



TOWNSHIP OF SEGUIN

CIF Project #116

**Enhanced Promotion and Education
to Reach 40% Diversion**

FINAL REPORT

Copyright 2009

This Project has been delivered with the assistance of Waste Diversion Ontario's Continuous Improvement Fund, a fund financed by Ontario municipalities and stewards of blue box waste in Ontario. Notwithstanding this support, the views expressed are the views of the author(s), and Waste Diversion Ontario and Stewardship Ontario accept no responsibility for these views.

Author

This Report has been prepared by:

Michelle Hendry C.E.T.
Director of Public Works
TOWNSHIP OF SEGUIN

with assistance from:

Debi Allen
Landfill / Recycling Coordinator
TOWNSHIP OF SEGUIN

TABLE OF CONTENTS

OVERVIEW	4
BACKGROUND	4
PROJECT GOAL	4
PROPOSED INITIATIVES	5
IMPLEMENTATION	6
MATERIALS DEVELOPED	6
DISTRIBUTION	6
MONITORING AND TRACKING	7
CONCLUSIONS	8
PROGRAM RESULTS	8
RECOMMENDATIONS	8

OVERVIEW

BACKGROUND

Seguin Township, located adjacent to the Town of Parry Sound, in the territorial District of West Parry Sound, is a popular destination for travelers and visitors from throughout Ontario. Seguin Township is a large, northern, rural community with a full-time population of 4500 and a seasonal population estimated at 15,000.

Seguin Township utilizes a unique waste management system consisting of 7 (seven) unmanned transfer sites that are open 24/7. The transfer sites allow for the disposal of Household waste as well as two stream recycling.

The system was implemented in 2002 to accommodate the needs of the traveling seasonal population and avoid the costs of a curbside pickup program that would be logistically challenging in a large geographical area such a Seguin Township.

The result of the system however is a consistently low diversion rate (20 to 25%).

Seguin Township proposes to increase the diversion rate through a series of promotions and knowledge sharing initiatives including new signage at the Transfer sites, information brochures mailed to property owners, and newspaper advertisements. As well, staff and students will meet and greet individuals at Lake and Ratepayer Association meetings and travel to the transfer sites daily to educate users.

PROJECT GOAL

The goal of the project was to educate Seguin Township residents in recycling and diversion issues and to promote proper two stream recycling in Seguin Township. The goal is also to move the current 22% diversion rate in Seguin Township to 40% , by the end of 2008.

PROPOSED INITIATIVES

1. Design and development of an information brochure as a '**SEGUIN TOWNSHIP RECYCLING GUIDE**'. The Brochure will be mailed to all residents and be made available at the Transfer sites, public buildings, libraries and at public events.
2. Other information sheets are being developed with regard to what the recycling codes mean, how to not contaminate recycling bins and what happens to recycling materials when they are recycled.
3. New signage is being developed and installed at the transfer sites to educate and advise users of '**WHAT GOES WHERE?**'
4. Clear and colourful labels are being developed and attached to the recycling containers with information on '**What is recyclable and what isn't**'. The Labels connect with the information on the brochure and provide easy to understand pictures and wording on recycling.
5. Hire a summer student for 17 weeks to promote recycling through attendance at the Transfer sites regularly, education of site users and sorting recycling containers for contamination.
6. Reassign the Landfill Attendant to the position of Recycling Coordinator to work with the recycling service provider on recycling issues, promote composting as a diversion opportunity, oversee the summer student noted above and attend public functions as well as lake association meetings and ratepayer meetings to promote recycling initiatives.
7. Initiate Web site improvements to support easy access to Recycling information, statistics and initiatives

IMPLEMENTATION

MATERIALS DEVELOPED

1. An information brochure '**SEGUIN TOWNSHIP RECYCLING GUIDE**' was designed and printed to provide clear and easy to understand recycling information.
2. Other information sheets were also developed with regard to the meaning of recycling codes, how to not contaminate recycling bins and what happens to recycling materials when they are recycled.
3. '**WHAT GOES WHERE?**' signage was developed to educate transfer station users and to help discourage contamination.
4. Clear and colourful labels were developed and attached to the recycling containers. The Labels connect with the information on the brochure and signs and provide easy to understand pictures and wording with regard to recycling.

DISTRIBUTION

1. The Brochure '**SEGUIN TOWNSHIP RECYCLING GUIDE**' was mailed to all Seguin Township residents and was made available at the Transfer sites, the Landfill site, public buildings, libraries, area information bulletin boards and at public events.
2. Other information sheets developed (as noted above) were distributed by staff during education and promotion opportunities at public functions as well as lake association meetings and ratepayer meetings.
3. The new signage '**WHAT GOES WHERE?**' was installed at the waste transfer sites as a colourful and educational reminder to recycle and recycle properly.
4. Clear and colourful labels were installed on all recycling bins both permanent (HL6 bins, approximately 35 bins) and monthly rental 40 yard bins from the recycling service provider (12 bins).

MONITORING AND TRACKING

Due to the Waste Transfer sites being unmanned, tracking results was difficult to monitor and quantify.

That said, public reaction was encouraging with respect to the brochures and the new signage. Comments staff received were positive and complimentary with respect to understanding recycling in Seguin Township and clarifying expectations.

Public speaking events offered opportunity to review recycling expectations and to draw attention to signage and available direction at the recycling locations. Ongoing interaction with the general public, encouraging diversion and proper recycling was well received.

CONCLUSIONS

PROGRAM RESULTS

1. The diversion rate in Seguin Township decreased for 2008 in spite of the increased promotional and education efforts. The decrease we feel, was due to the significant diversion of cans and bottles out of the recycling system. In Seguin Township many volunteer associations now scavenge and collect aluminum cans to support their fundraising efforts. As well, liquor and beer bottles are scavenged not only by volunteer associations but by local residents. (NOTE: Seguin Township has un-manned transfer sites which tends to promote scavenging efforts)

Although the removal of cans and bottles is not captured in the Data Call information for Seguin Township, it is positive to see this type of diversion.

2. The seasonal population is not always committed to recycling during vacation times and this needs to be addressed with ongoing promotion and information opportunities.
3. The new information signs and labels were predominately pictorial and this assists system users with easily identifying recycling materials.
4. Due to the un-manned waste transfer site infrastructure in Seguin Township and the difficulty with enforcement there is a need for ongoing, creative and diverse promotion of recycling information.

RECOMMENDATIONS

1. Continued public relations and monitoring of waste transfer sites.
2. Update brochure with new information (ie electronics and tire programs)
3. Maintain signage in good condition and ensure labels are clean and in good condition so that waste transfer site users continue to have a guide and encouragement with regards to how to recycle
4. Continue promotion and education cycles both summer (summer seasonal residents) and winter (schools, winter seasonal visitors).
5. Develop alternate promotion and education delivery methods with regard to the recycling initiatives and diversion goals.

**TOWNSHIP OF SEGUIN
CIF PROJECT #116**

Enhanced Promotion and Education to improve Diversion rates

Proposed Program Costs	Deliverables	Cost
1 Information Brochures and information sheets- design dev. & printing	3000 Flyers & Decals Laminates	\$ 2,759.46 \$ 88.14
2 Labels for recycling bins (HL6 and 40 yd containers)	Colour copies Information labels	\$ 310.75 \$ 1,655.45
3 New Signs	Information labels What goes Where?' signs Brooks Road sign Turtle Lake and 2 Christie signs	\$ 627.15 \$ 3,519.95 \$ 779.70 \$ 2,666.80
4 Sign Installation - Labour and materials	Presentation T-Shirts screen setup	\$ 1,000.00 \$ 169.50
5 Promotional items for	Embroidery Recycling Bins 7 Gal. Recycling Bins	\$ 396.52 \$ 636.19 \$ 283.40
6 Summer student	M. Badger wages and benefits D. Allen wages and benefits (approximately 1/2 of her time from April to August is devoted to P & E efforts including web site improvements	\$ 11,393.16 \$ 9,020.52
7 Waste Coordinator - attendance at meetings & public functions to promote recycling initiatives- include travel costs & expenses.		\$ 35,306.69



INVOICE

2008-2424

13 Church St., Parry Sound, ON P2A 1Y2
 Ph.: 705-774-9368 Fax: 705-774-9786
 aquagraphics@bellnet.ca

GST # 827083742RT0001

CUSTOMER: Township of Seguin DATE: July 18/08
 PHONE: 732-4300 FAX: _____
 ADDRESS: 5 Humphrey Drive, R242, Parry Sound, ON
 POSTAL CODE: R242W8

QUANTITY	DESCRIPTION	PRICE	AMOUNT
3,000	Flyers - Recycling 414, 2815 Hammond Rd Fold to 366x566 in work (fix @ changes)		\$1170.00
	Recals 30" x 18"		\$882.00
	36 @ 24.50 each		
	Recals 30" x 20"		\$270.00
	10 @ \$27.00		
	*all full colour printed NOT laminated in work / changes	GCPD NISTE BTID	\$145.00
SPECIAL INSTRUCTIONS:		SUBTOTAL	\$2442.00
		PST	\$195.36
		GST	\$122.10
		DEPOSIT	
		TOTAL	\$2759.46

**TERMS: NET 30 DAYS FROM DATE OF INVOICE.
 2% PER MONTH ON OVERDUE ACCOUNTS.**

RECEIVED PAYMENT BY: _____ DATE: _____ INITIAL: _____

METHOD OF PAYMENT:
 CASH
 CHEQUE (Please make cheque payable to: Aqua Graphics)

**THANK YOU!
 HAVE A NICE DAY!!!**



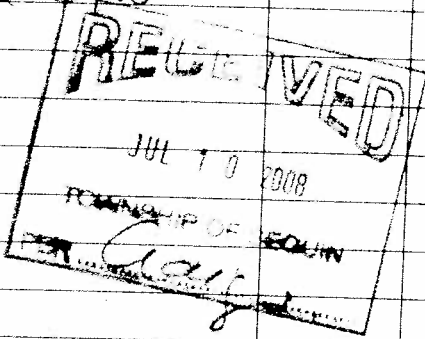
INVOICE

2008 - 2911

13 Church St., Parry Sound, ON P2A 1Y2
Ph.: 705-774-9368 Fax: 705-774-9786
aquagraphics@bellnet.ca

GST # 827083742RT0001

CUSTOMER: Sequoia Township DATE: July 10/08
 PHONE: 732-4300 FAX: _____
 ADDRESS: RR # 2 Humphrey Drive P.S.
 POSTAL CODE: P2A 2W8

QUANTITY	DESCRIPTION	PRICE	AMOUNT
500	one sided colour copies	.55	275.00
	2nd side B/W copies		
			
<p>1121-0131-4899</p>			

SPECIAL INSTRUCTIONS:

W

SUBTOTAL	275.00
PST	22.00
GST	13.75
DEPOSIT	
TOTAL	310.75

TERMS: NET 30 DAYS FROM DATE OF INVOICE.
2% PER MONTH ON OVERDUE ACCOUNTS.

RECEIVED PAYMENT BY: _____ DATE: _____ INITIAL: _____

METHOD OF PAYMENT:
 CASH
 CHEQUE (Please make cheque payable to: Aqua Graphics)

THANK YOU!
HAVE A NICE DAY!!!



INVOICE

2008 - 2515

13 Church St., Parry Sound, ON P2A 1Y2
 Ph.: 705-774-9368 Fax: 705-774-9786
 aquagraphics@bellnet.ca

GST # 827083742RT0001

CUSTOMER: TOWNSHIP OF SEQUIN DATE: SEPT 30 2008
 PHONE: 732-4300 FAX:
 ADDRESS: 5 HUMPHREY DRIVE RR#2 P. PARRY SOUND ONTARIO POSTAL CODE: P2A 2W8

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	AD BLACK/WHITE 5.75 x 16.75		\$ 30.00
	Sign design	GCR WHITE 3719 RP	\$ 40.00
	Sticker + decal (Repeat) / Full Column Printed		
12	Fibre Landscape 30" x 18" @ \$20.00 each		\$ 240.00
6	Fibre Portrait 30" x 18" "		\$ 147.00
6	Container Landscape 30" x 18" "		\$ 147.00
6	Container Portrait 30" x 18" "		\$ 147.00
40	14 1/4" x 9 1/4" - 40 Fibre @ \$8.50 each		\$ 340.00
20	Container @ \$8.50 each		\$ 170.00
20	14 1/4" x 9 1/4" - 20 Container @ \$7.50 each		\$ 150.00
SPECIAL INSTRUCTIONS:		SUBTOTAL	\$ 1465.00
		PST	\$ 117.20
		GST	\$ 73.25
		DEPOSIT	
RECEIVED PAYMENT BY: DATE: INITIAL:		TOTAL	\$ 1655.45

TERMS: NET 30 DAYS FROM DATE OF INVOICE.
 2% PER MONTH ON OVERDUE ACCOUNTS.

METHOD OF PAYMENT:
 CASH
 CHEQUE (Please make cheque payable to: Aqua Graphics)

THANK YOU!
 HAVE A NICE DAY!!!

STARDUST GRAPHICS INC.

P.O. Box 208, Parry Sound, On. P2A 2X3
Tel. 705-732-1281 Fax. 705-732-1824

May 15, 2008

Inv. #22644

Township of Seguin
R.R.#2
Parry Sound, Ont. P2A 2W8
Attn: Michelle Hendry

INVOICE

Supply decals for waste management containers:

Qty. 50	32" x 4" Bright Green printed background – Household Waste		
Qty. 30	32" x 4" Mid-Dark Brown printed background – Papers, Cardboard		
Qty. 31	32" x 5" Mid-Blue printed background – Plastic, Metal and Glass		
	Containers	Total: 111 @ \$5.00 ea.	\$ 555.00
		G.S.T.	\$ 27.75
		P.S.T.	\$ <u>44.40</u>
		TOTAL:	\$ 627.15

GST #12531 7974

9411 0131 3718



**YOUR SUPPORT OF LOCAL BUSINESS HELPS BUILD OUR COMMUNITY.
THANK YOU!**

STARDUST GRAPHICS INC.

P.O. Box 208, Parry Sound, On. P2A 2X3
Tel. 705-732-1281 Fax. 705-732-1824



October 17, 2008

Inv. #22669

Township of Seguin
5 Humphrey Drive, R.R.#2
Parry Sound, Ont. P2A 2W8
Attn: Laverne Gleeson

INVOICE

Supply seven signs for Waste Management sites as per approved draft:

6' x 8' – 3mm Alumapanel, digital printed Township logo, recycle logo and information panels – black vinyl lettering @ \$445.00 ea. as per our quote of September 11/08

\$ 3115.00

G.S.T. \$ 155.75

P.S.T. \$ 249.20

TOTAL: \$ 3,519.95

Accounts
48 per attached PO #2698

GST #12531 7974

**YOUR SUPPORT OF LOCAL BUSINESS HELPS BUILD OUR COMMUNITY.
THANK YOU!**

Balicki SIGNS

Ph: 705-746-3355
 Fx: 866-343-3257

13 Long's Road, RR#2 Parry Sound, ON P2A 2W8

Date: May 21, 2008
 Invoice #: 1529 Job #: 532
 Bill To: Seguin Twp
 Address: 5 Humphrey Dr. RR#2
 City: Parry Sound, ON P.C.: P2A 2W8
 Contact: Michelle Hendry Email: mhendry@seguin.ca
 Phone: 732-4300 Fax: _____

Qty.	Description	Material	Size	Colours	Price	Amount
A 1	Single Sided Sign	14g Alum	4' x 8'	As Shown	\$590.00	\$590.00
B						
C						
D						
E						
F						

Artwork	\$100.00
Shipping	
Sub Total	\$690.00
G.S.T. 5%	\$34.50
P.S.T.	\$55.20
Total	\$779.70
Deposit (50% Required)	\$0.00
Balance	\$779.70



WELCOME TO Brooks Road

WASTE TRANSFER SITE

Household Waste & Recycling

This site does not accept:

- Large Items
- Construction Debris
- Hazardous Waste

SEGUIN RESIDENTS ONLY

For further info:
 705-732-4300
 1-877-473-4846
 www.seguin.ca



Note: Please make cheque payable to A. Balicki Signs.
 Thank You.

Thank-You.
 We Appreciate &
 Value Your Business.

GCAP WASTE ST19

Balicki SIGNS

Ph: 705-746-3355
 Fx: 866-343-3257

13 Long's Road, RR#2 Parry Sound, ON P2A 2W8

Date: August 5, 2008

Invoice #: 1568

Job #: 571

Bill To: Seguin Twp

Address: 5 Humphrey Dr RR#2

City: Parry Sound, ON

P.C.: P2A 2W8

Contact: Michelle Hendry

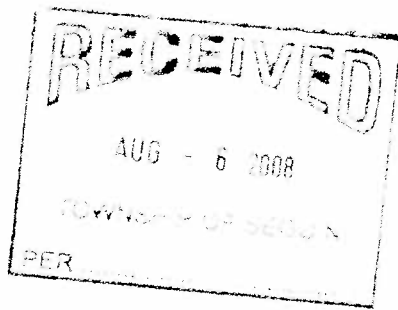
Email: mhendry@seguin.ca

Phone: 732-4300

Fax:

Qty.	Description	Material	Size	Colours	Price	Amount
A 2	Single Sided Signs	14g Alum	6' x 8'	As Shown	\$885.00	\$1,770.00
B 1	Single Sided Sign	14g Alum	4' x 8'	As Shown	\$590.00	\$590.00
C						
D						
E						
F						

R GCAD WASTE 3719



Artwork	
Shipping	
Sub Total	\$2,360.00
G.S.T. 5%	\$118.00
P.S.T.	\$188.80
Total	\$2,666.80
Deposit (50% Required)	\$0.00
Balance	\$2,666.80

Note: Please make cheque payable to A. Balicki Signs. Thank You.

WELCOME TO
Turtle Lake
 WASTE TRANSFER SITE
 Household Waste & Recycling

This site does not accept:

- Large Items
- Construction Debris
- Hazardous Waste

SEGUIN TOWNSHIP RESIDENTS ONLY

For further info:
 705-732-4300
 1-877-473-4848
 www.seguin.ca

WELCOME TO
Christie
 LANDFILL & WASTE TRANSFER SITE

SEGUIN TOWNSHIP RESIDENTS ONLY

For further info:
 705-732-4300
 1-877-473-4848
 www.seguin.ca

LANDFILL HOURS

Summer (May - Oct) Mon., Wed., Sat., & Sun. 8:00 - 4:00
 Winter (Nov. - Apr.) Wed. and Sat. 10:00 - 4:00

WELCOME TO
Christie
 WASTE TRANSFER SITE
 Household Waste & Recycling

This site does not accept:

- Large Items
- Construction Debris
- Hazardous Waste

SEGUIN RESIDENTS ONLY

For further info:
 705-732-4300
 1-877-473-4848
 www.seguin.ca

Thank-You.
 We Appreciate & Value Your Business.

NORTH OF MUSKOKA EMBROIDERY

BOX 13 - 28NOBEL ROAD
 NOBEL, ONTARIO
 P0G 1G0

Invoice

DATE	INVOICE NO.
7/17/2008	6165

BILL TO

SEGUIN TOWNSHIP
 RR #2 Humphrey Drive
 Parry Sound Ont.
 P2A 2W8

ITEM	DESCRIPTION	Size	Colour	QTY	RATE	AMOUNT
Screening	screen setup				20.00	20.00T
Screening	gildan t			20	6.50	130.00T
	Total GST					7.50
	Business Number: 887368223					
	Total PST					12.00

Next presentation T-shirt

GCAD WASTE 3710

Thank you for your business.

TOTAL \$169.50

NORTH OF MUSKOKA EMBROIDERY

BOX 13 - 28NOBEL ROAD
NOBEL, ONTARIO
P0G 1G0

Invoice

DATE	INVOICE NO.
7/17/2008	6159

BILL TO

SEGUIN TOWNSHIP
RR #2 Humphrey Drive
Parry Sound Ont.
P2A 2W8

ITEM	DESCRIPTION	Size	Colour	QTY	RATE	AMOUNT
EMBROIDE...	ct6320 front only			10	8.50	85.00T
EMBROIDE...	ct6320 front and sides			16	10.00	160.00T
Logo	names on back of above			16	3.00	48.00T
EMBROIDE...	trimark easycare short sleeved shirt			2	28.95	57.90T
	Total GST					17.55
	Business Number: 887368223					
	Total PST					28.07

*Waste
press. labels
T Shirts*

QC# 6159 3719

Thank you for your business.

TOTAL

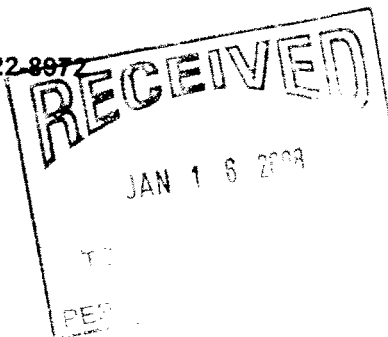
\$396.52

BUSCH SYSTEMS INTERNATIONAL

INVOICE 0000073302

343 SAUNDERS ROAD
 BARRIE
 ON L4N 9A3
 Phone: (705) 722-0806 Ext. Fax: (705) 722-8977
 busch@buschsystems.com
 www.buschsystems.com

NUMBER
 CUSTOMER NO. SEG TOW



BILL TO:
 TOWNSHIP OF SEGUIN
 5 HUMPHREY DR.
 RR#2.5
 PARRY SOUND ON P2A 2W8

SHIP TO:
 TOWNSHIP OF SEGUIN
 5 HUMPHREY DR.
 RR#2.5
 PARRY SOUND ON P2A 2W8

(705) 732-4300 Ext. 257

(705) 732-4300 Ext. 257

DATE	SHIP VIA	F.O.B.	TERMS												
Jan 10, 2008	U.P.S.	YOUR DOCK	NET 30 DAYS												
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR ORDER NUMBER										
2577		04-Jan-08	BRANDON RUTLEDGE		0000073283										
ITEM NO. / DESCRIPTION	QUANTITY			UNIT PRICE	EXTENDED PRICE										
	REQ.	SHIPPED	B.O.												
TRUE14-01-WR	14 US GALLON - BUSCH BLUE - WE RECYCLE	50	50	7.50	375.00										
TRC-MINI-01	MINI TRIPLE R CAN - BUSCH BLUE	50	50	3.76	188.00										
<p>412 0121 3116</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Total</th> <th>Incl. GST</th> <th>GST Code</th> <th>TAX</th> </tr> </thead> <tbody> <tr> <td>Q301</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Account	Total	Incl. GST	GST Code	TAX	Q301				
Account	Total	Incl. GST	GST Code	TAX											
Q301															
TERMS - No product is to be returned without our written authorization - Goods returned must be shipped prepaid and are subject to a restocking charge - 2% per month service charge on overdue accounts - Billing inquiries can be e-mailed to leigh@buschsystems.com				CANADIAN DOLLARS NET AMOUNT 563.00 FREIGHT G.S.T. 28.15 P.S.T. 45.04 TOTAL DUE \$636.19											
GST Number 895247856 RT															

BUSCH SYSTEMS INTERNATIONAL

INVOICE 0000073524

343 SAUNDERS ROAD
 BARRIE
 ON L4N 9A3
 Phone: (705) 722-0806 Ext. Fax: (705) 722-8972
 busch@buschsystems.com
 www.buschsystems.com

NUMBER
 CUSTOMER NO. SEGTOW

BILL TO:
 TOWNSHIP OF SEGUIN
 5 HUMPHREY DR.
 RR#2.5
 PARRY SOUND ON P2A 2W8

SHIP TO:
 PICK UP
 ON

(705) 732-4300 Ext. 257

DATE	SHIP VIA	F.O.B.	TERMS		
Jan 29, 2008	PICK UP	YOUR DOCK	NET 30 DAYS		
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR ORDER NUMBER
FAX		21-Jan-08	TRACY H.		0000073465
ITEM NO. / DESCRIPTION	QUANTITY			UNIT PRICE	EXTENDED PRICE
	REQ.	SHIPPED	B.O.		
7UP-05-ML 7 GAL. UPRIGHT - BLUE - LOOP ON 1 SIDE. (MAXTECH BLUE - 1002982)	30	30		8.36	250.80
TERMS			CANADIAN DOLLARS		
- No product is to be returned without our written authorization - Goods returned must be shipped prepaid and are subject to a restocking charge - 2% per month service charge on overdue accounts - Billing inquiries can be e-mailed to leigh@buschsystems.com			NET AMOUNT		250.80
			FREIGHT		
			G.S.T.		12.54
			P.S.T.		20.06
GST Number 895247856 RT			TOTAL DUE		\$283.40

**Township of Seguin
Employee Summary**

Criteria: From 1/1/2008 To 12/31/2008 Employee = BadgerMa: Badger, Macrina .

Employee	SIN	Gross Pay	Federal Tax	RPP	Prov Tax	Deductions	Net Pay
Waste							
BadgerMa: Badger, Macrina		1,081.60	97.89	0.00	54.18	0.00	863.94
		1,216.80	117.99	0.00	62.03	0.00	962.16
		1,095.12	99.85	0.00	54.95	0.00	873.83
		1,007.24	86.72	0.00	49.82	0.00	810.08
		1,284.40	128.25	0.00	66.03	0.00	1,010.99
		1,122.16	103.87	0.00	56.52	0.00	893.48
		1,172.86	111.51	0.00	59.50	0.00	930.17
		1,352.00	138.56	0.00	70.06	0.00	1,059.73
		980.20	82.27	0.00	48.08	0.00	791.03
BadgerMa: Badger, Macrina		10,312.38	966.91	0.00	521.17	0.00	8,195.41
Waste Totals		10,312.38	966.91	0.00	521.17	0.00	8,195.41
Grand Totals		10,312.38	966.91	0.00	521.17	0.00	8,195.41

Township of Seguin Payroll Employer Liability Report

Employee Summary
from 1/1/2008 to 12/31/2008

Waste

BadgerMa: Badger, Macrina					
Employee	Cheque Date	Wages	Liabe	Liability Amount	
Canada Pension Plan	5/10/2008	1,081.60	1,081.60	46.88	
Canada Pension Plan	5/28/2008	1,216.80	1,216.80	53.57	
Canada Pension Plan	6/11/2008	1,095.12	1,095.12	47.54	
Canada Pension Plan	6/25/2008	1,007.24	1,007.24	43.19	
Canada Pension Plan	7/9/2008	1,284.40	1,284.40	56.91	
Canada Pension Plan	7/23/2008	1,122.16	1,122.16	48.88	
Canada Pension Plan	8/7/2008	1,172.86	1,172.86	51.39	
Canada Pension Plan	8/20/2008	1,352.00	1,352.00	60.26	
Canada Pension Plan	9/4/2008	980.20	980.20	41.86	
Canada Pension Plan	Totals:	10,312.38	10,312.38	450.48	
Employer Health Tax	5/10/2008	1,081.60	1,081.60	21.09	
Employer Health Tax	5/28/2008	1,216.80	1,216.80	23.73	
Employer Health Tax	6/11/2008	1,095.12	1,095.12	21.35	
Employer Health Tax	6/25/2008	1,007.24	1,007.24	19.64	
Employer Health Tax	7/9/2008	1,284.40	1,284.40	25.05	
Employer Health Tax	7/23/2008	1,122.16	1,122.16	21.88	
Employer Health Tax	8/7/2008	1,172.86	1,172.86	22.87	
Employer Health Tax	8/20/2008	1,352.00	1,352.00	26.36	
Employer Health Tax	9/4/2008	980.20	980.20	19.11	
Employer Health Tax	Totals:	10,312.38	10,312.38	201.08	
Employment Insurance Full	5/10/2008	1,081.60	1,081.60	26.19	
Employment Insurance Full	5/28/2008	1,216.80	1,216.80	29.47	
Employment Insurance Full	6/11/2008	1,095.12	1,095.12	26.53	
Employment Insurance Full	6/25/2008	1,007.24	1,007.24	24.40	
Employment Insurance Full	7/9/2008	1,284.40	1,284.40	31.11	
Employment Insurance Full	7/23/2008	1,122.16	1,122.16	27.17	
Employment Insurance Full	8/7/2008	1,172.86	1,172.86	28.41	
Employment Insurance Full	8/20/2008	1,352.00	1,352.00	32.75	
Employment Insurance Full	9/4/2008	980.20	980.20	23.74	
Employment Insurance Full	Totals:	10,312.38	10,312.38	249.77	
WSIB	5/10/2008	1,081.60	1,081.60	18.82	
WSIB	5/28/2008	1,216.80	1,216.80	21.17	
WSIB	6/11/2008	1,095.12	1,095.12	19.06	
WSIB	6/25/2008	1,007.24	1,007.24	17.53	
WSIB	7/9/2008	1,284.40	1,284.40	22.35	
WSIB	7/23/2008	1,122.16	1,122.16	19.53	
WSIB	8/7/2008	1,172.86	1,172.86	20.41	
WSIB	8/20/2008	1,352.00	1,352.00	23.52	
WSIB	9/4/2008	980.20	980.20	17.06	
WSIB	Totals:	10,312.38	10,312.38	179.45	
Totals:		41,249.52	41,249.52	1,080.78	
Waste	Totals:	41,249.52	41,249.52	1,080.78	
Tax Totals:		41,249.52	41,249.52	1,080.78	

Township of Seguin Employee Summary

Criteria: From 4/1/2008 To 8/31/2008 Employee = AllenD: Allen, Deborah L.

Employee	SIN	Gross Pay	Federal Tax	RPP	Prov Tax	Deductions	Net Pay
Roads							
AllenD: Allen, Deborah L		1,086.39	70.13	0.00	52.83	0.00	897.53
		1,448.54	123.52	0.00	79.46	0.00	1,155.46
		1,708.65	178.36	0.00	104.48	0.00	1,318.34
		1,448.52	123.41	0.00	79.42	25.55	1,130.04
		1,448.51	123.41	0.00	79.41	25.55	1,130.04
		1,448.52	123.41	0.00	79.42	25.55	1,130.04
		1,448.51	123.41	0.00	79.41	25.55	1,130.04
		1,448.51	123.41	0.00	79.41	25.55	1,130.04
		1,392.80	115.04	0.00	71.08	25.55	1,094.75
		1,448.51	123.43	0.00	79.42	25.55	1,130.01
		1,982.67	238.38	0.00	135.23	25.55	1,457.73
AllenD: Allen, Deborah L		16,310.13	1,465.91	0.00	919.57	204.40	12,704.02
Roads Totals		16,310.13	1,465.91	0.00	919.57	204.40	12,704.02
Grand Totals		16,310.13	1,465.91	0.00	919.57	204.40	12,704.02

Township of Seguin
Payroll Employer Liability Report

Employee Summary
from 4/1/2008 to 8/31/2008

	Totals:	65,240.52	65,240.52	1,730.90
Roads	Totals:	65,240.52	65,240.52	1,730.90
	Tax Totals:	65,240.52	65,240.52	1,730.90

Township of Seguin Payroll Employer Liability Report

Employee Summary
from 4/1/2008 to 8/31/2008

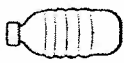
Roads

AllenD: Allen, Deborah L

Employee	Cheque Date	Wages	Liable	Liability Amount
Canada Pension Plan	4/2/2008	1,086.39	1,086.39	47.11
Canada Pension Plan	4/16/2008	1,448.54	1,448.54	65.04
Canada Pension Plan	4/30/2008	1,708.65	1,708.65	77.91
Canada Pension Plan	5/10/2008	1,448.52	1,448.52	65.04
Canada Pension Plan	5/28/2008	1,448.51	1,448.51	65.04
Canada Pension Plan	6/11/2008	1,448.52	1,448.52	65.04
Canada Pension Plan	6/25/2008	1,448.51	1,448.51	65.04
Canada Pension Plan	7/9/2008	1,448.51	1,448.51	65.04
Canada Pension Plan	7/23/2008	1,392.80	1,392.80	62.28
Canada Pension Plan	8/7/2008	1,448.51	1,448.51	65.04
Canada Pension Plan	8/20/2008	1,982.67	1,982.67	91.48
Canada Pension Plan	Totals:	16,310.13	16,310.13	734.06
Employer Health Tax	4/2/2008	1,086.39	1,086.39	21.18
Employer Health Tax	4/16/2008	1,448.54	1,448.54	28.25
Employer Health Tax	4/30/2008	1,708.65	1,708.65	33.32
Employer Health Tax	5/10/2008	1,448.52	1,448.52	28.25
Employer Health Tax	5/28/2008	1,448.51	1,448.51	28.25
Employer Health Tax	6/11/2008	1,448.52	1,448.52	28.25
Employer Health Tax	6/25/2008	1,448.51	1,448.51	28.25
Employer Health Tax	7/9/2008	1,448.51	1,448.51	28.25
Employer Health Tax	7/23/2008	1,392.80	1,392.80	27.16
Employer Health Tax	8/7/2008	1,448.51	1,448.51	28.25
Employer Health Tax	8/20/2008	1,982.67	1,982.67	38.66
Employer Health Tax	Totals:	16,310.13	16,310.13	318.07
Employment Insurance Full	4/2/2008	1,086.39	1,086.39	26.31
Employment Insurance Full	4/16/2008	1,448.54	1,448.54	35.08
Employment Insurance Full	4/30/2008	1,708.65	1,708.65	41.38
Employment Insurance Full	5/10/2008	1,448.52	1,448.52	35.08
Employment Insurance Full	5/28/2008	1,448.51	1,448.51	35.08
Employment Insurance Full	6/11/2008	1,448.52	1,448.52	35.08
Employment Insurance Full	6/25/2008	1,448.51	1,448.51	35.08
Employment Insurance Full	7/9/2008	1,448.51	1,448.51	35.08
Employment Insurance Full	7/23/2008	1,392.80	1,392.80	33.74
Employment Insurance Full	8/7/2008	1,448.51	1,448.51	35.08
Employment Insurance Full	8/20/2008	1,982.67	1,982.67	48.02
Employment Insurance Full	Totals:	16,310.13	16,310.13	395.01
WSIB	4/2/2008	1,086.39	1,086.39	18.90
WSIB	4/16/2008	1,448.54	1,448.54	25.20
WSIB	4/30/2008	1,708.65	1,708.65	29.73
WSIB	5/10/2008	1,448.52	1,448.52	25.20
WSIB	5/28/2008	1,448.51	1,448.51	25.20
WSIB	6/11/2008	1,448.52	1,448.52	25.20
WSIB	6/25/2008	1,448.51	1,448.51	25.20
WSIB	7/9/2008	1,448.51	1,448.51	25.20
WSIB	7/23/2008	1,392.80	1,392.80	24.23
WSIB	8/7/2008	1,448.51	1,448.51	25.20
WSIB	8/20/2008	1,982.67	1,982.67	34.50
WSIB	Totals:	16,310.13	16,310.13	283.76

What happens to my RECYCLING?

Recycled #1 Plastic Bottles Become



Polar Fleece, Carpet, Rope, Brush Bristles, Car Bumpers & Household Furnishings

Recycled #2 Plastic Containers Become



Picnic Tables, Deck Chairs, Flower Pots & Watering Cans



Recycled Aluminum Cans Become



New Cans, CDs



Recycled Glass Becomes



New Bottles & Jars, Fiberglass Insulation & Reflective Signage



Recycled Household Paper Becomes



Fresh Newsprint, Boxboard, Egg Cartons & Ceiling Tiles



Recycled Boxboard Becomes



New Boxboard & Roofing Shingles



Please DO NOT Recycle These Items:



Window glass, drinking glasses, ceramics (plates, cups, mugs etc.), glass cookware, mirrors or light bulbs.



Plastic items which are not marked:



Children's toys, lawn furniture, pails, plastic cups, trays, utensils & plastic wrappers



Styrofoam containers, styrofoam cups & styrofoam packaging.



Textiles such as shoes, clothing, shirts, pants, linen or towels.



Soiled papers, waxed or foil coated paper & containers, paper towels, issues, paper cups & cookie bags.



Construction debris & shingles. Heavy gauge plastic sheets. TARPS, BOAT SHRINK WRAP OR THICK PLASTIC



Hazardous waste such as motor oil, paint, batteries, aerosols, household cleaners & fluorescent light bulbs.



RECYCLING GUIDE



REDUCE



REUSE



RECYCLE



For more information contact
Seguin Township
 (705) 732-4300 • (877) 473-4846
www.seguin.ca

PLEASE SEPARATE CONTAINERS FROM PAPER FIBRES

ACCEPTABLE CONTAINERS

Only Plastic Bottles, Jugs, Tubs & Lids marked:

PETE HOPE LDPE
PP OTHER
Please rinse

Glass Bottles & Jars

Please rinse

Food & Beverage Cans

Please rinse

Aluminum Foil Containers & Foil

Please rinse

Plastic Bags

Please place bags inside one bag and tie the handles

ACCEPTABLE PAPER FIBRES

Corrugated Cardboard Boxes

PLEASE
FLATTEN
CARDBOARD

Newspapers & Telephone Books

Boxboard

PLEASE
FLATTEN
BOXES

Magazines, Catalogues & Books

Household Paper



HAZARDOUS MATERIALS

(fluorescent bulbs, batteries, propane tanks, paint etc.)

Take to Town of Parry Sound

McFarlane Street Transfer Site

BULKY GOODS & SCRAP METAL

(construction debris, furniture, appliances, tires etc.)

Take to Seguin Township

Christie Landfill Site

REMEMBER