THE CONTRACT**

This Proposal is irrevocable and open to acceptance up to and including, but not after, January 31, 2012.

## **2.14 DISCREPANCIES**

If a Contractor finds discrepancies in or omissions from the contract documents, or is in doubt as to their meaning, the Contractor will notify the Designated Official in writing, who may issue a written addendum. Addenda issued during the Proposal period will be allowed for by the Contractor in submitting the Proposal.

## **2.15 AGREEMENT**

The Contractor agrees that, if requested to do so by the Group within thirty (30) days after the date of opening of the Proposal, the Contractor will execute in triplicate and return to the Group the Agreement in the form found herein within seven days after being so requested. If the Contractor has not been so requested within the said thirty (30) days or if the Group's written order to commence work has not been mailed or delivered to the Contractor within the said thirty (30) days, the Contractor may, unless the Contractor has otherwise agreed or offered, withdraw the Proposal.

## **2.16 CONFLICTS OF INTEREST**

As a member municipality of the Group, the Township of Bonnechere Valley (TBV) has a contractual obligation with respect to Ottawa Valley Waste Recovery Centre (OVWRC) for their Lake Clear Depot site (not included in this RFP). As a member of the Board of Directors of OVWRC, TBV has declared a conflict of interest with respect to this RFP and will not

participate in the review of any Proposal prepared by OVWRC and the review of any Proposal from OVWRC in response to this RFP.

The Contractor declares that no person, firm or corporation other than the Contractor has any interest in this Proposal or in the Contract for which the Proposal is made. The Contractor further declares that this Proposal is made without any connection, comparison of figures, or arrangements with, or knowledge of, any other corporation, firm or persons making a Proposal for the same work and is in all respects fair and without collusion or fraud. The Contractor further declares that no officer or employee of the Group is or will become interested directly or indirectly in the contract for which this Proposal is made.

## **2.17 APPROVAL**

The award of this contract is subject to the approval of the respective Municipal Councils that comprise the Group.

## **2.18 INSURANCE**

Insurance requirements shall be in accordance with the insurance provisions specified in Sub-Sections 4.13 and 4.14.

## **2.19 WORKPLACE SAFETY AND INSURANCE BOARD**

Prior to the execution of the Contract and on an annual basis (based on the start date of this Contract) and/or upon request of the Group at any time, the Contractor is required to submit a Certificate of Clearance from WSIB stating that the Contractor has paid all assessments or compensations payable and has otherwise complied with all the requirements of the WSIB.

## **2.20 REQUIREMENTS AT TIME OF EXECUTION**

Subject to an award of the Proposal by the Group, the Contractor is required to submit the following documentation in a form satisfactory to the Group for execution within seven (7) days after being notified in writing to do so by the Group:

- Executed Agreement.
- Surety documents in compliance with the Proposal Documents.
- Insurance documents in compliance with the Proposal Documents.
- Certificate of Clearance from the Workplace Safety and Insurance Board.

If the Contractor for any reason defaults or fails in any of the above requirements, the Group will be at liberty to retain the services of others to complete the work, without penalty, financial or otherwise, to the originally awarded Contractor.

## **2.21 ABILITY AND EXPERIENCE OF CONTRACTOR**

Contractors may not be considered unless known to be skilled and regularly engaged in work of a character similar to that covered by this document. In order to aid the Group in determining the qualifications of any Contractor, the Contractor shall submit with the Proposal a Statement of Ability and Experience of the Contractor (Appendix F), which includes:

- The Contractor's performance record with a listing of work of a similar character to which the Contractor has contributed giving the name of the client, address, telephone number of a named contact person, date served and Contract cost.

- A tabulation of other work now under Contract to the Contractor giving the location, type, size and length of Contract for each job.

Should additional information be required, the Contractor will, within 48 hours after being requested in writing by the Group, furnish evidence satisfactory to the Group of the Contractor's experience and familiarity with work of the character specified and the Contractor's financial ability to carry out the Contract properly within the specified time.

## **2.22 CLAIMS**

No Proposal shall be accepted from any person or corporation who, or which, has a claim or instituted a legal proceeding against the Group, any of the individual municipalities that are included in the Group, or against whom the Group or individual municipalities in the Group, has a claim or instituted a legal proceeding with respect to any previous Contract, without prior approval by the Group.

**3.0 FORM OF PROPOSAL**

**3.1 PROPOSAL INFORMATION**

Full Name of Firm Proposing: \_\_\_\_\_

Full Business Mailing Address of Firm: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Contact Information: \_\_\_\_\_  
(business) \_\_\_\_\_  
(cellular) \_\_\_\_\_  
(fax) \_\_\_\_\_  
(email) \_\_\_\_\_

**TO:**

**Multi-Municipal Group  
c/o Pat Pilgrim, CMO, CAO/Clerk  
Township of Madawaska Valley  
85 Bay Street  
Barry's Bay, Ontario  
K0J 1B0  
Tel: 613-756-2747**

I (We)

of the firm of: \_\_\_\_\_

having carefully examined the localities and sites of the proposed works, and all documents relating to this RFP, and offer in accordance herewith to enter into a Contract within the prescribed time to perform the work of collection and/or processing of Blue Box recyclables and/or SSO in strict accordance with all the Contract Documents and such further detail as may be supplied from time to time and furnish all equipment, materials, labour, tools, plant matters and things necessary therefore complete and ready for the Unit Prices listed in the Proposal Bid Forms of Appendix B, Appendix C, and Appendix D (or such other sum as may be ascertained in accordance with the Contract.)

## **3.2 PROPOSAL BID FORMS**

Proposal Bid Forms are included in Appendix B, Appendix C, and Appendix D. All Proposal Bid Forms must be completed by the Contractor. The Proposal Bid Forms are structured such that:

### **3.2.1 FOR MUNICIPALITIES OPERATING AS A GROUP (APPENDIX B)**

All Proposal Bid Forms in Appendix B – For Municipalities Operating as a Group must be completed by Contractor. It is understood and expected that costs indicated by Contractor on Proposal Bid Forms in Appendix B – For Municipalities Operating as a Group will be less per unit than Proposal Bid Forms in Appendix C – For Municipalities Operating Individually.

### **3.2.2 FOR MUNICIPALITIES OPERATING INDIVIDUALLY (APPENDIX C)**

All Proposal Bid Forms in Appendix C – For Municipalities Operating Individually must be completed by Contractor. It is understood and expected that costs indicated by Contractor on Proposal Bid Forms in Appendix C – For Municipalities Operating Individually will be more per unit than Proposal Bid Forms in Appendix B – For Municipalities Operating as a Group.

### **3.2.3 FOR MUNICIPALITIES INTERESTED IN POTENTIAL SERVICES (APPENDIX D)**

All Proposal Bid Forms in Appendix D – For Municipalities Interested in Potential Services must be completed by Contractor. The listed services of Appendix D represent services not yet available in the respective municipalities, but are of interest to each municipality going forward. The Proposal Bid Forms in Appendix D should be considered separate and supplementary to the focus of this RFP.

The prices submitted on the Proposal Bid Forms do not include HST.



**3.3 WITNESS OUR HANDS AND SEALS**

NAME OF COMPANY:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF AUTHORIZED  
SIGNING OFFICER:

\_\_\_\_\_

PRINT NAME:

"I have authority to bind the Corporation"

\_\_\_\_\_

WITNESS:

\_\_\_\_\_

DATE:

\_\_\_\_\_

## 4.0 CONDITIONS

The following sub-sections detail the specific conditions of the RFP.

### 4.1 DEFINITIONS

The following definitions, as defined in Table 1 (below), detail specific definitions related to this RFP.

**Table 1: Definitions**

Term	Explanation
Alternating Weekly Collection	Collection of the Recyclable Containers one week and Recyclable Fibres and OCC the following week.
Aluminum	Includes aluminum beverage cans, plates, tart containers, TV dinner trays, roasters, and household aluminum foil.
Aseptic Containers	Any multi-layered beverage box container
Bi-Weekly Collection	The collection of recyclable material (mixed containers, fibres, and OCC) one day every two weeks.
Blue Box (see also "Fibre Box" and "Container Box")	The Blue Box receptacle for the purpose of storing and setting out Recyclable Material.
Books	Includes all soft and hard covered books.
Collection Route	The work performed by one collection vehicle during a Regular Collection Day.
Container Box (see also "Blue Box")	The receptacle for the purpose of storing and collecting Recyclable containers and includes those associated bundles of materials that are put out for collection.
Contamination	The presence of any item or material collected with Recyclable Material not accepted at End Markets as per their specifications.
Contract	The agreement covering the performance of the work, including the supply of any and all work, labour, implements and materials that could reasonably be required to properly and satisfactorily complete the work to be performed and also includes all contract documents, plans, specifications, contract bond and any written supplementary agreements that may be required in order to ensure the completion of the work in an acceptable manner.
Contract Prices	The unit prices set out in the Bid Sheet for which the Contractor will perform the work and which form the basis of payment.
Contractor	The person, partnership or corporation undertaking the execution of the work under the terms of the Contract.
Depot	A recycling service that enables the institutions and residents of the Municipalities to drop off recyclables as set out in the

	Contract.
End Market Specifications	The specifications for marketing Recyclable Materials as designated by the purchaser of the Recyclable Materials.
Equipment	All vehicles, machinery and equipment used for preparing and executing the work.
Ferrous Metal	All steel food and beverage cans, paint cans and aerosol cans.
Fibre Box (See also "Blue Box")	The receptacle for the purpose of storing and collecting Recyclable Fibres and includes those associated bundles of materials that are put out for collection.
Film Plastic	Grocery bags, milk bags and other retail bags sometimes marked with SPI codes #2 or #4..
Gable Top Cartons	Includes any folding top, paper beverage or food container with a polyethylene exterior (also called polycoat)
Glass Bottles and Jars	Includes all glass food and beverage bottles and jars.
HDPE	High Density Polyethylene plastic with SPI code 2.
Household Unit	A single, self-contained dwelling unit and/or building.
IC&I	Industrial, Commercial and Institutional.
LDPE	Low Density Polyethylene plastic with SPI code 4.
Magazines/Catalogues	All magazines and catalogues bound with glue or stapled along the spine.
Markets	Persons, corporations, organizations or partnerships willing to purchase or accept, in exchange for a fee, Recyclable Material processed through or at the facility but does not include a landfill, transfer station or any other disposal facility.
Marketing	Locating the optimum markets, arranging for transportation and sale of materials, and providing accounts receivable function.
Materials Recovery Facility	A building which is equipped and operated for the acceptance, sorting, packaging and marketing of Recyclable Materials and is under contract to the Corporation and/or a transfer facility which receives and transports Recyclable Material to either a MRF or directly to an end market.
Mixed Residential Paper	Computer paper, all white and coloured ledger paper, which includes writing pad paper, letterhead, reports, business forms, copy paper and scratch pads, flyers, envelopes, advertising mail, fibre egg cartons, paper cores, books, kraft paper and other clean paper packaging.
Mixed Plastic	P.E.T.E., H.D.P.E., P.V.C., L.D.P.E. (rigid and film), P.P., P.S., and Other.
MRF	Material Recycling Facility.
Multi Residential Units	Buildings containing multiple self-contained dwelling units.

Municipalities	All participating municipalities in the “Multi-Municipal Recycling RFP”, as identified in Section 2.17.
Net Revenue	Revenue minus freight, duty and brokerage fees.
Newspapers (ONP)	All newspapers including the inserts that are delivered therein.
Old Boxboard (OBB)	Single layer paperboard packaging such as cereal and shoe boxes.
Old Corrugated Cardboard (OCC)	Any paper board product which consists of a rippled paper insert with paper liners bonded to the outside of the product.
Other Plastic	Any layered plastic food or beverage container with SPI code 7.
Paint Cans	Any empty paint can with or without dried residue, and falls within the meaning of the definition “empty container” in the regulations made under the <u>Environmental Protection Act Ontario</u> .
P.E.T.E.	Polyethylene Terephthalate plastic with SPI code 1.
Plastic Film Bags	Low density polyethylene (LDPE – code 4) and/or high density polyethylene (HDPE – code 2) film bags.
Polypropylene (PP)	Clean polypropylene food and beverage containers with SPI code 5.
Polystyrene (PS)	Clean polystyrene plastic or foam materials such as those used for cups, plates, food trays, and packaging with SPI code 6.
Contractor	Person, partnership or corporation submitting a Proposal.
P.V.C.	Clean Polyvinyl chloride food and beverage containers with SPI code 3.
Recyclable Containers	Glass Bottles and Jars, Ferrous Metal, Aluminum, Mixed Plastic, Gable Top Containers and Aseptic Packaging.
Recyclable Fibre	Newspaper, OBB, Magazines and Catalogues, Telephone Books, Books and Mixed Residential Papers (does not include Old Corrugated Cardboard [OCC])
Recyclable Material(s)	Includes all Recyclable Containers, Fibres, and OCC.
Recycling Processing	The receiving, sorting, baling and storing of all recyclable materials delivered to the MRF including the loading of material for transport to market.
Recycling Program	The program authorized by the Municipality and/or Municipalities that governs the collection of recyclable materials within the Municipality and/or Municipalities.
Residential Household	Any Residential Property receiving curbside Recyclable Material collections.
Residue	Waste generated from the processing operation or any other non-hazardous solid material that is not processed or is not disposed of as Recycled Materials and/or does not meet the criteria of an

	End Market Specification.
Revenue	Gross proceeds resulting from the sale of recyclable materials.
Small Commercial Establishment (See IC&I)	Any place other than a Residential Property and includes retail outlets, schools, daycares, churches, restaurants and other places of business that put out Recyclable Material for curbside collection.
Specifications	All written material or printed descriptions or instructions pertaining to the method and manner of performing the work, or to the quantities and qualities of the works to be carried out under the Contract.
SPI Code	The Society of the Plastics Industry voluntary coding system for plastic that identifies bottles and other containers, packaging and products by material type to assist in the sorting of plastic by resin composition.
Subcontractor	A person, partnership or corporation undertaking the execution of part of the work by virtue of an agreement with the Contractor.
Supervisor	The Contractor's authorized representative in charge of the work.
Telephone Books	Telephone directories.
Weekly Collection	Collection of Recyclable Containers, Recyclable Fibres and OCC one day every week.
Work	The total operations and related services required by the Contract Documents.

#### 4.2 CONTRACTOR'S OBLIGATION TO EXAMINE

It is understood and agreed that the Contractor has, by careful examination, satisfied himself/herself as to the nature of the work, the character, quality and quantity of the task including tonnages and number of households, the general and local conditions, and all other matters which can in any way affect the work under the Contract.

The Contractor is directed to carefully examine the scope of work and to make special inquiry of any details the Contractor is uncertain of and to make further personal inspection and investigation as the Contractor may deem proper to determine the correctness of the information so obtained. The Group does not ensure the accuracy of such information and the Contractor will not make any claim against the Group for damages or extra work caused or occasioned by the Contractor's relying upon such records, report or information, either as whole or in part, furnished by the Group.

#### 4.3 EQUIPMENT

The Contractor will provide all necessary vehicles and miscellaneous equipment and furnish all necessary skilled and unskilled labour, materials, fuel, tools and all other incidentals so that the Contract and all work required to be done under it, can and will be carried on in a workmanlike manner continuously and expeditiously to completion, in all respects to the satisfaction of the Group.

The Contractor is obliged to maintain the equipment in good order and in first class condition. Where, in the opinion of the Group, conditions are not suitable or safe for the use of certain equipment or vehicles, the Contractor will, upon the written order of the Group, carry out the work without the use of such equipment, and no allowance will be made to the Contractor as a result of such restriction.

#### **4.4 MATERIALS**

All recyclable materials set out for collection become the property of the Group, who will have exclusive rights to the recyclable materials collected. Neither the Contractor, nor the Contractor's workforce, will be permitted or entitled to salvage, claim or possess any recyclable materials collected unless authorized to do so by the Group.

#### **4.5 ERRORS BY CONTRACTOR**

Changes, errors and mistakes made by the Contractor or the Contractor's agents, workers or employees, either through carelessness or otherwise, will be rectified immediately by the Contractor, at the Contractor's expense.

#### **4.6 VERBAL ARRANGEMENTS**

In all cases of misunderstandings and disputes, verbal arrangements will not be considered. The Contractor must produce written authority in support of the Contractor's contentions, and will advance no claim in the absence of such written authority, or use, or attempt to use, any conversation with any parties against the Group.

#### **4.7 DECISIONS BY THE MUNICIPAL GROUP**

The Group will decide on questions arising under the Contract Documents and interpret the requirements therein. Such decisions will be given in writing. The Contractor will notify the Group in writing immediately should the Contractor hold a decision by the Group in error and/or at variance with the Contract Documents. If the question or error and/or variance is not resolved immediately, and the Group decides that the disputed item will remain, the Contractor will act according to the Group's written decision.

#### **4.8 POWERS OF THE MUNICIPALITY**

The Group's designated representative, Pat Pilgrim, CMO, CAO/Clerk for the Township of Madawaska Valley, or appointed designate, will monitor the performance of the Contractor to ensure the provisions of the Contract are being faithfully adhered to, especially with regard to the quality of the workmanship and equipment, and will have the power to require the Contractor to discipline any workers for incompetence, intoxication, negligence or disregarding orders. Defective or improper work must, in every case, be corrected whenever discovered at any stage of the work. Orders given by the Group relating to the quality of workmanship must be obeyed at once by the Contractor.

#### **4.9 CONTRACT SUPERVISION BY THE CONTRACTOR**

The Group will be provided with the address and telephone numbers of the Contractor's representatives who may be contacted and available twenty-four (24) hours per day, seven (7)

days per week, on matters relating to this Contract and who shall have overall responsibility for the Contract.

The Contractor shall have on duty on all Collection Days, sufficient and qualified Supervisors to properly direct the work, each having a telephone and two-way radio-equipped vehicle so as to ensure a courteous, prompt and efficient service for handling complaints. These vehicles will be equipped to pick up missed Blue Box recyclable and/or SSO materials.

#### **4.10 INDEMNIFICATION**

The Contractor shall indemnify and save harmless the Group, its officers and agents from and against any and all claims, all costs and expenses, including legal fees, arising in any way out of the performance of the work. Without limiting the generality of the foregoing, such claims include:

- All claims for personal injury or death.
- All claims in respect of damage to real or personal property, whether public or private, including but not limited to lands, buildings, structures, utilities, cleaning due to mechanical failure, fences, trees, shrubs, sod, roads, ditches, drains, litter containers, waste containers, casters and/or container repairs.
- All claims relating to infringement of any right or privilege.
- Any claim or charge at law or in equity.

#### **4.11 FIRE LOSS OR DAMAGE**

The Group will not in any manner be responsible for any loss or damage by fire or otherwise that will or may happen to any equipment or buildings or any parts thereof respectively, or for any of the materials or other things used and employed in conducting the work, or for any injury to any person or persons, including workers and the general public, or for any damage of whatsoever nature or origin which may arise out of, or be occasioned by any cause connected with the Contract, or the work done by the Contractor; and the Contractor will indemnify, and hold harmless, the Group against same.

#### **4.12 CONTRACTOR'S LIABILITY**

In carrying out the work from its inception, and until the completion of the work, the Contractor must cause as little injury or damage as possible to any adjacent property, public or private, or anything in the vicinity of the work or elsewhere, and if injury or damage is done, the Contractor must make good the same, at his own expense, in the manner directed by, and to the satisfaction of the Group.

Without limiting the generality of the foregoing, the Contractor will be responsible to conduct thorough and proper investigation of all Third Party Claims, regardless of their severity, and to provide a prompt, courteous and informative response to any and all claimants and will in any event, act in such manner as to avoid adverse publicity and lawsuits to the extent reasonably possible. Any breach of this requirement will be notified to the Group in writing, and in the event the Contractor fails to rectify the breach to the satisfaction of the Group within thirty (30) days, the Group may take such action as may reasonably be required, and any and all expenses incurred may be deducted or collected by the Group.

## **4.13 INSURANCE**

The Contractor will forward to the Group, with the executed Contract Documents, a completed Certificate of Insurance. This Certificate of Insurance will evidence that the following applicable insurance is in force and show the Group, and each individual municipality of the Group, as additional names insured. In addition, the Certificate of Insurance will contain a clause that the insurers will not cancel or materially change coverage as would affect this agreement without providing the Group at least thirty (30) days prior written notice. The cost of such insurance will be the responsibility of the Contractor.

The Contractor will provide, maintain and pay for:

### **4.13.1 COMPREHENSIVE GENERAL LIABILITY INSURANCE**

Comprehensive General Liability Insurance in the joint names of the Contractor, the Group, and each individual municipality of the Group, which will include premises and operations liability, products liability, contractor's contingency liability with respect to the operations of sub-contractors, completed operations liability, and contractual liability, all in accordance with the requirements set out herein. The insurance coverage will be subject to limits of not less than Five Million Dollars (\$5,000,000.00) inclusive per occurrence for bodily injury, death and damage to property, including loss of use thereof.

### **4.13.2 STANDARD AND NON-OWNED AUTOMOBILE LIABILITY INSURANCE**

The Contractor will also carry Standard Automobile and Non-owned automobile liability insurance and will protect themselves against all liability arising out of the use of owned or leased vehicles, used by the Contractor, it's employees or agents. The limits of the coverage for both owned and non-owned vehicles will be not less than Five Million Dollars (\$5,000,000.00) inclusive per occurrence.

### **4.13.3 ENVIRONMENTAL LIABILITY INSURANCE**

The Contractor will effect at its own expense (including the cost of deductibles), and maintain and keep in force during the term of this agreement, insurance coverage naming the Group, and each individual municipality of the Group, as an insured, including contractual liability, against claims arising from an environmental spill or discharge or other breach of any environmental rules, laws, regulations or orders, in an amount of not less than Five Million Dollars (\$5,000,000.00) in respect of each claim or occurrence.

### **4.13.4 CONTRACTOR'S EQUIPMENT INSURANCE**

The Contractor will insure all machinery and equipment used for the performance of the work. Such insurance will be in the form acceptable to the Group and will name the Group, and each individual municipality of the Group, as additional named insured and will not allow subrogation claims by the Insurer against the Group, or of each individual municipality of the Group.



#### **4.14 WORKPLACE SAFETY AND INSURANCE**

The Contractor will, at all times, pay any assessment or compensation required to be paid pursuant to the Workplace Safety and Insurance Act 1997.

#### **4.15 GUARANTEE OF PERFORMANCE**

The Contractor guarantees that all work will be carried out as specified in the Contract and will meet with the approval of the Group; and that the Contractor will, at the Contractor's own cost, upon being required by the Group, make good in a manner satisfactory to the Group, any imperfections therein for which the Contractor is held responsible by the Group, and the decision of the Group in all such matters is to be final. Should the Contractor fail to comply with the directions of the Group, the latter may, after giving the Contractor twenty-four (24) hours written notice, perform the necessary work, and the whole costs, charges and expenses so incurred may be deducted or collected by the Group, as provided in Section 4.25 Monies Due Municipal Group.

#### **4.16 COMMENCEMENT AND COMPLETION**

The work will not be commenced, nor will any material be procured, until the Contractor has signed the Contract, and obtained or received a written order, or orders, to commence the same, signed by the Group, and the Contract will thereupon be commenced on the date directed in the Group's Order to Commence Work and continuously carry on to completion.

The Group has the right to delay commencement up to a period of sixty (60) days if the Group is not ready to commence the Contract. Otherwise this Contract will commence on February 1, 2012, and continue to be in force thereafter for the period approved by the Group.

At the sole discretion of the Group, the Group reserves the right to re-issue this work prior to February 1, 2012. The Group is responsible to provide written notice to any accepted Contractors on or before January 31, 2012 of any intent to re-issue.

#### **4.17 LIQUIDATED DAMAGES**

The Group will assess liquidated damages for instances of non-performance. As indicated in Table 2: Liquidated Damages, the Contractor shall pay the Group the indicated amount per infraction. For each infraction thereafter, the Contractor will pay the Group the sum(s) indicated in Table 2: Liquidated Damages as per the number of incidents indicated. The sum or sums are hereby agreed upon and fixed as reasonable measures of the Group's costs and determined by the parties hereto as the liquidated damages that the Group will suffer by reason of said delay, non-performance or default, and not as a penalty. The Group may deduct and retain the amounts of such liquidated damages out of the as provided in Section 4.25 Monies Due Municipal Group.

**Table 2: Liquidated Damages**

<b>Incident</b>	<b>Amount</b>	<b>Unit</b>
Late collection after time specified	\$500	per route
Failure to respond to resident complaint as directed by Municipality	\$500	per incident
Failure to return for missed collection as directed by Municipality	\$500	per incident
Improperly replaced containers	\$500	per incident
Discourtesy or inappropriate behaviour	\$500	per incident
Contractor's staff scavenging recyclable materials	\$500	per incident
Failure to resolve damage claim to resident's property within allowable time	\$500	per incident
Failure to submit reports	\$500	per incident
Failure to clean up spillage	\$500	per incident

#### **4.18 PRIVATE ACCOUNTS**

Under no circumstances will vehicles used in carrying out the Contract engage in private collections or collections above the standardized level of service. If a vehicle used in carrying out the Contract is found collecting private accounts or making other collections that are not included in this Contract anywhere, the Group will be entitled to liquidated damages of \$10,000.00 on the first collection, \$20,000.00 on the second collection, and \$50,000.00 on the third collection. A fourth collection will result in the forfeiture of the Contract.

#### **4.19 RIGHT TO EXPAND OR LET ADDITIONAL CONTRACTS**

The Group reserves the right to expand the scope of this Contract, or undertake to let additional contracts in connection with the work in this Proposal. If required, the Contractor will properly coordinate the Contractor's work with that of other Contractors that perform work for the Group.

Where the work of another contractor or of the Group, acting reasonably, may affect the execution of the work under this Contract, the Contractor will have no claim against the Group for any additional expense incurred in the execution of the Contractor's work.

#### **4.20 SUBLETTING**

The Contractor will keep the work under the Contractor's personal control. The Contractor must submit with the Proposal a List of Sub-Contractors (Appendix G). After award of the Proposal, the Contractor will not be permitted to sublet any portion of the work to any Sub-Contractor unless approved by the Group. The fact that the Contractor is permitted to sublet any portion of the work as aforesaid will not, however, relieve the Contractor of any responsibility for the proper commencement, execution and completion of the work according to the terms of the Contract, and the Contractor will be fully responsible for the Sub-Contractor's work and acts.

#### **4.21 PERMIT AND LICENSES**

The Contractor will obtain and pay for all necessary permits or licenses required for the execution of the work. The Contractor will give all necessary notice, pay all fees required by law, and comply with all the laws, ordinances, rules and regulations relating to the work, the preservation of public health and safety, and to labour relations.

#### **4.22 BRIBERY**

Should the Contractor or any of the Contractor's agents give or offer any gratuity to or attempt to bribe any staff or elected official of the Group, the Group will be at liberty to cancel the Contract forthwith, or to take the whole or any part of the Contract out of the hands of the Contractor.

#### **4.23 PAYMENT**

##### **4.23.1 GENERAL PAYMENT TERMS**

All payment will be made in Canadian dollars. Payments will be made based on monthly invoices from the Contractor to the individual municipalities of the Group, which will be based on the units of payments as specified in the Proposal Bid Forms of Appendix B, Appendix D, and the Form of Proposal. Each individual municipality of the Group will pay the Contractor under the terms of this agreement within thirty (30) days of receipt of the invoice. Each individual municipality of the Group will pay all applicable amounts for the Harmonized Sales Tax (HST) as an additional payment which shall be supplementary to the Proposal Price.

Where there is a question of non-performance by the Contractor of the work, each individual municipality of the Group, or the Group as a whole, may withhold payment, in whole or in part, at their discretion.

##### **4.23.2 COLLECTION PAYMENT**

If Curbside or Depot Collection is part of the scope of services for any Municipality of the Group, based on the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable), the Contractor will invoice the individual Municipality of the Group on a monthly basis for all Blue Box recyclable material and/or SSO collected that month. Payment shall be based on the unit prices as specified in the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable) for each respective Municipality of the Group.

##### **4.23.3 PROCESSING PAYMENT**

The Contractor will invoice each individual Municipality of the Group on a monthly basis for all processed Blue Box recyclable materials and/or SSO accepted by the MRF. Payment shall be based on unit prices as specified in the Proposal Bid Forms for each respective Municipality of the Group in the Proposal Bid Forms of Appendix B and/or Appendix D (as applicable).

Monthly processing fees will be based on actual monthly tonnage of Blue Box recyclable material and/or SSO processed by the MRF, based on the incoming weight at the MRF's weigh scale. All costs associated with loads not delivered to, or rejected

by, the MRF including costs related to reprocessing, transportation and special fees will be borne by the Contractor. All costs associated with disposal of “Residual” resulting from the processing of Blue Box recyclable material and/or SSO will be borne by the Contractor.

#### **4.23.4 CONTAMINATED LOADS – CURBSIDE COLLECTION**

Rejection of non-Blue Box recyclables and/or non-SSO material as part of Curbside collection service is the responsibility of the Contractor. The Contractor must reject non-Blue Box recyclables and/or non-SSO material at the curb during the Collection route. The Group or individual municipalities of the Group are not responsible for non-Blue Box recyclable and/or non-SSO material collected by the Contractor as part of Curbside collection service, or any costs associated with Curbside collection contaminated loads.

#### **4.23.5 CONTAMINATED LOADS – DEPOT COLLECTION**

Rejection of non-Blue Box recyclables and/or non-SSO material collected as part of Depot collection service and/or Processing Only service is the responsibility of the individual Municipalities of the Group. In the event of a contaminated Depot collection service and/or Processing Only service load of material, the Contractor must identify in Appendix H – Residual Percentage (%) and Contaminated Loads the cost per tonne to be charged to the individual Municipality of the Group for a “Contaminated Load”.

### **4.24 REVENUES**

The Contractor will assist the Group to obtain the best possible net revenues for Blue Box recyclable materials, with net revenues referring to the revenue paid by the end market less the cost to ship the material to end market. The Contractor will process collected materials into sufficient categories to ensure that such revenues are maximized. The Group and the Contractor will split revenues evenly (a 50%/50% basis). The benchmark to be used for evaluating revenues to be split between the Group and the Contractor will be the StewardEdge Price Sheet (<http://www.stewardedge.ca/pricesheet/>) or a Waste Diversion Ontario (WDO) – approved equivalent. The revenue to be split between the Group and the Contractor is deemed to be the average price per tonne for each respective material for each Quarterly period (see Sections 8.1.5 and 8.2.6).

Shipping costs will be billed to and covered by each respective Municipality of the Group, based on the Processed Weights (Incoming Weights minus Residual Weight) other than instances where the end market is picking up the material at the MRF. All revenues are to be made payable to the Contractor, who will make adjustments for the respective individual Municipal share of revenue in their monthly invoices to each Municipality. Any loads that are rejected by end markets for not meeting specifications are to be taken back by the contractor, reprocessed and re-sent to the end markets, with all associated shipping and processing charges to be covered by the Contractor. Any rejected loads that are not able to be processed to meet end-market specifications are to be deemed Residual, and not included in the tonnage for which the Contractor is paid a processing fee.

### **4.25 MONIES DUE MUNICIPAL GROUP**

In the event that there are any monies payable to each Municipality of the Group by the Contractor under the terms of this Contract or there are any monies payable by each

Municipality of the Group to any other person, firm or corporation as a result of any default by the Contractor under this contract, such monies shall be deducted from and retained out of any monies due from each Municipality of the Group to the Contractor or may be recovered from the Contractor or the Contractor's surety pursuant to the performance bond as a debt due to the Group.

Any and all amounts payable to the Group or individual Municipalities shall bear interest at the rate of one percent (1%) per month compounded monthly, after thirty (30) days from the due date.

#### **4.26 LIENS**

The Contractor will fully indemnify the Group from any and all liability or expenses by way of legal costs or otherwise in respect to any claim which may be made for a lien or charge at law or in equity or to any claim or liability or attachment for debt, garnishee or other collection process. The Group may, at any time, withhold from the Contractor an amount sufficient to pay any and every lien or claim against the work of which it has notice, and should the Contractor not promptly pay the amount declared by the Court to be due to the claimant, the Group is authorized to make such payment and will deduct the amount thereof from monies due the Contractor.

#### **4.27 SUSPENSION AND TERMINATION**

The Group may, at any time, suspend or terminate any part of the work, including all remaining work, for any justifiable reason whatsoever, effective upon expiration of ten (10) days from the date of written notice to the Contractor. The Contractor shall continue to execute any part of the work not suspended or terminated.

In the event of termination, the Contractor is entitled to full payment for the part of the work done by it up to the effective date of such termination. The Group will not be liable to the Contractor for loss of income or anticipated profit on the terminated portion or portions of the work.

#### **4.28 ESCALATION**

Unit Costs will be adjusted on the anniversary date of the commencement of the Contract for each subsequent year of the Contract to account for increases in the cost of living and the cost of fuel. The Group will increase 10% of the Unit Cost by the % change year over year in the Canadian Industry Price Index (CIPI), Diesel Fuel, Ontario (Catalogue # 62-011-XIE) published by Statistics Canada and 90% of the Unit Cost by the Consumer Price Index, Ontario, All Items Excluding Energy (Catalogue # 62-010-XIB) published by Statistics Canada for the most recent 12 calendar months.

#### **4.29 SAFETY**

The Contractor acknowledges that it will, at all times, ensure compliance with the *Occupational Health and Safety Act* of the Province of Ontario and the Regulations made thereunder. The Contractor accepts the responsibility for the health and safety of its employees by providing appropriate protective equipment and training as required and taking all reasonable precautions for the protection of its employees.

Any equipment supplied or used by the Contractor must be safe and suitable for work. Any equipment deemed unsafe by the Group will be removed by the Contractor.

The Contractor shall take all reasonable precautions necessary to ensure the safety of the general public, particularly children who may play in the area of the work.

A monthly log of safety activities will be prepared by the Contractor and submitted to the Group and will include minutes of safety meetings, details of inspections and details of all medical aid, lost time and accidents or incidents.

All accidents and incidents which could have resulted in serious injury or property damage will be reported immediately to the Group. Copies of all claims and reported damages must be submitted to the Group in written form for each occurrence.

#### **4.30 PERFORMANCE REVIEWS**

Once annually, or from time to time as deemed necessary, the Group may request that the Contractor participate in a Performance Review. Documented performance arising from such reviews may be used as a basis for alteration of the scope of work or suspension/termination of the Contract. The performance reviews are intended to ensure compliance with the Specifications and General of this Contract, and applicable legislation, regulations and by-laws.

#### **4.31 NEGOTIATIONS DURING CONTRACT TERM**

At any time during the term of the Contract, the Contractor will be prepared to negotiate changes to the collection and processing operations that may be required in order to take advantage of new waste management technologies that lead to a superior and more beneficial system. Negotiations for payment to the Contractor for work not specified herein will be based on a comparison of similar work that is specified herein, and as specifically measured by the increase or decrease in process time required, staffing, equipment, etc., each of which will be specifically identified, fully itemized, and justified. If similar comparison is not practical, then the item will be specifically negotiated on the basis of proven and demonstrated incremental expenses.

#### **4.32 REMEDIES**

The Group may, but shall not be required to, take steps as deemed necessary to remedy any breach or failure under the Contract by the Contractor, and any costs or expenses incurred by the Group in such actions shall be in an amount due and payable forthwith by the Contractor to the Group.

#### **4.33 FORCE MAJEURE**

Delays in or failure of performance by either party under the Contract will not constitute default or give rise to any claim for damages if and to the extent caused by occurrences beyond the control of the party affected, including but not limited to, decrees of Government, acts of nature, fires, floods, explosions, riots, war, rebellion, acts of terrorism, sabotage and atomic or nuclear incidents. Lack of finances, strikes or other concerted acts by workers, delay or failure arising out of the nature of the work being done or from the normal action of the elements or from any normal difficulties which may be encountered in the performance of the work, having regard to the nature thereof, will in no event be deemed to be a cause beyond a party's control.

Normal difficulties include but are not limited to those related to the quality of equipment or delay of delivery of equipment. In the event that performance of this Contract in the

reasonable opinion of either party is made impossible by *Force Majeure*, then either party will notify the other in writing and the Group will either terminate the Contract forthwith and without any further payments being made, or authorize the Contractor to continue the performance of the Contract with such adjustments as required by the existence of the *Force Majeure* and agreed upon by both parties. In the event that the parties cannot agree upon the aforementioned adjustments, it is agreed by the parties that this Contract will be terminated.

#### **4.34 SEVERABILITY**

Each and every paragraph of the Contract is severable one from the other. Should it be found by a court of competent jurisdiction that any one or more paragraphs herein are null and void, the validity of the remaining paragraphs hereof will not be affected.

#### **4.35 ARBITRATION**

Any dispute, difference or disagreement between the parties hereto in relation to the Agreement may, with the consent of both parties, be referred to arbitration. The award of the arbitrator will be final and binding upon the parties. The provisions of the *Arbitrations Act*, R.S.O., 1990, Chapter A24, as amended will apply.

#### **4.36 WASTE AND WASTE HAULER'S CERTIFICATE**

The Contractor must hold a Provincial Certificate of Approval for a Waste Management System issued by the Ontario Ministry of Environment before commencing the work. A certified copy of the certificate will be submitted to the Group prior to commencement of the work and the certificate shall remain in effect for the duration of this Contract.

#### **4.37 BOOKS AND RECORDS**

The Contractor will maintain and keep sufficiently complete and accurate books, payrolls, accounts and records relating to the performance of the Contract to permit their verification and audit and they will have no claim to payment unless such books, payrolls, accounts and records have been so maintained and kept.

The Contractor will furnish all the time sheets, records, weigh bills, bills of lading and other vouchers, on request by the Group.

#### **4.38 CONDUCT OF EMPLOYEES**

Employees shall be alert, polite and courteous towards the public at all times. The Contractor shall employ on the work, only orderly, competent and skilful workers. The Contractor shall further ensure that a high standard of service, courtesy and consideration is exhibited in all of its dealings with residents, visitors and the general public, and that it conducts all of its operations, including its administrative functions, with the utmost regard for enhancing public relations; and in recognition of the need to uphold and maintain the positive public image of the Group.

Should any supervisor, mechanic, driver or labourer employed on or about the work or in connection therewith, give any just cause for complaint (of which the Group shall be sole judge) then the Contractor shall replace such persons forthwith and this person shall not again be employed by the Contractor on any Corporate work without the consent, in writing, of the Group.

#### **4.39 IDENTIFICATION OF EMPLOYEES**

The Contractor's employees who normally and regularly come into direct contact with the public shall bear some means of individual identification such as corporate identification, name badges and business cards.

#### **4.40 STRIKE CONTINGENCY PLAN**

The Contractor will, within two (2) months of the commencement of the Contract, submit to the Group a Strike Contingency Plan. The Strike Contingency Plan will address alternative methods of fulfilling the Contract in the event of a strike by the Contractor's workers. The Strike Contingency Plan will be subject to the approval of the Group. The Strike Contingency Plan is due for submission to the Group by, at the latest, March 31, 2012.

#### **4.41 ASSIGNMENT**

It is mutually agreed and understood that the Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this Contract or its right, title or interest therein, or in their power to execute the Contract, to any other person, firm, company, partnership or corporation without the previous written consent of the Group, which consent may not be unreasonably withheld. In the event that the Contracting firm is sold, the Group retains the right to void the Contract, at their discretion.

#### **4.42 TIME OF THE ESSENCE**

Time shall be deemed to be of the essence of the performance of the Contractor's obligations under the Contract Documents.

#### **4.43 WORDS**

No change or modification of the Contract shall be valid unless it is in writing and signed by the Contractor and the Group. References to masculine and singular throughout the Contract shall be considered to include the feminine and the plural and vice-versa as the context requires and words implying persons shall include firms and corporations and vice-versa. All words and pronouns relating thereto shall be read and construed as to number, gender and tense as the context of each requires, and the verbs shall be read and construed as agreeing with the required word and pronoun.

#### **4.44 CERTIFICATE OF APPROVAL**

The Contractor must submit as part of their Proposal a valid Certificate of Approval (CofA) that identifies the Contractor as approved by the Ontario Ministry of Environment (MOE) to perform Curbside collection, Depot collection, and Processing services of Blue Box recyclable and SSO material.

#### **4.45 ORDER OF PRECEDENCE**

In case of any inconsistency or conflict between the provisions of this Agreement, the provisions of such documents will take precedence and govern in the following order:

1. The Form of Agreement.



2. Addenda.
3. Specifications.
4. General Conditions.
5. Appendices.
6. Information for Contractors.
7. The Form of Proposal.

## 5.0 CURBSIDE COLLECTION SPECIFICATIONS

### 5.1 SCOPE OF COLLECTION

For individual Municipalities in the Group who agree to Curbside collection of Blue Box recyclables and/or SSO, the Contractor will collect Blue Box recyclables and/or SSO based on the frequency indicated in each Municipality's Proposal Bid Forms in Appendix B and/or Appendix D (as applicable) from all designated households and IC&I establishments on all roads maintained by the Province or the Municipality in question and on any private roads as designated by the Municipality.

### 5.2 BLUE BOX RECYCLING MATERIALS COLLECTED

The following Blue Box Recyclable Materials will be collected by the contractor, based on the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable):

- Glass Jars and Bottles (clear and coloured).
- Steel Cans.
- Aluminum Beverage and Food Cans.
- Empty Aerosol Cans.
- Empty Paint Cans.
- Aluminum Packaging and Foil.
- Corrugated Cardboard (OCC).
- Boxboard.
- Mixed Household Paper (including junk mail, envelopes, paper bags, egg cartons, gable-end milk and juice cartons, tetra pak cartons, aseptic cartons, toilet paper and towel cores and other clean paper packaging).
- Newspaper/Newsprint (and all inserts).
- Magazines/Catalogues.
- Telephone Books.
- Books (hard and soft cover).
- Office Paper (shredded and/or non-shredded).
- PET Containers (#1).
- Other Bottles and Containers (#3, #5, #7).
- HDPE Containers (#2).
- LDPE/HDPE Film and Bags (#2, #4).
- Polystyrene Foam (#6).
- Polystyrene Crystal (#6).
- Plastic Tubs and Lids (#2, #4, #5).
- PVC Containers.
- Thermoform PET (#1), Clamshells and Other Clear Plastic Containers.

All Blue Box recyclable materials listed above must be collected by the Contractor for the length of the Contract. No materials from the above list can be removed from Blue Box recyclable materials collected for the length of the contract. If additional Blue Box recyclable materials are permitted for collection during the length of the contract, it is the responsibility of

the Contractor to inform the Group of the additional Blue Box recyclable materials available for collection.

### 5.3 SOURCE SEPARATED ORGANICS (SSO) MATERIALS COLLECTED

The following SSO Materials will be collected by the Contractor, for select Municipalities of the Group, based on the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable):

- All Table Scraps.
- Soiled Pizza Boxes.
- Meat, Chicken, Fish, Bones.
- Cooking Oil, Grease, Fat (solidified).
- Microwave Popcorn Bags.
- Paper Coffee Cups.
- Coffee Grounds and Filters, Tea Leaves and Bags.
- Waxed Corrugated Cardboard (size-reduced).
- Fruit and Vegetable Peelings, Egg and Nut Shells.
- Soiled Paper (including Cardboard, Napkins, Towels, Plates, Cups, Tissues, and Waxed Paper).
- Bread, Rice, Pasta, Dairy Products, Cheese.

All materials listed above must be collected by the Contractor for the length of the Contract. No materials from the above list can be removed from materials collected for the length of the contract. If additional SSO materials are permitted for collection during the length of the contract, it is the responsibility of the Contractor to inform the Group of the additional SSO materials available for collection.

### 5.4 ROUTING

The Contractor will have the ability to determine routes and days of the week in order to maximize collection efficiencies, as long as the routing covers each eligible household. Where possible, the contractor is encouraged to match the Curbside collection day to the existing Curbside collection day. However, where matching collection to the current Curbside collection day is not possible, the contractor can choose to collect on any number of regular week days (no weekends).

At least 30 days prior to the commencement of the Contract, the Contractor will submit to each individual Municipality of the Group participating in Curbside collection detailed maps and schedules showing each truck, the starting time and point for each truck, the route for each truck and the finishing time and point for each truck. The individual Collection Routes and Collection Days will not be changed during the contract without prior written approval of each individual Municipality of the Group.

### 5.5 STATUTORY HOLIDAYS

For the purpose of this Contract, Statutory Holidays will be the following days:

- New Year's Day.
- Good Friday.
- Easter Monday.

- Victoria Day.
- Canada Day.
- Ontario Civic Holiday.
- Labour Day.
- Thanksgiving Day.
- Christmas Day.

In the event of a Statutory Holiday, there will be no Curbside collection service on that day. When the regular Curbside collection day falls on a Statutory Holiday, the collection schedule for the remaining days of the week will be delayed by one day.

## **5.6 RESIDENT NOTIFICATION REGARDING HOLIDAY SCHEDULE**

Each individual Municipality of the Group participating in Curbside collection will be responsible for notification of residents of any changes in Curbside collection days associated with Statutory Holidays

## **5.7 TIME OF DAY**

Curbside collection from households will not commence before 6:00 am or carry on after 6:00 pm. Residents and IC&I generators will be permitted to set their recyclable materials out the night before the collection date.

## **5.8 SPECIAL HOURS FOR DOWNTOWN AREA COLLECTION**

Collection of Blue Box recyclable materials and/or SSO materials in the Downtown Collection Areas of each individual Municipality of the Group participating in Curbside collection shall be carried out between 6:00 am and 6:00 pm.

For individual Municipalities in the Group who agree to Curbside collection of Blue Box recyclables and/or SSO, relative to the Proposal Bid Forms of Appendix B and/or Appendix D (as applicable), the areas of interest that are considered a “Downtown Collection Area” for Curbside collection are:

- Village of Barry’s Bay – TMV (approximate radius = 1.5 kilometre).
- Village of Killaloe – TKHR (approximate radius = 1 kilometre).
- Village of Eganville – TBV (approximate radius = 1 kilometre).

## **5.9 NEW COLLECTION AREAS**

The Contractor, upon notification, will assume the responsibility for Curbside collection services as soon as any new homes, buildings and subdivisions are ready for service as determined by each individual Municipality of the Group participating in Curbside collection, based on the fee structure identified in the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable).

## **5.10 RETURNING CONTAINERS AFTER EMPTYING**

All Blue Box recyclable and SSO containers will be replaced in approximately the same position in which they were located prior to collection, but in no case shall they be replaced on the travelled portion of the road or the pedestrian portion of the sidewalk. Care shall be used

not to damage the containers during collection and the Contractor shall be responsible for all damage to containers as a result of collection operations.

#### **5.11 CONTRACTOR NOT TO COLLECT**

The Contractor is not required to collect any materials that are not Blue Box recyclable or SSO materials, that are overly contaminated with food residue in the case of Blue Box recyclables, or where there is a health risk to the collector (e.g. broken glass, hazardous materials, bee/wasp problems). The non-collectable material is to be left in the blue box and/or SSO container with a courtesy tag. The Contractor may only leave non-recyclable material.

#### **5.12 HOUSEHOLDER NON-COLLECTABLE NOTIFICATION**

For the municipalities participating in Curbside collection, the Contractor is responsible to supply generic "Courtesy Tags" which will advise residents of reasons that the material remaining in their container has been left behind. The Group will review, amend, and/or approve the "Courtesy Tags" supplied by the Contractor. The Contractor will leave or affix the tag to the Blue Box or SSO container, or to the non-collectable material that is being left for the resident.

#### **5.13 REPORTING OF NON-COLLECTABLE INCIDENTS**

The Contractor shall record all addresses, nature of problems and resolution of problems when a courtesy tag or information notice is issued and submit the record to the Municipality on a monthly basis, or as required by each individual Municipality of the Group participating in Curbside collection.

#### **5.14 MISSED OR LATE SET-OUTS**

If the Contractor misses one or more collection units or part of a Curbside collection route or is asked to pick up a late set-out, he/she will make every reasonable effort to collect the missed setouts on the same collection day. If this is not possible, the missed box or boxes will be collected on the following working day. What is "reasonable" or "possible" will be determined by the Designated Official.

#### **5.15 SPILLAGE AND LITTER**

The Contractor is required to clean-up spillage and loose material resulting from the work, animal problems, broken containers, or for any other reason. The Contractor will not leave or deposit any material on any portion of the street, sidewalk, boulevard, or other private or public property.

#### **5.16 MECHANICAL OR OIL SPILLS**

The Contractor will report promptly to each individual Municipality of the Group participating in Curbside collection of any spills or discharges of pollutants or contaminants under the control of the Contractor. Such spills or discharges and their adverse affects are defined in the Environmental Protection Act, R.S.O. 1990 (EPA), as amended and all regulations thereto. The Contractor shall comply with the requirement of the EPA including, all notice requirements.

In addition to the above requirements, any vehicles being operated will cease operations until the Contractor's Supervisor arrives on site. Absorbent will be laid down immediately. As soon as the absorbent has had the desired effect, it is to be scraped from the road or affected property. If residue still remains the Contractor will apply another layer of absorbent and will leave the site in a clean and tidy condition. Failure to respond immediately to this kind of spill may result in asphalt or other damage for which the Contractor will be responsible.

If necessary, at each individual Municipality of the Group participating in Curbside collection's discretion, a power wash and/or blacktopping will be utilized at the Contractor's expense.

## **5.17 HOT-LINE OPERATION**

The Contractor will operate a complaint and information line during regular business hours while Curbside collection crews are effecting collection. The complaint and information line must be operated in a courteous manner. Records must be kept of all complaints, information requests, any follow-up actions taken, and the record of this information is to be passed on to each individual Municipality of the Group participating in Curbside collection on a daily basis or as required by the Group.

## **5.18 VEHICLES**

### **5.18.1 MAINTENANCE**

All equipment used in the execution of the Contract will be mechanically sound. Copies of the Ministry of Transportation certificates of inspection for all collection vehicles shall be submitted to the Group on an annual basis. All vehicles will be maintained in a rust-free condition for the duration of the Contract.

### **5.18.2 APPEARANCE**

The packing bodies of all vehicles operated by the Contractor must be kept clean inside and out so as not to cause any offensive odours.

### **5.18.3 SAFETY DEVICES AND RADIOS**

All vehicles must be fitted with necessary and functioning safety devices and must be equipped with a two-way radio.

### **5.18.4 CVOR REGISTRATION**

The Contractor must hold a valid Commercial Vehicle Operators Registration for each vehicle and maintain it in good standing with the Ministry of Transportation at all times.

## **5.19 REPORTS OF CLAIMS, DAMAGES AND INCIDENTS**

All incidents involving residents will be reported to each individual Municipality of the Group participating in Curbside collection immediately. Copies of all claims and reported damages must be reported to each individual Municipality of the Group participating in Curbside collection in written form for each occurrence. The Contractor will resolve all claims for damages from residents within thirty (30) days upon receipt of the claim in writing.

## **5.20 COOPERATION WITH SPECIAL STUDIES**

In the event of a special waste composition study, pilot project, waste audit, survey, or participation rate study (or similar study), each individual Municipality of the Group participating in Curbside collection may suspend all and/or a portion of the work in a defined area. Each individual Municipality of the Group participating in Curbside collection may or may not require the Contractor's workforce and/or the Contractor's equipment to operate the pilot project. At that time, based upon the scope of the study or pilot project, should the Contractor's workforce and/or the Contractor's equipment be required, the basis of payment will be determined by the Group through mutual consent with the Contractor.

## **5.21 PROMOTION AND EDUCATION**

Each individual Municipality of the Group participating in Curbside collection will be responsible for the design, production and distribution of all required promotion and education materials related to Curbside collection of Blue Box or SSO materials. Each individual Municipality of the Group participating in Curbside collection may request the Contractor to deliver promotional material to all properties receiving collection service. The Contractor will be required to place promotional materials into the Blue Box and/or SSO container at the time of collection. Each individual Municipality of the Group participating in Curbside collection will require this service at a maximum of two (2) times per calendar year at no additional cost.

## 6.0 DEPOT COLLECTION SPECIFICATIONS

### 6.1 SCOPE OF COLLECTION

For individual Municipalities in the Group who agree to Depot collection of Blue Box recyclables and/or SSO, the Contractor will collect Blue Box recyclable Roll-off containers and/or SSO storage units (ie. MOLOKs) and/or any other container type on a per request basis, based on the fee schedule outlined in the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable) from all Depot sites operated by each individual Municipality of the Group participating in Depot collection, as designated by the Municipality.

### 6.2 BLUE BOX RECYCLING MATERIALS COLLECTED

The following Blue Box Recyclable Materials will be collected by the Contractor in Roll-off containers at Depots (waste disposal and/or waste transfer sites) operated by the Group:

- Glass Jars and Bottles (clear and coloured).
- Steel Cans.
- Aluminum Beverage and Food Cans.
- Empty Aerosol Cans.
- Empty Paint Cans.
- Aluminum Packaging and Foil.
- Corrugated Cardboard (OCC).
- Boxboard.
- Mixed Household Paper (including junk mail, envelopes, paper bags, egg cartons, gable-end milk and juice cartons, tetra pak cartons, aseptic cartons, toilet paper and towel cores and other clean paper packaging).
- Newspaper/Newsprint (and all inserts).
- Magazines/Catalogues.
- Telephone Books.
- Books (hard and soft cover).
- Office Paper (shredded and non-shredded).
- PET Containers (#1).
- Other Bottles and Containers (#3, #5, #7).
- HDPE Containers (#2).
- LDPE/HDPE Film and Bags (#2, #4).
- Polystyrene Foam (#6).
- Polystyrene Crystal (#6).
- Plastic Tubs and Lids (#2, #4, #5).
- PVC Containers.
- Thermoform PET (#1), Clamshells and Other Clear Plastic Containers.

Blue Box recyclables will be collected in Roll-off containers at Depots (waste disposal and transfer stations) operated by individual Municipalities of the Group based on the current methodology of collection employed by the individual Municipality. Current operating



methodologies of collection of Blue Box materials in Roll-off Containers are identified per Municipality in Appendix E).

All Blue Box recyclable materials listed above must be collected by the Contractor for the length of the Contract. No materials from the above list can be removed from Blue Box recyclable materials collected for the length of the contract. If additional Blue Box recyclable materials are permitted for collection during the length of the contract, it is the responsibility of the Contractor to inform the Group of the additional Blue Box recyclable materials available for collection.

### 6.3 SOURCE SEPARATED ORGANICS (SSO) MATERIALS COLLECTED

The following SSO Materials will be collected by the Contractor, for select Municipalities of the Group, based on the Proposal Bid Forms in Appendix B and/or Appendix D (as applicable):

- All Table Scraps.
- Soiled Pizza Boxes.
- Meat, Chicken, Fish, Bones.
- Cooking Oil, Grease, Fat (solidified).
- Microwave Popcorn Bags.
- Paper Coffee Cups.
- Coffee Grounds and Filters, Tea Leaves and Bags.
- Waxed Corrugated Cardboard (size-reduced).
- Fruit and Vegetable Peelings, Egg and Nut Shells.
- Soiled Paper (including Cardboard, Napkins, Towels, Plates, Cups, Tissues, and Waxed Paper).
- Bread, Rice, Pasta, Dairy Products, Cheese.

SSO materials will be collected in storage units/containers at Depots (waste disposal and transfer stations) operated by individual Municipalities of the Group based on the current methodology of collection employed by the individual Municipality. Current operating methodologies of collection of SSO materials in respective storage units/containers are identified per Municipality in Appendix E.

All SSO materials listed above must be collected by the Contractor for the length of the Contract. No materials from the above list can be removed from materials collected for the length of the contract. If additional SSO materials are permitted for collection during the length of the contract, it is the responsibility of the Contractor to inform the Group of the additional SSO materials available for collection.

### 6.4 CONTRACTOR RESPONSE TIME FOR DEPOT COLLECTION

Each individual Municipality of the Group participating in Depot collection of Blue Box recycling Roll-off and/or SSO storage unit/containers will request pickup on an “as needed basis”. The maximum time allowed under the terms of the Contract from the time of the Municipal request for pickup to the Contractor arriving on-site for pickup is forty-eight (48) hours.

## 6.5 STATUTORY HOLIDAYS

For the purpose of this Contract, Statutory Holidays will be the following days:

- New Year's Day.
- Good Friday.
- Easter Monday.
- Victoria Day.
- Canada Day.
- Ontario Civic Holiday.
- Labour Day.
- Thanksgiving Day.
- Christmas Day.

Requests for Blue Box Roll-off or SSO storage unit/containers pickups will not be requested on Statutory Holidays by the Group.

## 6.6 TIME OF DAY

Depot Blue Box Roll-off and SSO storage unit/container collection by the Contractor from Depots will not commence before 6:00 am or carry on after 6:00 pm.

## 6.7 RETURNING CONTAINERS AFTER EMPTYING

All Blue Box recyclable Roll-offs (or equivalent) and SSO storage unit/containers (or equivalent) will be replaced in the same position in which they were located prior to pickup. Care shall be used not to damage the containers during pickup and the Contractor shall be responsible for all damage to containers as a result of pickup operations. In all circumstances, the Roll-offs (or equivalent) and/or SSO storage unit/containers (or equivalent) will be returned empty by the Contractor to the Depot sites. If Roll-offs (or equivalent) and/or SSO storage unit/containers (or equivalent) are returned in a "non-empty" manner, the costs of additional transportation and emptying will be borne by the Contractor.

In cases where "frozen" material in Roll-offs (or equivalent) and/or SSO storage unit/containers (or equivalent) is an issue, the Contractor will ensure all material is removed before returning containers to the respective Depot sites.

Each municipality of the Group will be responsible for properly labeling their respective Roll-offs (or equivalent) and SSO storage unit/containers (or equivalent) with Municipal identification.

The Contractor is responsible for returning Roll-offs (or equivalent) and SSO storage unit/containers (or equivalent) to the appropriate Municipality's sites only.

## 6.8 SPILLAGE AND LITTER

The Contractor is required to clean-up spillage and loose material resulting from the work. The Contractor will not leave or deposit any material on any portion of the Depot site resulting from pickup of Blue Box recycling Roll-offs or SSO storage units/containers.

## **6.9 MECHANICAL OR OIL SPILLS**

The Contractor will report promptly to each individual Municipality of the Group participating in Depot collection of any spills or discharges of pollutants or contaminants under the control of the Contractor. Such spills or discharges and their adverse effects are defined in the Environmental Protection Act, R.S.O. 1990 (EPA), as amended and all regulations thereto. The Contractor shall comply with the requirement of the EPA including, all notice requirements.

In addition to the above requirements, any vehicles being operated will cease operations until the Contractor's Supervisor arrives on site. Absorbent will be laid down immediately. As soon as the absorbent has had the desired effect, it is to be scraped from the road or affected property. If residue still remains the Contractor will apply another layer of absorbent and will leave the site in a clean and tidy condition. Failure to respond immediately to this kind of spill may result in asphalt or other damage for which the Contractor will be responsible.

If necessary, at each individual Municipality of the Group participating in Depot collection's discretion, a power wash and/or blacktopping will be utilized at the Contractor's expense.

## **6.10 HOT-LINE OPERATION**

The Contractor will operate a complaint and information line during regular business hours while Depot collection crews are effecting collection. The complaint and information line must be operated in a courteous manner. Records must be kept of all complaints, information requests, any follow-up actions taken, and the record of this information is to be passed on to each individual Municipality of the Group participating in Depot collection on a daily basis or as required by the Group.

## **6.11 VEHICLES**

### **6.11.1 MAINTENANCE**

All equipment used in the execution of the Contract will be mechanically sound. Copies of the Ministry of Transportation certificates of inspection for all collection vehicles shall be submitted to the Group on an annual basis. All vehicles will be maintained in a rust-free condition for the duration of the Contract.

### **6.11.2 APPEARANCE**

The packing bodies of all vehicles operated by the Contractor must be kept clean and disinfected inside and out so as not to cause any offensive odours.

### **6.11.3 SAFETY DEVICES AND RADIOS**

All vehicles must be fitted with necessary and functioning safety devices and must be equipped with a two-way radio.

### **6.11.4 CVOR REGISTRATION**

The Contractor must hold a valid Commercial Vehicle Operators Registration for each vehicle and maintain it in good standing with the Ministry of Transportation at all times.

## **6.12 REPORTS OF CLAIMS, DAMAGES AND INCIDENTS**

All incidents involving residents will be reported to each individual Municipality of the Group participating in Depot collection immediately. Copies of all claims and reported damages must be reported to each individual Municipality of the Group participating in Depot collection in written form for each occurrence. The Contractor will resolve all claims for damages from residents within thirty (30) days upon receipt of the claim in writing.

## **6.13 COOPERATION WITH SPECIAL STUDIES**

In the event of a special waste composition study, pilot project, waste audit, survey, or participation rate study (or similar study), each individual Municipality of the Group participating in Depot collection may suspend all and/or a portion of the work in a defined area. Each individual Municipality of the Group participating in Depot collection may or may not require the Contractor's workforce and/or the Contractor's equipment to operate the pilot project. At that time, based upon the scope of the study or pilot project, should the Contractor's workforce and/or the Contractor's equipment be required, the basis of payment will be determined by the Group through mutual consent with the Contractor.

## **6.14 PROMOTION AND EDUCATION**

Each individual Municipality of the Group participating in Depot collection will be responsible for the design, production and distribution of all required promotion and education materials related to Depot collection of Blue Box or SSO materials.

## **7.0 PROCESSING SPECIFICATIONS**

### **7.1 SCOPE OF PROCESSING**

The Contractor will receive the Blue Box recyclables and SSO materials from the Curbside and Depot collection programs per Municipality of the Group, and sort and process Blue Box recyclables in a manner which will maximize revenues to the individual Municipalities of the Group and conform to appropriate end market specifications.

The Contractor will accommodate public tours of the MRF, and in that regard keep the MRF and surrounding areas presentable, including providing washroom facilities for visitors and keeping them in a clean and presentable state.

### **7.2 MATERIAL SORTS**

It is recognized that the number of Blue Box material and/or SSO sorts required to maximize revenues will depend on market specifications, which will change with time. However, the Group will determine what are the number and type of sorts that will be required. Current material sorts for Curbside and/or Depot collection by the Municipalities of the Group are identified in Appendix B, Appendix C, Appendix D, and Appendix E.

### **7.3 RESIDUAL**

The Contractor will be responsible for all costs associated with Residual material, including shipping and landfilling. The Contractor will be required to report on a Monthly basis the tonnage (weight) and percentage (%) of Residual material related to Blue Box and SSO processing for each individual Municipality of the Group who received either Curbside collection, Depot collection, or Processing services.

The Contractor must indicate in Appendix H – Residual Percentage and Contaminated Loads the average “Residual Percentage” anticipated per year for their MRF, in addition to the cost per tonne of contaminated loads with respect to Depot collection service and Processing Only service. The Contractor is responsible for rejecting non-blue box and non-SSO material at the curb during Curbside collection service; therefore, there will be no cost for contaminated loads for Curbside collection service imposed against any individual municipality of the Group as part of this Contract.

### **7.4 SPOT MATERIAL AUDITS**

The Contractor will cooperate fully with the Group in the conduct of any material audits of incoming or baled material. Such audits may be conducted without prior notice. The Contractor will have no claim against the Group for any additional expense incurred in relation to such audits.

### **7.5 EMPTYING OF CONTAINERS**

In cases where frozen material is identified/observed within containers arriving at the MRF, either Blue Box-related (ie: roll-offs) or SSO-related (ie: MOLOK), the Contractor will assist in removing all frozen material from the containers.

## 8.0 REPORTING

### 8.1 SCOPE OF REPORTING – CURBSIDE COLLECTION SERVICE

The Contractor is required to submit to individual Municipalities of the Group “Monthly Summaries” of Blue Box recyclable and/or SSO material collected as part of Curbside collection services (as applicable). The “Monthly Summaries” must be received by the individual Municipalities no later than thirty (30) calendar days following the last day of the month in question. The data required for submission as part of the “Monthly Summaries” are listed below:

#### 8.1.1 INCOMING WEIGHTS (TONNES) – CURBSIDE (IF APPLICABLE)

As part of the “Monthly Summary”, the Contractor must report the “Incoming Weight” of the following Curbside materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Incoming Weight” is defined as the weight of the Blue Box and/or SSO material upon arrival at the Contractor’s MRF, prior to removal from the transportation vehicle.

#### 8.1.2 PROCESSED WEIGHTS (TONNES) - CURBSIDE (IF APPLICABLE)

As part of the “Monthly Summary”, the Contractor must report the “Processed Weight” of the following Curbside materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Processed Weight” is defined as the weight of the processed Blue Box and/or SSO material sold to end-markets, and which is equal to the “Incoming Weight” upon arrival at the Contractor’s MRF minus the “Residual Weight”.

#### 8.1.3 RESIDUAL WEIGHTS (TONNES) - CURBSIDE (IF APPLICABLE)

As part of the “Monthly Summary”, the Contractor must report the “Residual Weight” of the following Curbside materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Residual Weight” is defined as the weight of waste generated from the processing operation or any other non-hazardous solid material that is not processed or is not disposed of as Recycled Materials and/or does not meet the criteria of an End Market

Specification. “Residual Weight” is equal to the “Incoming Weight” minus the “Processed Weight”.

#### **8.1.4 PROCESSING FEES (“TIPPING FEES”) – CURBSIDE (IF APPLICABLE)**

As part of the “Monthly Summary”, the Contractor must report the Processing Fees (“Tipping Fees”) for all Curbside Blue Box recyclable and SSO material processed at the MRF for the month in question, inclusive of:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

Processing fees shall be based on the “Incoming Weights” (tonnes) of materials.

#### **8.1.5 REVENUE SHARING (QUARTERLY) – CURBSIDE (IF APPLICABLE)**

A “Quarterly Revenue Sharing Summary” for Curbside Blue Box recyclable material is required to be submitted to the Group on a quarterly basis by the Contractor, indicating the monies to be paid by the Contractor to the individual Municipalities of the Group based on Blue Box recyclable material that was processed and sold to end-markets.

The monies to be paid to the individual Municipalities of the Group shall be based on the Processed Weights of Blue Box recyclable material for the quarter, as per Sub-Section 8.1.2.

## **8.2 SCOPE OF REPORTING – DEPOT COLLECTION AND PROCESSING ONLY SERVICE**

The Contractor is required to submit to individual Municipalities of the Group “Monthly Summaries” of Blue Box recyclable and/or SSO material collected as part of Depot collection and Processing Only services. The “Monthly Summaries” must be received by the individual Municipalities no later than thirty (30) calendar days following the last day of the month in question. In the event that Curbside collection services are also completed as part of this Contract, then Curbside collection service reporting requirements should be kept separate from Depot collection and/or Processing Only service reporting requirements. The data required for submission as part of the “Monthly Summaries” for Depot Collection and Processing Only Service are listed below:

#### **8.2.1 INCOMING WEIGHTS (TONNES) – DEPOT**

As part of the “Monthly Summary”, the Contractor must report the “Incoming Weight” of the following Depot materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Incoming Weight” is defined as the weight of the Blue Box and/or SSO material upon arrival at the Contractor’s MRF, prior to removal from the transportation vehicle.

**8.2.2 PROCESSED WEIGHTS (TONNES) - DEPOT**

As part of the “Monthly Summary”, the Contractor must report the “Processed Weight” of the following Depot materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Processed Weight” is defined as the weight of the processed Blue Box and/or SSO material sold to end-markets, and which is equal to the “Incoming Weight” upon arrival at the Contractor’s MRF minus the “Residual Weight”.

**8.2.3 RESIDUAL WEIGHTS (TONNES) - DEPOT**

As part of the “Monthly Summary”, the Contractor must report the “Residual Weight” of the following Depot materials in Tonnes:

- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

“Residual Weight” is defined as the weight of waste generated from the processing operation or any other non-hazardous solid material that is not processed or is not disposed of as Recycled Materials and/or does not meet the criteria of an End Market Specification. “Residual Weight” is equal to the “Incoming Weight” minus the “Processed Weight”.

**8.2.4 NUMBER OF ROLL-OFFS AND/OR CONTAINER LOADS**

As part of the “Monthly Summary”, the Contractor must report the number (#) of Roll-offs (or equivalent) and/or storage units/container loads (or equivalent) that were picked up at Municipal Depots as part of Depot collection activities including:

- Commingle (All materials; if Roll-offs (or equivalent) contain both Commingle Containers and Fibres in same Roll-off [or equivalent]).
- Commingle Containers.
- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

**8.2.5 PROCESSING FEES (“TIPPING FEES”) - DEPOT**

As part of the “Monthly Summary”, the Contractor must report the Processing Fees (“Tipping Fees”) for all Depot Blue Box recyclable and SSO material processed at the MRF for the month in question, inclusive of:

- Commingle Containers.



- Fibres.
- OCC (if separate from “Fibres”).
- SSO (if part of collection programs).

Processing fees shall be based on the “Incoming Weights” (tonnes) of materials.

#### **8.2.6 REVENUE SHARING (QUARTERLY) - DEPOT**

A “Quarterly Revenue Sharing Summary” for Depot collection or Processing Only service is required to be submitted to the Group on a quarterly basis by the Contractor, indicating the monies to be paid by the Contractor to the individual Municipalities of the Group based on Blue Box recyclable material that was processed and sold to end-markets.

The monies to be paid to the individual Municipalities of the Group shall be based on the Processed Weights of Blue Box recyclable material for the quarter, as per Sub-Section 8.2.2.



Appendix A  
 CIF Project #385  
 Summary of Current Municipal Services

Municipality	Population	Total Households	Curbside Households - Blue Box	Curbside IC&I Stops - Blue Box	Depot Household Service Only - Blue Box	Total Households - Blue Box	2010 Total Blue Box Tonnes	Curbside Households - SSO	Curbside IC&I Stops - SSO	Depot Household Service Only - SSO	Total Households - SSO	2010 TOTAL SSO
Madawaska Valley, Township of	4385	2985	751	107	2234	2985	528	751	107	2234	2985	298
Killaloe, Hagarty and Richards, Township of	2600	1575	324	30	1251	1575	205	-	-	1575	1575	6
Brudenell, Lyndoch and Raglan, Township of	1443	1142	-	-	1142	1142	79	-	-	-	-	-
Bonnechere Valley, Township of	2700	1772	592	77	1180	1772	304	-	-	-	-	-
Greater Madawaska, Township of	2751	2693	-	-	2693	2693	196	-	-	2693	2693	1
South Algonquin, Township of	1104	1213	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>14983</b>	<b>11380</b>	<b>1667</b>	<b>214</b>	<b>8500</b>	<b>10167</b>	<b>1312</b>	<b>751</b>	<b>107</b>	<b>6502</b>	<b>7253</b>	<b>305</b>

## Appendix A – Summary of Current Municipal Services and Addresses

Summary of Current Municipal Services and Addresses	
Township of Madawaska Valley	<p>Curbside Service: Blue Box &amp; SSO (Village of Barry's Bay, Ontario).</p> <p>Depot Service: Blue Box &amp; SSO (Bark Lake WDS, Radcliffe WTS, Wilno WTS).</p> <p>Depot Locations:</p> <ul style="list-style-type: none"> <li>• Bark Lake WDS 21956 Highway 60, Barry's Bay, ON, K0J 1B0</li> <li>• Radcliffe WTS 242 Old Barry's Bay Road, Cumbermere, ON, K0J 1B0</li> <li>• Wilno WTS 17961 Highway 60, Wilno, K0J 2N0</li> </ul>
Township of Killaloe, Hagarty and Richards	<p>Curbside Service: Blue Box (Village of Killaloe, Ontario).</p> <p>Depot Service: Blue Box &amp; SSO (Killaloe WDS).</p> <p>Depot Locations:</p> <ul style="list-style-type: none"> <li>• Killaloe WDS 1049 Mask Road, Killaloe, ON, K0J 2A0</li> </ul>
Township of Brudenell, Lyndoch and Raglan	<p>Depot Service: Blue Box (Raglan WDS, Brudenell WDS, Quadville WDS).</p> <p>Depot Locations:</p> <ul style="list-style-type: none"> <li>• Raglan WTS 2306 Schutt Road, Palmer Rapids, ON, K0J 2E0</li> <li>• Brudenell WDS 6824 Brudenell Road, Brudenell, ON, K0J 2A0</li> <li>• Lyndoch WTS 876 Addington Road, Quadeville, ON, K0J 2E0</li> </ul>
Township of Bonnechere Valley	<p>Curbside Service: Blue Box (Village of Eganville, Ontario).</p> <p>Depot Service: Blue Box (Highway 41 WTS, Sand Road WDS, Ruby Road WTS).</p> <p>Depot Locations:</p> <ul style="list-style-type: none"> <li>• Highway 41 WTS 1001 Larmond Road, Eganville, ON, K0J 1T0</li> <li>• Sand Road WDS 957 Sand Road, Eganville, ON, K0J 1T0</li> <li>• Ruby Road WTS 2213 Ruby Road, Eganville, ON, K0J 1T0</li> </ul>

<p>Township of Greater Madawaska</p>	<p>Depot Service: Blue Box &amp; SSO (Norway Lake WTS, Griffith WDS, Mount St. Patrick WDS).</p> <p>Depot Locations:</p> <ul style="list-style-type: none"> <li>• Norway Lake WTS 574 Norway Lake Road, Calabogie, ON, K0J 1H0</li> <li>• Griffith WDS 6 Finns Road, Griffith, ON, K0J 2R0</li> <li>• Mount St. Patrick WDS 134 Flat Road, Mount St. Patrick, ON, K7V 3Z7</li> </ul>
<p>Township South Algonquin</p>	<p>No Blue Box or SSO Service.</p> <p>Locations:</p> <ul style="list-style-type: none"> <li>• Airy Site Nippissing Road, Township of South Algonquin, ON</li> <li>• Lyell Site 2 kilometres south on Highway 523</li> <li>• Aylen Lake Aylen Lake Road, 8 kilometres north of Highway 60</li> </ul>

## **Appendix B - Proposal Bid Forms (For Municipalities Operating as a Group)**

Proposal Bid Form 1-1A: Township of Madawaska Valley – Curbside, Depot and Processing

Proposal Bid Form 1-1B: Township of Madawaska Valley – Depot and Processing

Proposal Bid Form 1-1C: Township of Madawaska Valley – Processing Only

Proposal Bid Form 1-2A: Township of Killaloe, Hagarty and Richards – Curbside, Depot and Processing

Proposal Bid Form 1-2B: Township of Killaloe, Hagarty and Richards – Depot and Processing

Proposal Bid Form 1-2C: Township of Killaloe, Hagarty and Richards – Processing Only

Proposal Bid Form 1-3A: Township of Brudenell, Lyndoch and Raglan – Depot and Processing

Proposal Bid Form 1-3B: Township of Brudenell, Lyndoch and Raglan – Processing Only

Proposal Bid Form 1-4A: Township of Bonnechere Valley – Curbside, Depot and Processing

Proposal Bid Form 1-4B: Township of Bonnechere Valley – Depot and Processing

Proposal Bid Form 1-4C: Township of Bonnechere Valley – Processing Only

Proposal Bid Form 1-5A: Township of Greater Madawaska – Depot and Processing

Proposal Bid Form 1-5B: Township of Greater Madawaska – Processing Only



**Appendix B**  
**Tender Bid Form 1-1A**  
**For Municipalities Operating as a Group**  
**Curbside, Depot and Processing**  
**Township of Madawaska Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Barry's Bay	Containers	Alternating Weekly	Per Stop	22308		
		Fibres / OCC	Alternating Weekly	Per Stop	22308		
		Organics (SSO Only)	Weekly	Per MOLOK (0.8 m <sup>3</sup> )	44616		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Barry's Bay (Unit Price MUST be 90% of BASE)	Containers	Alternating Weekly	Per Stop	> 22308		
		Fibres / OCC	Alternating Weekly	Per Stop	> 22308		
		Organics (SSO Only)	Weekly	Per Stop	> 44616		
3	<b>BASE</b> Depot Collection - Bark Lake WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	58		
		OCC	As Required	Per Compactor	19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
4	<b>INCREMENTAL</b> Depot Collection - Bark Lake WDS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 58		
		OCC	As Required	Per Compactor	> 19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
5	<b>BASE</b> Depot Collection - Radcliffe WTS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
6	<b>INCREMENTAL</b> Depot Collection - Radcliffe WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	25		
7	<b>BASE</b> Depot Collection - Wilno WTS	Containers & Fibres	As Required	Per MOLOK (0.8 m <sup>3</sup> )	37		
		Organics (SSO Only)	As Required	Per Rolloff (30 m <sup>3</sup> )	> 25		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 37		
8	<b>INCREMENTAL</b> Depot Collection - Wilno WTS (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
		OCC	-	Per Tonne	115		
9	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
10	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		
		Containers	-	Per Tonne	> 149		

\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-1B**  
**For Municipalities Operating as a Group**  
**Depot and Processing**  
**Township of Madawaska Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Bark Lake WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	58		
		OCC	As Required	Per Compactor	19		
2	<b>INCREMENTAL</b> Depot Collection - Bark Lake WDS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 58		
3	<b>BASE</b> Depot Collection - Radcliffe WTS	OCC	As Required	Per Compactor	> 19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
4	<b>INCREMENTAL</b> Depot Collection - Radcliffe WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
5	<b>BASE</b> Depot Collection - Wilno WTS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
6	<b>INCREMENTAL</b> Depot Collection - Wilno WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	25		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	37		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	OCC	-	Per Tonne	115		
		Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
		OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		

\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-1C**  
**For Municipalities Operating as a Group**  
**Processing Only**  
**Township of Madawaska Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
		OCC	-	Per Tonne	115		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
		OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		

\* Units to be confirmed by Contractor





**Appendix B**  
**Tender Bid Form 1-2A**  
**For Municipalities Operating as a Group**  
**Curbside, Depot and Processing**  
**Township of Killaloe, Hagarty and Richards**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Killaloe	Containers, Fibres & OCC	Bi-Weekly	Per Stop	9204		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Killaloe (Unit Price <b>MUST</b> be 90% of BASE)	Containers, Fibres & OCC	Bi-Weekly	Per Stop	> 9204		
3	<b>BASE</b> Depot Collection - Killaloe WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	55		
		OCC	As Required	Per Compactor			
4	<b>INCREMENTAL</b> Depot Collection - Killaloe WDS (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	9		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )			
		OCC	As Required	Per Compactor		> 55	
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )		> 9	
5	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
6	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	5		
		Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-2B**  
**For Municipalities Operating as a Group**  
**Depot and Processing**  
**Township of Killaloe, Hagarty and Richards**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Killaloe WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	55		
		OCC	As Required	Per Compactor			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )			
2	<b>INCREMENTAL</b> Depot Collection - Killaloe WDS (Unit Price <b>MUST</b> be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 55		
		OCC	As Required	Per Compactor			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )			
3	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
4	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	5		
		Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor



Appendix B  
Tender Bid Form 1-2C  
For Municipalities Operating as a Group  
Processing Only  
Township of Killaloe, Hagarty and Richards

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	5		
		Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor



Appendix B  
 Tender Bid Form 1-3A  
 For Municipalities Operating as a Group  
 Depot and Processing  
 Township of Brudenell, Lyndoch and Raglan

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Raglan WTS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	20		
2	<b>INCREMENTAL</b> Depot Collection - Raglan WTS (Unit Price <b>MUST</b> be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 20		
3	<b>BASE</b> Depot Collection - Brudenell WDS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	8		
4	<b>INCREMENTAL</b> Depot Collection - Brudenell WDS (Unit Price <b>MUST</b> be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 8		
5	<b>BASE</b> Depot Collection - Quadville WTS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	11		
6	<b>INCREMENTAL</b> Depot Collection - Quadville WTS (Unit Price <b>MUST</b> be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 11		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33		
		Fibres	-	Per Tonne	38		
		OCC	-	Per Tonne			
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price <b>MUST</b> be 90% of BASE)	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne	> 38		
		OCC	-	Per Tonne			

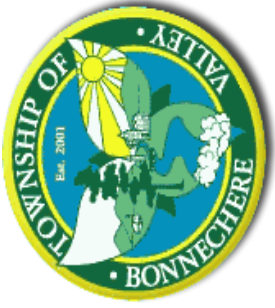
\* Units to be confirmed by Contractor



Appendix B  
 Tender Bid Form 1-3B  
 For Municipalities Operating as a Group  
 Processing Only  
 Township of Brudenell, Lyndoch and Raglan

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33		
		Fibres	-	Per Tonne	38		
		OCC	-	Per Tonne			
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne			
		OCC	-	Per Tonne	> 38		

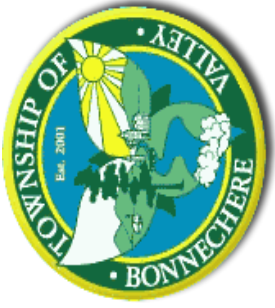
\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-4A**  
**For Municipalities Operating as a Group**  
**Curbside, Depot and Processing**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Eganville	Containers Fibres & OCC	Alternating Weekly	Per Stop	17394		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Eganville (Unit Price MUST be 90% of BASE)	Containers Fibres & OCC	Alternating Weekly	Per Stop	> 17394		
3	<b>BASE</b> Depot Collection - Highway 41	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
4	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
5	<b>BASE</b> Depot Collection - Sand Road	Containers & Fibres OCC	As Required	Per Rolloff (30 m <sup>3</sup> ) Per Trailer	36 17		
6	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price MUST be 90% of BASE)	Containers & Fibres OCC	As Required	Per Rolloff (30 m <sup>3</sup> ) Per Trailer	> 36 > 17		
7	<b>BASE</b> Depot Collection - Ruby Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
8	<b>INCREMENTAL</b> Depot Collection - Ruby Road (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
9	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers Fibres / OCC OCC only	- - -	Per Tonne Per Tonne Per Tonne	91 166 17		
10	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers Fibres / OCC OCC only	- - -	Per Tonne Per Tonne Per Tonne	> 91 > 166 > 17		

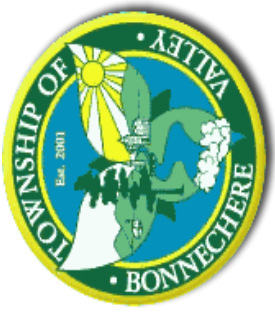
\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-4B**  
**For Municipalities Operating as a Group**  
**Depot and Processing**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Highway 41	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
2	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
3	<b>BASE</b> Depot Collection - Sand Road	Containers & Fibres OCC	As Required As Required	Per Rolloff (30 m <sup>3</sup> ) Per Trailer	36 17		
4	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price MUST be 90% of BASE)	Containers & Fibres OCC	As Required As Required	Per Rolloff (30 m <sup>3</sup> ) Per Trailer	> 36 > 17		
5	<b>BASE</b> Depot Collection - Ruby Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
6	<b>INCREMENTAL</b> Depot Collection - Ruby Road (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers Fibres / OCC OCC only	- - -	Per Tonne Per Tonne Per Tonne	91 166 17		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers Fibres / OCC OCC only	- - -	Per Tonne Per Tonne Per Tonne	> 91 > 166 > 17		

\* Units to be confirmed by Contractor



Appendix B  
 Tender Bid Form 1-4C  
 For Municipalities Operating as a Group  
 Processing Only  
 Township of Bonnechere Valley

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	91		
		Fibres / OCC	-	Per Tonne	166		
		OCC only	-	Per Tonne	17		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 91		
		Fibres / OCC	-	Per Tonne	> 166		
		OCC only	-	Per Tonne	> 17		

\* Units to be confirmed by Contractor



**Appendix B**  
**Tender Bid Form 1-5A**  
**For Municipalities Operating as a Group**  
**Depot and Processing**  
**Township of Greater Madawaska**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Norway Lake WTS	Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	32		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	14		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	13		
2	<b>INCREMENTAL</b> Depot Collection - Norway Lake WTS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 32		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 14		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 13		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	17		
3	<b>BASE</b> Depot Collection - Griffith WDS	Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	5		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
4	<b>INCREMENTAL</b> Depot Collection - Griffith WDS (Unit Price MUST be 90% of BASE)	Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 17		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 5		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	4		
5	<b>BASE</b> Depot Collection - Mount St. Patrick WDS	OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	3		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
6	<b>INCREMENTAL</b> Depot Collection - Mount St. Patrick WDS (Unit Price MUST be 90% of BASE)	Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 4		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 3		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	62		
		Fibres	-	Per Tonne	68		
		OCC	-	Per Tonne	46		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	1		
		Containers	-	Per Tonne	> 62		
		Fibres	-	Per Tonne	> 68		
		OCC	-	Per Tonne	> 46		
		Organics (SSO Only)	-	Per Tonne	> 1		

\* Units to be confirmed by Contractor



Appendix B  
 Tender Bid Form 1-5B  
 For Municipalities Operating as a Group  
 Processing Only  
 Township of Greater Madawaska

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	62		
		Fibres	-	Per Tonne	68		
		OCC	-	Per Tonne	46		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	1		
		Containers	-	Per Tonne	> 62		
		Fibres	-	Per Tonne	> 68		
		OCC	-	Per Tonne	> 46		
		Organics (SSO Only)	-	Per Tonne	> 1		

\* Units to be confirmed by Contractor

## **Appendix C - Proposal Bid Forms (For Municipalities Operating Individually)**

Proposal Bid Form 2-1A: Township of Madawaska Valley – Curbside, Depot and Processing

Proposal Bid Form 2-1B: Township of Madawaska Valley – Depot and Processing

Proposal Bid Form 2-1C: Township of Madawaska Valley – Processing Only

Proposal Bid Form 2-2A: Township of Killaloe, Hagarty and Richards – Curbside, Depot and Processing

Proposal Bid Form 2-2B: Township of Killaloe, Hagarty and Richards – Depot and Processing

Proposal Bid Form 2-2C: Township of Killaloe, Hagarty and Richards – Processing Only

Proposal Bid Form 2-3A: Township of Brudenell, Lyndoch and Raglan – Depot and Processing

Proposal Bid Form 2-3B: Township of Brudenell, Lyndoch and Raglan – Processing Only

Proposal Bid Form 2-4A: Township of Bonnechere Valley – Curbside, Depot and Processing

Proposal Bid Form 2-4B: Township of Bonnechere Valley – Depot and Processing

Proposal Bid Form 2-4C: Township of Bonnechere Valley – Processing Only

Proposal Bid Form 2-5A: Township of Greater Madawaska – Depot and Processing

Proposal Bid Form 2-5B: Township of Greater Madawaska – Processing Only



**Appendix C**  
**Tender Bid Form 2-1A**  
**For Municipalities Operating Individually**  
**Curbside, Depot and Processing**  
**Township of Madawaska Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE Curbside Collection - Village of Barry's Bay	Containers	Alternating Weekly	Per Stop	22308		
		Fibres / OCC	Alternating Weekly	Per Stop	22308		
		Organics (SSO Only)	Weekly	Per Stop	44616		
2	INCREMENTAL Curbside Collection - Village of Barry's Bay (Unit Price MUST be 90% of BASE)	Containers	Alternating Weekly	Per Stop	728		
		Fibres / OCC	Alternating Weekly	Per Stop	> 22308		
		Organics (SSO Only)	Weekly	Per Stop	> 22308		
3	BASE Depot Collection - Bark Lake WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	58		
		OCC	As Required	Per Compactor	19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
4	INCREMENTAL Depot Collection - Bark Lake WDS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 58		
		OCC	As Required	Per Compactor	> 19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
5	BASE Depot Collection - Radcliffe WTS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
6	INCREMENTAL Depot Collection - Radcliffe WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	25		
7	BASE Depot Collection - Wilno WTS	Containers & Fibres	As Required	Per MOLOK (0.8 m <sup>3</sup> )	37		
		Organics (SSO Only)	As Required	Per Rolloff (30 m <sup>3</sup> )	> 25		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 37		
8	INCREMENTAL Depot Collection - Wilno WTS (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
		OCC	-	Per Tonne	115		
9	BASE MRF Processing Fee ("Tipping Fee")	Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
10	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		
		Containers	-	Per Tonne	> 149		

\* Units to be confirmed by Contractor



**Appendix C**  
**Tender Bid Form 2-1B**  
**For Municipalities Operating Individually**  
**Depot and Processing**  
**Township of Madawaska Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Bark Lake WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	58		
		OCC	As Required	Per Compactor	19		
2	<b>INCREMENTAL</b> Depot Collection - Bark Lake WDS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 58		
3	<b>BASE</b> Depot Collection - Radcliffe WTS	OCC	As Required	Per Compactor	> 19		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
4	<b>INCREMENTAL</b> Depot Collection - Radcliffe WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	74		
5	<b>BASE</b> Depot Collection - Wilno WTS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 72		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 74		
6	<b>INCREMENTAL</b> Depot Collection - Wilno WTS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	25		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	37		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 25		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 37		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
		OCC	-	Per Tonne	115		
		Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
		OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		

\* Units to be confirmed by Contractor



Appendix C  
 Tender Bid Form 2-1C  
 For Municipalities Operating Individually  
 Processing Only  
 Township of Madawaska Valley

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	149		
		Fibres	-	Per Tonne	211		
		OCC	-	Per Tonne	115		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	268		
		Containers	-	Per Tonne	> 149		
		Fibres	-	Per Tonne	> 211		
		OCC	-	Per Tonne	> 115		
		Organics (SSO Only)	-	Per Tonne	> 268		

\* Units to be confirmed by Contractor



Appendix C  
Tender Bid Form 2-2A  
For Municipalities Operating Individually  
Curbside, Depot and Processing  
Township of Killaloe, Hagarty and Richards

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Killaloe	Containers, Fibres & OCC	Bi-Weekly	Per Stop	9204		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Killaloe (Unit Price <b>MUST</b> be 90% of BASE)	Containers, Fibres & OCC	Bi-Weekly	Per Stop	> 9204		
3	<b>BASE</b> Depot Collection - Killaloe WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	55		
		OCC	As Required	Per Compactor			
4	<b>INCREMENTAL</b> Depot Collection - Killaloe WDS (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	9		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )			
		OCC	As Required	Per Compactor		> 55	
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )		> 9	
5	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
		Organics (SSO Only)	-	Per Tonne	5		
6	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price <b>MUST</b> be 90% of BASE)	Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor



Appendix C  
Tender Bid Form 2-2B  
For Municipalities Operating Individually  
Depot and Processing  
Township of Killaloe, Hagarty and Richards

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE Depot Collection - Killaloe WDS	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	55		
		OCC	As Required	Per Compactor			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	9		
2	INCREMENTAL Depot Collection - Killaloe WDS (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 55		
		OCC	As Required	Per Compactor			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 9		
3	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
4	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	5		
		Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor





Appendix C  
Tender Bid Form 2-2C  
For Municipalities Operating Individually  
Processing Only  
Township of Killaloe, Hagarty and Richards

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	59		
		Fibres	-	Per Tonne	71		
		OCC	-	Per Tonne	54		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	5		
		Containers	-	Per Tonne	> 59		
		Fibres	-	Per Tonne	> 71		
		OCC	-	Per Tonne	> 54		
		Organics (SSO Only)	-	Per Tonne	> 5		

\* Units to be confirmed by Contractor



Appendix C  
 Tender Bid Form 2-3A  
 For Municipalities Operating Individually  
 Depot and Processing  
 Township of Brudenell, Lyndoch and Raglan

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Raglan WDS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	20		
2	<b>INCREMENTAL</b> Depot Collection - Raglan WDS (Unit Price MUST be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 20		
3	<b>BASE</b> Depot Collection - Brudenell WDS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	8		
4	<b>INCREMENTAL</b> Depot Collection - Brudenell WDS (Unit Price MUST be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 8		
5	<b>BASE</b> Depot Collection - Quadville WDS	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	11		
6	<b>INCREMENTAL</b> Depot Collection - Quadville WDS (Unit Price MUST be 90% of BASE)	Containers, Fibres & OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 11		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33		
		Fibres	-	Per Tonne	38		
		OCC	-	Per Tonne			
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne	> 38		
		OCC	-	Per Tonne			

\* Units to be confirmed by Contractor



Appendix C  
 Tender Bid Form 2-3B  
 For Municipalities Operating Individually  
 Processing Only  
 Township of Brudenell, Lyndoch and Raglan

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33		
		Fibres	-	Per Tonne	38		
		OCC	-	Per Tonne			
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne			
		OCC	-	Per Tonne	> 38		

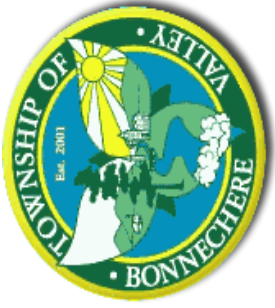
\* Units to be confirmed by Contractor



**Appendix C**  
**Tender Bid Form 2-4A**  
**For Municipalities Operating Individually**  
**Curbside, Depot and Processing**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Eganville	Containers	Alternating Weekly	Per Stop	17394		
		Fibres & OCC	Alternating Weekly	Per Stop	17394		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Eganville (Unit Price MUST be 90% of BASE)	Containers	Alternating Weekly	Per Stop	> 17394		
		Fibres & OCC	Alternating Weekly	Per Stop	> 17394		
3	<b>BASE</b> Depot Collection - Highway 41	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
4	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
5	<b>BASE</b> Depot Collection - Sand Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	36		
		OCC	As Required	Per Trailer	17		
6	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 36		
		OCC	As Required	Per Trailer	> 17		
7	<b>BASE</b> Depot Collection - Ruby Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
8	<b>INCREMENTAL</b> Depot Collection - Ruby Road (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
9	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	91		
		Fibres / OCC	-	Per Tonne	166		
		OCC only	-	Per Tonne	17		
		Containers	-	Per Tonne	> 91		
10	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Fibres / OCC	-	Per Tonne	> 166		
		OCC only	-	Per Tonne	> 17		

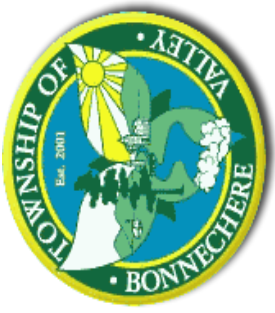
\* Units to be confirmed by Contractor



Appendix C  
Tender Bid Form 2-4B  
For Municipalities Operating Individually  
Depot and Processing  
Township of Bonnechere Valley

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Highway 41	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
2	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
3	<b>BASE</b> Depot Collection - Sand Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	36		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	17		
4	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 36		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 17		
5	<b>BASE</b> Depot Collection - Ruby Road	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	91		
		Fibres / OCC	-	Per Tonne	166		
		OCC only	-	Per Tonne	17		
		Containers	-	Per Tonne	> 91		
		Fibres / OCC	-	Per Tonne	> 166		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 17		
		OCC only	-	Per Tonne	> 17		

\* Units to be confirmed by Contractor



Appendix C  
 Tender Bid Form 2-4C  
 For Municipalities Operating Individually  
 Processing Only  
 Township of Bonnechere Valley

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	91		
		Fibres / OCC	-	Per Tonne	166		
		OCC only	-	Per Tonne	17		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 91		
		Fibres / OCC	-	Per Tonne	> 166		
		OCC only	-	Per Tonne	> 17		

\* Units to be confirmed by Contractor

Appendix C  
Tender Bid Form 2-5A  
For Municipalities Operating Individually  
Depot and Processing  
Township of Greater Madawaska

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Norway Lake WTS	Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	32		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	14		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	13		
2	<b>INCREMENTAL</b> Depot Collection - Norway Lake WTS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 32		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 14		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 13		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
3	<b>BASE</b> Depot Collection - Griffith WDS	Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	17		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	10		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	5		
4	<b>INCREMENTAL</b> Depot Collection - Griffith WDS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 17		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 10		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 5		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
5	<b>BASE</b> Depot Collection - Mount St. Patrick WDS	Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	7		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	4		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	3		
6	<b>INCREMENTAL</b> Depot Collection - Mount St. Patrick WDS (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	1		
		Containers	As Required	Per Rolloff (30 m <sup>3</sup> )	> 7		
		Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 4		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )	> 3		
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> )	> 1		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	62		
		Fibres	-	Per Tonne	68		
		OCC	-	Per Tonne	46		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	1		
		Containers	-	Per Tonne	> 62		
		Fibres	-	Per Tonne	> 68		
		OCC	-	Per Tonne	> 46		
		Organics (SSO Only)	-	Per Tonne	> 1		

\* Units to be confirmed by Contractor

Appendix C  
Tender Bid Form 2-5B  
For Municipalities Operating Individually  
Processing Only  
Township of Greater Madawaska

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	62		
		Fibres	-	Per Tonne	68		
		OCC	-	Per Tonne	46		
2	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	1		
		Containers	-	Per Tonne	> 62		
		Fibres	-	Per Tonne	> 68		
		OCC	-	Per Tonne	> 46		
		Organics (SSO Only)	-	Per Tonne	> 1		

\* Units to be confirmed by Contractor



## **Appendix D – Proposal Bid Forms (For Municipalities Interested in Potential Services)**

Proposal Bid Form 3-1A: Township of Bonnechere Valley – Curbside, Depot and Processing (SSO)

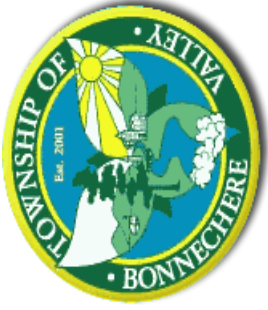
Proposal Bid Form 3-1B: Township of Bonnechere Valley – Depot and Processing (SSO)

Proposal Bid Form 3-1C: Township of Bonnechere Valley – Processing Only (SSO)

Proposal Bid Form 3-2A: Township of South Algonquin – Curbside, Depot and Processing

Proposal Bid Form 3-2B: Township of South Algonquin – Depot and Processing

Proposal Bid Form 3-2C: Township of South Algonquin – Processing Only

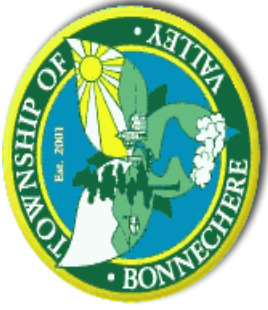


**Appendix D**  
**Tender Bid Form 3-1A**  
**For Municipalities Interested in Potential Services**  
**Curbside, Depot and Processing**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year) **	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - Village of Eganville	Organics (SSO Only)	Bi-Weekly	Per Stop	17394		
2	<b>INCREMENTAL</b> Curbside Collection - Village of Eganville (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	Bi-Weekly	Per Stop	> 17394		
3	<b>BASE</b> Depot Collection - Highway 41	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	3		
4	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 3		
5	<b>BASE</b> Depot Collection - Sand Road	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	13		
6	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 13		
7	<b>BASE</b> Depot Collection - Ruby Road	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	3		
8	<b>INCREMENTAL</b> Depot Collection - Ruby Road (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 3		
9	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Organics (SSO Only)	-	Per Tonne	44		
10	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	> 44		

\* Units to be confirmed by Contractor.

\*\* Estimated Tonnes.



**Appendix D**  
**Tender Bid Form 3-1B**  
**For Municipalities Interested in Potential Services**  
**Depot and Processing**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year) **	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Highway 41	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	3		
2	<b>INCREMENTAL</b> Depot Collection - Highway 41 (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 3		
3	<b>BASE</b> Depot Collection - Sand Road	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	13		
4	<b>INCREMENTAL</b> Depot Collection - Sand Road (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 13		
5	<b>BASE</b> Depot Collection - Ruby Road	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	3		
6	<b>INCREMENTAL</b> Depot Collection - Ruby Road (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 3		
7	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Organics (SSO Only)	-	Per Tonne	44		
8	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price <b>MUST</b> be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	> 44		

\* Units to be confirmed by Contractor.

\*\* Estimated Tonnes.



**Appendix D**  
**Tender Bid Form 3-1C**  
**For Municipalities Interested in Potential Services**  
**Processing Only**  
**Township of Bonnechere Valley**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year) **	Unit Price	Total Price
1	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Organics (SSO Only)	-	Per Tonne	44		
2	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") <b>(Unit Price MUST be 90% of BASE)</b>	Organics (SSO Only)	-	Per Tonne	> 44		

\* Units to be confirmed by Contractor.

\*\* Estimated Tonnes.



**Appendix D**  
**Tender Bid Form 3-2A**  
**For Municipalities Interested in Potential Services**  
**Curbside, Depot and Processing**  
**Township of South Algonquin**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Curbside Collection - All Township	Containers	Alternating Weekly	Per Stop	31538		
		Fibres / OCC	Alternating Weekly	Per Stop	31538		
		Organics (SSO Only)	Bi-Weekly	Per Stop	31538		
2	<b>INCREMENTAL</b> Curbside Collection - All Township <b>(Unit Price MUST be 90% of BASE)</b>	Containers	Alternating Weekly	Per Stop	> 31538		
		Fibres / OCC	Alternating Weekly	Per Stop	> 31538		
		Organics (SSO Only)	Bi-Weekly	Per Stop	>31538		
3	<b>BASE</b> Depot Collection - Airy Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	18 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	3 ***		
4	<b>INCREMENTAL</b> Depot Collection - Airy Site <b>(Unit Price MUST be 90% of BASE)</b>	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 18		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 3 ***		
5	<b>BASE</b> Depot Collection - Lyell Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	12 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	2 ***		
6	<b>INCREMENTAL</b> Depot Collection - Lyell Site <b>(Unit Price MUST be 90% of BASE)</b>	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 12		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 2 ***		
7	<b>BASE</b> Depot Collection - Aylen Lake Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	9 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)	1 ***		



Appendix D (continued)  
 Tender Bid Form 3-2A  
 For Municipalities Interested in Potential Services  
 Curbside, Depot and Processing  
 Township of South Algonquin

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
8	<b>INCREMENTAL</b> Depot Collection - Aylesen Lake Site (Unit Price MUST be 90% of BASE)	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 9		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MOLOK (0.8 m <sup>3</sup> ) (or equivalent)			
9	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33 **		
		Fibres	-	Per Tonne	24 **		
		OCC	-	Per Tonne	14 **		
10	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Organics (SSO Only)	-	Per Tonne	11 ***		
		Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne	> 24		
		OCC	-	Per Tonne	> 14		
		Organics (SSO Only)	-	Per Tonne	> 11 ***		

\* Units to be confirmed by Contractor.

\*\* Estimated Rolloffs and tonnes from TBLR (comparable municipality)

\*\*\* Estimated units based on Organics (SSO) equating 16% of total Blue Box Recyclables MOLOK (or equivalent) collection and Tonnes



**Appendix D**  
**Tender Bid Form 3-2B**  
**For Municipalities Interested in Potential Services**  
**Depot and Processing**  
**Township of South Algonquin**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> Depot Collection - Airy Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	18 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
2	<b>INCREMENTAL</b> Depot Collection - Airy Site <b>(Unit Price MUST be 90% of BASE)</b>	Containers & Fibres	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 18		
		OCC	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)			
3	<b>BASE</b> Depot Collection - Lyell Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	12 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
4	<b>INCREMENTAL</b> Depot Collection - Lyell Site <b>(Unit Price MUST be 90% of BASE)</b>	Containers & Fibres	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 2 ***		
		OCC	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)			
5	<b>BASE</b> Depot Collection - Aylen Lake Site	Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	9 **		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
6	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") <b>(Unit Price MUST be 90% of BASE)</b>	Containers & Fibres	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)	1 ***		
		OCC	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)			
		Containers & Fibres	As Required	Per Rolloff (30 m <sup>3</sup> )	> 9		
		OCC	As Required	Per Rolloff (30 m <sup>3</sup> )			
		Organics (SSO Only)	As Required	Per MLOK (0.8 m <sup>3</sup> ) (or equivalent)	> 1 ***		



Appendix D (continued)  
 Tender Bid Form 3-2B  
 For Municipalities Interested in Potential Services  
 Depot and Processing  
 Township of South Algonquin

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
8	BASE MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33 **		
		Fibres	-	Per Tonne	24 **		
		OCC	-	Per Tonne	14 **		
		Organics (SSO Only)	-	Per Tonne	11***		
9	INCREMENTAL MRF Processing Fee ("Tipping Fee") (Unit Price MUST be 90% of BASE)	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne	> 24		
		OCC	-	Per Tonne	> 14		
		Organics (SSO Only)	-	Per Tonne	> 11 ***		

\* Units to be confirmed by Contractor.

\*\* Estimated Rolloffs and tonnes from TBLR (comparable municipality)

\*\*\* Estimated units based on Organics (SSO) equaling 16% of total Blue Box Recyclables MOLOK (or equivalent) collection and Tonnes





**Appendix D**  
**Tender Bid Form 3-2C**  
**For Municipalities Interested in Potential Services**  
**Processing Only**  
**Township of South Algonquin**

Task	Task Description	Material Type	Frequency	Units *	Estimated Units (per year)	Unit Price	Total Price
1	<b>BASE</b> MRF Processing Fee ("Tipping Fee")	Containers	-	Per Tonne	33 **		
		Fibres	-	Per Tonne	24 **		
		OCC	-	Per Tonne	14 **		
		Organics (SSO Only)	-	Per Tonne	11 ***		
2	<b>INCREMENTAL</b> MRF Processing Fee ("Tipping Fee") <b>(Unit Price MUST be 90% of BASE)</b>	Containers	-	Per Tonne	> 33		
		Fibres	-	Per Tonne	> 24		
		OCC	-	Per Tonne	> 14		
		Organics (SSO Only)	-	Per Tonne	> 11 ***		

\* Units to be confirmed by Contractor.

\*\* Estimated Rolloffs and tonnes from TBLR (comparable municipality)

\*\*\* Estimated units based on Organics (SSO) equaling 16% of total Blue Box Recyclables MOLOK (or equivalent) collection and Tonnes

## Appendix E - Depot Blue Box and SSO Collection Methodologies

Municipality	Blue Box Roll-off Sorting	SSO (container type)
Township of Madawaska Valley	<ul style="list-style-type: none"> <li>Containers &amp; Fibres in one Roll-off</li> <li>OCC in one compactor (Bark Lake WDS) and OCC in one trailer (Radcliffe WTS and Wilno WTS)</li> </ul>	<ul style="list-style-type: none"> <li>MOLOK</li> </ul>
Township of Killaloe, Hagarty and Richards	<ul style="list-style-type: none"> <li>Containers &amp; Fibres in one Roll-off</li> <li>OCC in one compactor</li> </ul>	<ul style="list-style-type: none"> <li>MOLOK</li> </ul>
Township of Brudenell, Lyndoch and Raglan	<ul style="list-style-type: none"> <li>Containers, Fibres, &amp; OCC in one Roll-off</li> </ul>	<ul style="list-style-type: none"> <li>Not applicable</li> </ul>
Township of Bonnechere Valley	<ul style="list-style-type: none"> <li>Containers &amp; Fibres in one Roll-off</li> <li>OCC in one trailer (at Sand Road WDS only)</li> </ul>	<ul style="list-style-type: none"> <li>To be determined (not currently offered as service by TBV – see Appendix D)</li> </ul>
Township of South Algonquin	<ul style="list-style-type: none"> <li>Containers &amp; Fibres in one Roll-off *** To be determined (not currently offered as service by TSA – see Appendix D)</li> <li>OCC in one Roll-off *** To be determined (not currently offered as service by TSA – see Appendix D)</li> </ul>	<ul style="list-style-type: none"> <li>To be determined (not currently offered as service by TSA – see Appendix D)</li> </ul>
Township Greater Madawaska	<ul style="list-style-type: none"> <li>Containers in one Roll-off</li> <li>Fibres in one Roll-off</li> <li>OCC in one Roll-off</li> </ul>	<ul style="list-style-type: none"> <li>MOLOK</li> </ul>

**Appendix F - Statement of Ability and Experience of the Contractor**

**(and Sub-Contractors, as applicable)**

- List below your company’s performance record by listing work of a similar character to which your company has contributed.
- For each example of work, provide the name of the client, address, telephone number of a named contact person, date served and Contract cost.
- Provide a tabulation of other work now under Contract to the Contractor giving the location, type, size and length of Contract for each job (provide on separate sheet).
- Do not exceed two pages

Name of Client	Address	Telephone Number	Contact Person	Date Served	Contract Cost

<b>Name of Client</b>	<b>Address</b>	<b>Telephone Number</b>	<b>Contact Person</b>	<b>Date Served</b>	<b>Contract Cost</b>

**Appendix G - List of Sub-Contractors**

- List below each and every sub-contractor that you will engage in the carrying out of the work, including their company name, address, telephone number and contact person.
- Do not exceed one (1) page.

Company Name	Address	Telephone Number	Contact Person

**Appendix H – Residual Percentage (%) and Contaminated Loads**

<b>Anticipated Residual Percentage of MRF (%) – Blue Box Recyclables</b>	
Contractor Name	Residual Percentage (%)
<b>Anticipated Residual Percentage of MRF (%) – Source Separated Organics</b>	
Contractor Name	Residual Percentage (%)

<b>Cost of Contaminated Loads – Blue Box Recyclables</b>	
Depot Collection Service	Cost per Tonne
Processing Only Service	Cost Per Tonne

Note: As the rejection of non-Blue Box material at the curb is the responsibility of Contractor for “Curbside Collection Service”, the Group and individual Municipalities of the Group are not responsible for contaminated loads associated with Curbside Collection Service.

<b>Cost of Contaminated Loads – Source Separated Organics (SSO)</b>	
Depot Collection Service	Cost per Tonne
Processing Only Service	Cost Per Tonne

Note: As the rejection of non-SSO material at the curb is the responsibility of Contractor for “Curbside Collection Service”, the Group and individual Municipalities of the Group are not responsible for contaminated loads associated with Curbside Collection Service.