



REQUEST FOR TENDER:

**SUPPLY & DELIVERY OF RECYCLING CARTS FOR
MUNICIPAL / FIRST NATIONS PURCHASERS**



POSTED: MONDAY, APRIL 30, 2018

BID DEADLINE: WEDNESDAY, MAY 16, 2018 BY 4:00 PM



Request for Tender:	Supply & Delivery of Recycling Carts For Municipal Purchasers
Issued by:	The Continuous Improvement Fund (CIF)
Scope:	This Request for Tender provides for the supply and delivery of Recycling Carts to Municipalities and First Nations groups in Ontario.
Release Date:	Monday, April 30, 2018
Inquiries:	Monday, April 30, 2018 until Wednesday, May 9, 2018 at 4:00 PM Inquiries can be made, in writing, to Bradley Cutler at bcutler@thecif.ca
Closing Date & Time:	Wednesday, May 16, 2018 by 4:00 PM Bids are to be submitted electronically, via email to: Bradley Cutler at bcutler@thecif.ca . Failure to submit a bid by this date and time will result in it being disqualified. Once received, bids will be acknowledged by email.

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Tender Checklist

Bidders shall ensure the required forms are completed and submitted along with all other requested information by the closing date and time. Failure to include all parts will result in your bid being rejected.

Your Bid must include signed copies of the following:

- PDF of Parts A & B with signatures
- PDF and Excel worksheet of Part C with signature on the PDF version

Parts

Part A A-22.	Submit Tender by Wednesday, May 16, 2018 by 4:00 PM	<input type="checkbox"/>
Part B B-7. B-8.	Complete and submit the Specification Requirement Read Part B closely, and ensure all requested information is submitted either in the space provided or as a clearly labeled attachment, including, but not limited to: 'Plastics materials index' Independently certified copies of all ANSI test results Warranty information Exception sheets (where and if needed)	<input type="checkbox"/>
Part C	Complete and submit the Form of Tender Read Part C closely, and ensure all requested information is submitted as required, including, but not limited to: Quotation for Freight costs to Municipalities/First Nations listed in Table C-2 Price of resin at the time of closing Resin weight per Cart HST Registration Number IMPORTANT: Submit both PDF <u>and</u> excel versions of Part C with your bid submission	<input type="checkbox"/>
Part C	Acknowledge the number of Addenda issued in the Form of Tender Section	<input type="checkbox"/>

General Conditions

1. DEFINITIONS PERTAINING TO THIS REQUEST FOR TENDER:

Bidder/Seller/Supplier: a person, corporation or other entity that responds, or intends to respond to a request for tender.

Blue Box Program: refers to the residential recycling program offered by Ontario Municipalities/First Nations.

Recycling Cart/ Cart(s): a recycling container, 95-gallons in size, used in Ontario's curbside Recycling Box program. The successful bidder will be required to provide Carts in colours other than Blue as specified by the Municipality/First Nations, which may include, but will not be limited to the following colours: black, grey, yellow and red.

CIF: used in place of the Continuous Improvement Fund.

Municipality/Municipalities/Municipal/First Nation(s)/Purchasers: the Ontario Municipal/First Nation entity or corporation responsible for the delivery of residential Blue Box programming that will issue a contract, or purchase order, to purchase Recycling Carts from the Successful Bidder.

Request for Bids: is used in place of request for tender and information in the appropriate context.

Successful Bidder: a person, corporation or other entity that is awarded the contract or purchase order resulting from a request for tender.

Tender: is used in place of Request for Tender.

2. CIF WARRANTIES FOR USAGE

Whenever requests for tenders are issued, seeking a source of supply for materials or services, the quantities or usage shown are estimated ONLY unless otherwise stated. No guarantee or warranty is given or implied by the CIF as to the total amount that may or may not be purchased from any purchase orders with Municipalities/First Nations. These quantities are for Bidder's information ONLY and will be used for tabulation and presentation of bid prices and the Municipality/First Nation reserves the right to increase or decrease quantities as required.

3. ACCEPTANCE OF MATERIAL

The material delivered under this Request for Tender shall remain the property of the Seller until a physical inspection and actual usage of this material and/or service is made and thereafter accepted to the satisfaction of the Municipality/First Nation and must comply with the terms herein and be fully in accord with the specifications and of the highest quality.

In the event the material and/or service supplied to the Municipality/First Nation is found to be defective or does not conform to specifications, the Municipality/First Nation reserves the right to cancel the order upon written notice to the Seller and return the product to the Seller at the Seller's expense.

4. POST CONSUMER RESIN (PCR)

For purposes of this Tender, Post Consumer Resin (PCR) shall refer to resins derived from plastics collected through the Ontario residential Blue Box Program.

5. VARIATIONS TO SPECIFICATIONS

For purposes of evaluation, Bidders MUST indicate any variances from the specifications, terms and/or conditions of this Tender, no matter how slight. If variations are not stated or referenced in the space provided on the Form of Tender and where appropriate explained fully in an attachment labeled 'Exceptions to Specifications', it will be assumed the product fully complies with the Tender specifications, terms and conditions.

6. DELIVERY

Time will be of the essence for any orders placed as a result of this Requests for Tender. The Municipality/First Nation reserves the right to cancel such orders, or any part thereof, without obligations if delivery is not made at the time(s) specified.

7. COPYRIGHTS OR PATENT RIGHTS

The Bidder warrants that there has been no violation of copyrights or patent rights in manufacturing, producing or selling the goods shipped or ordered as a result of this bid and seller agrees to hold the purchaser harmless from any and all liability, loss or expense occasioned by any such violation.

8. SAFETY STANDARDS

The Bidder warrants that the product supplied as a result of this Request for Tender conforms in all respects to the standards set forth by Federal and Provincial agencies and failure to comply with this condition will be considered a breach of contract.

9. MANUFACTURER'S CERTIFICATION

The CIF reserves the right to request from the Bidder a separate manufacturer's certification of all statements made in the bid document. Failure to comply with this condition will be considered a breach of contract.

10. SIGNED BID TO BE CONSIDERED AN OFFER

The submission of a signed bid document to the CIF shall be deemed to constitute an “Offer” which may be accepted, at the option of the CIF by: a) written acknowledgement of award by the CIF, and b) the issuance of a “purchase order” by the Municipality/First Nation. Upon such issuance of a purchase order, the terms, conditions and specifications herein set forth shall be confirmed and binding upon the Municipality/First Nation and the Bidder.

The failure of either party at any time to require performance by the other party of any provision hereof shall in no way affect his right thereafter to enforce such provision or to seek damages for the breach thereof. It is agreed between the parties that neither party shall be held responsible for damages caused by delay or failure to perform his undertakings hereunder when such delay or failure is due to fires, strikes, floods, Acts of God or the Queen’s enemies, lawful acts of public authorities or delays or defaults caused by common carriers, which cannot reasonably be foreseen or provided against.

11. SPECIFICATIONS

No Successful Bidder is relieved from supplying all components necessary to render the material(s) and/or service(s) fit for the use specified in the governing documents merely because detailed specifications on the various components are not set out in the documents.

12. BID ATTACHMENTS

A response to a request for tender which has attached a condition of sale or any other attachment which alters the specifications, conditions or terms, or makes it subordinate, may be cause for rejection.

13. RESERVATIONS FOR REJECTION AND AWARD

The CIF reserves the right to accept or reject any or all bids or parts of bids, to waive irregularities and technicalities and to request rebids on the required material(s). It further reserves the right to award the contract on split-order basis, lump sum or individual item basis or such combination as shall best serve the interests of the Municipalities/First Nations. The CIF also reserves the right to waive minor variations to specifications.

14. SUB-CONTRACTS

The Successful Bidder shall not, without the written consent of the CIF, make any assignment or sub-contract for the provision of any goods or services hereby bid on.

15. BIDDER WARRANTY

In supplement of, and not by way of substitution for the terms and conditions or any warranty stipulated or implied by law and notwithstanding prior acceptance by the CIF, the Successful Bidder will at any time within ten (10) years of delivery thereof, and at their expense replace any goods which are or become defective as a result of faulty or inefficient manufacture, materials or workmanship.

16. LAWS

It is agreed that the goods and services supplied shall comply with all Federal laws and other Province of Ontario laws applying thereto.

17. BRAND NAMES

If and wherever in the specification a brand name, make, name of any manufacturer, trade name or vendor catalogue number is mentioned, it is for the purpose of establishing a grade or quality of material only, unless specified otherwise. Since the CIF does not wish to rule out other competition and equal brands or makes, the phrase "OR APPROVED EQUAL" may be added. However, if a product other than the specified is bid, it is the Bidder's responsibility to name such product within the submitted document and to prove to the CIF that said product is equal to the specifications and to submit, in an attachment labeled 'Exceptions to Specifications', any brochures, samples and/or specifications in detail on item(s) bid. The CIF shall be the judge concerning the merits of bids submitted.

Part A: Terms & Information to Bidders

A-1 Scope

This Request for Tender provides for the supply and delivery of Recycling Carts to Municipalities/First Nations in Ontario for use in their Blue Box Program. The Carts are to have a capacity of 95-gallons (360 litres).

A-2. Contract Period & Renewal

- a. The term of the contract will be for a period of twelve (12) months from the date of Award, with an option to renew as detailed in Section A-2. b.
- b. CIF has the option to renew the contract for a further two (2) twelve (12) month periods, beyond the initial twelve (12) months.

A-3 The Continuous Improvement Fund

The Continuous Improvement Fund (CIF) is a funding program and a resource initiative developed through the cooperation of the Association of Municipalities of Ontario, the City of Toronto, Stewardship Ontario and Waste Diversion Ontario. Its purpose is to fund improvements to municipal Blue Box programs in the Province.

As part of its activities, the CIF both coordinates the co-operative purchase of resources such as Blue Boxes, Recycling Carts and Bags, and provides strategic funding support to some Municipalities/First Nations to help offset the cost of these resources. More information about the CIF can be found at <http://thecif.ca/>.

A-4. Co-Operative Procurement

This Request for Tender is being issued by the CIF, in the interest of Municipalities/First Nations, as a cooperative procurement venture. The results of this tender are to be extended to any Ontario Municipality/First Nation for the purchase of Recycling Carts, in order that they may purchase high quality Carts at the lowest possible price. Economy of scale in terms of pricing is the prime objective of this cooperative procurement initiative.

CIF will evaluate the bids and make the award to the successful Bidder(s). Each participating Municipality/First Nation will issue their own purchase order. Upon such award and issuance of the purchase order, the terms, conditions and specifications herein set forth shall be confirmed and binding upon the Municipality/First Nation and the Bidder(s).

Each participating Municipality/First Nation represents a separate corporate entity charged with the responsibility of purchasing and accounting for its respective portion of its purchase of Recycling Carts as specified in its purchase order. The CIF, as the issuer of this Tender, is not an agent of, partner to, or representative of these entities, and is not obligated or liable for any action or debts that may arise out of this cooperative procurement. Any Municipality/First Nation of this cooperative effort may cancel the portion of the contract which is applicable to them as a separate entity, without in any way negating the responsibility of the Successful Bidder(s) to perform their contractual obligations to the remaining Municipalities/First Nations. The cancellation terms are set out in this document.

A-5. Recycling Cart Resin, Construction and Durability

Cart resin, construction and durability requirements have been outlined in Part B of this Tender. Bidders shall confirm their ability to comply with the standards listed in the space provided. If the space provided is not sufficient, Bidders may submit the required information as an attachment. Attachments must be clearly labeled with Specification reference number (e.g., B-7, 16.2 – Requested Warranty Information). Bidders shall also sign, in the space provided in B-8, to demonstrate they have read all and fully understand the Cart specifications; their responses are accurate and that all requested information has been included with the Bid submission.

A-6. Quantities

The quantities indicated in this Request for Tender are based on historical data. CIF does not guarantee any quantities. For the purpose of estimating quantities for this Tender, CIF has provided historical data of the number and size of orders in Table A-1 below.

The quantities identified are based on the best available information at the time of Tender issuing.

Table A-1: Historical Quantity of Blue Carts purchased by Municipalities

	March 2016 to February 2017	March 2017 to February 2018	Total
Number of Municipalities	5	21	26
Total Number of Blue Carts	1,315	10,827	12,142
Average Order Size	263	516	467
Median Order Size	260	225	234

A-7. Delivery

- a. The Successful Bidder(s) will be prepared to supply Recycling Carts to Municipalities/First Nations across Ontario. The different regions of Ontario are shown on the Maps included in Appendix A.
- b. The Successful Bidder(s) will deliver Carts to Municipalities/First Nations across Ontario by arranging for transportation of Recycling Carts at a competitive rate and will supply the receiving Municipalities/First Nations with the bill of lading. In Part C Form of Tender, Bidders will describe the purchasing process they will use to obtain competitive transportation costs each month. To save on shipping costs, the Successful Bidder (s) may wish to assist Municipalities/First Nations in the same Regions to cooperate in sharing transport arrangements (e.g., using one receiving location). Municipalities/First Nations reserve the right to arrange their own shipping of Carts.
- c. All deliveries are to be Freight on Board (F.O.B.) to the Municipal purchaser destination and prepaid. Ownership and the title shall be transferred upon receipt at the final destination.
- d. Delivery location(s) at the Municipality/First Nation will be provided to the Successful Bidder upon award of the contract by CIF and issuance of the Purchase Order by the Municipality/First Nation. Delivery location and requirements will vary for Municipal purchasers.
- e. Packing slips/invoices shipped with all deliveries must include the part numbers, product description and applicable price.
- f. Loading dock facilities may not be available at some delivery locations. The Successful Bidder will be responsible for bringing the carts/skids of carts to the rear of the truck and may be responsible for lowering carts to the ground using a lowering tailgate. A forklift and operator may be available at some locations. If available, a forklift will be scheduled in advance, and as such the Municipal Purchaser will require the time of arrival of the shipment to be planned.
- g. The Supplier shall ensure that all loads are secured during transport and upon arrival to the delivery destination. Unsecured loads that pose a safety concern or result in a damaged shipment may be returned to the Supplier at their cost.

A-8. Sample Recycling Carts

Sample Recycling Carts are required. Such samples are to be furnished prior to the date of the tender closing. Recycling Carts must be furnished free of expense to the CIF. Carts will be sent to:

Alyssa Broadfoot, Continuous Improvement Fund
 492513 Southgate Sideroad 24
 R.R. #2
 Holstein, ON
 N0G 2A0.

Samples will not be returned to Bidders.

A-9. Submission of Bids

- a. Bids received by the Continuous Improvement Fund later than the specified closing time will be returned unopened to the bidders.
- b. A Bidder who has already submitted a bid may submit a further bid at any time up to the official closing time. The last bid received shall supersede and invalidate all bids previously submitted by that Bidder as it applies to this Request for Tender.
- c. A Bidder may withdraw a submitted bid at any time up to the official closing time by letter bearing a signature and/or seal as in the original bid. Withdrawal requests received after the Tender closing time will not be permitted.
- d. In the event that only one bid is received at time of closing, the Director of the CIF may reject the bid and decide to re-tender. A rejected bid will be returned unopened to the Bidder.
- e. The CIF assumes no responsibility for any verbal (spoken) information from any Municipal staff or from any Consultant firms retained by Municipalities/First Nations, or from any other person or persons who may have an interest in this Tender. Amendments or changes to this Tender prior to the closing date and time stated herein will only be in the form of written addenda and said addenda will be issued by the CIF. All addenda will be posted on the CIF's website <http://thecif.ca/>. It is the Bidder's sole responsibility to check this website regularly to inform itself of any posted addenda. The CIF makes no promise or guarantee that addenda will be delivered by any means to any Bidder. By submitting a bid in response to this Tender, the Bidder acknowledges and agrees that addenda shall only be posted on the CIF's website, and it is the sole responsibility of the Bidder to check this website for said addenda. FAILURE TO ACKNOWLEDGE RECEIPT OF ALL ADDENDA ON THE FORM OF TENDER WILL RESULT IN YOUR BID BEING REJECTED.
- f. Bidders are to refer to the General Conditions, Part A - Terms & Information for Bidders, Part B - Specifications, and Part C - Form of Tender. The submitted Bid and any resultant purchase will be based on these conditions unless otherwise agreed to in writing.
- g. The acceptance and award of the Supply and Delivery of Recycling Carts to Ontario Municipalities/First Nations is subject to approval by the CIF.
- h. The acceptance and execution of an agreement, contract or purchase order is subject to approval by the Municipality/First Nation.
- i. All prices must be stated in Canadian funds. Prices must also be inclusive of customs and duty.

A-10. Exclusion of Bidders in Litigation

- a. The CIF may, in its absolute discretion, reject a bid submitted by a Bidder if the Bidder, or any officer of the Bidder is or has been engaged, either directly or indirectly through another corporation, in a legal action against CIF or appointed officers and employees in relation to:
 - i. Any other contract or services; or
 - ii. Any matter arising from the CIF’s exercise of its powers, duties, or functions.
- b. In determining whether or not to reject a bid under this clause, the CIF will consider whether the litigation is likely to affect the Bidder’s ability to work with the CIF, its consultants and representatives, and whether the CIF’s experience with the Bidder indicates that the CIF is likely to incur increased staff and legal costs in the administration of the contract if it is awarded to the Bidder.

A-11. Exclusion of Bidders Due to Poor Performance

- a. If the CIF has documented evidence that the Bidder has been unsatisfactory in meeting the contract specifications or terms and conditions of another contract similar in nature to the work contained within this Tender, the CIF Director may, at his or her absolute discretion, prohibit the unsatisfactory Supplier from bidding on this tender, or require the Bidder in question to develop a plan that demonstrates how the Bidder will successfully fulfill the requirements of this Tender. The plan must be completed to the satisfaction of the Director before any part of this work can be awarded to that Bidder.

A-12. Anti Lobbying Restrictions

- a. Bidders, their company and staff members, or anyone involved in preparing their bid submission must not engage in any form of political or other lobbying whatsoever with respect to this Tender or seek to influence the outcome of the tender process and subsequent procurement process. This anti-lobbying restriction extends to all Municipal staff, elected Council members of the participating Municipalities/First Nations, WDO staff and board members, and Stewardship Ontario staff and board members.
- b. In the event of any such lobbying, the CIF may reject any submissions by that Bidder without further consideration and terminate that Bidder’s right to continue in the tender process and any subsequent procurement process. All correspondence or contact by interested parties with the CIF must be directly and only with the CIF contact person identified in Section A-13. a of this tender. It should be duly noted by all bidders that this anti-lobbying restriction extends from the release date of this Tender through to the date and time when the CIF formally awards the contract. This anti- lobbying restriction is not intended to disallow any meetings, interviews or clarifications requested or authorized by the CIF, its authorized staff, the CIF’s representative for this work or their authorized designates.

A-13. Inquiries

- a. Additional information or clarification of any of the instructions or information contained herein must be obtained in writing from the CIF by contacting Bradley Cutler, in writing, by email at bcutler@thecif.ca before Wednesday, May 9, 2018 by 4:00 PM.
- b. Each Bidder must review the entire Request for Tender documents and promptly report and request clarification of any discrepancy, deficiency, ambiguity, error, inconsistency, or omission contained therein. Any such request must be submitted to the CIF in writing, prior to Wednesday, May 9, 2018 at 4:00 PM. Directing inquiries any party other than the CIF contact, as noted above in A-13 a., will result in your submission being rejected.
- c. Where an inquiry results in a change or a clarification to the Tender, the CIF will prepare and issue an addendum to this tender as set out in Section A-9. e.

A-14. Sales Taxes – Harmonized Sales Tax (HST)

Bidders shall exclude Harmonized Sales Tax (HST) from all prices bid in this Tender. Actual taxes payable shall be determined by the Municipality/First Nation and will be indicated on the purchase order(s) issued to the Successful Bidder. All prices shall be provided in Canadian funds; inclusive of all applicable customs duties, levies and taxes, except for HST. All Bidders shall provide their HST registration number in their Tender Submission Form. Note: If the Bidder is located outside of Canada and is not an HST Registrant, this may not apply.

A-15. Basis of Award, Reservation or Rejection

It is the intention of the CIF to award this Tender on the basis of the Bid(s) that is/are compliant with the terms, specifications, and conditions contained herein and demonstrates the capability of meeting the requirements including the materials composition, construction, durability and warranty of the Blue Carts, and can demonstrate qualifying experience on projects of a similar nature. It is the intention of the CIF to award this Tender based on the Bid that presents the lowest Average Unit Price.

The CIF reserves the right to accept or reject any bids in whole or in part, and to waive irregularities and omissions, if in so doing, the best interests of the CIF and the Municipalities/First Nations will be served. The CIF also reserves the right to waive minor variations to specifications. No liability shall accrue to the CIF for its decision in this regard.

A-16. Disputes

In cases of disputes as to whether or not the product tendered meets the conditions in the accepted tender, the decision by the Director of the CIF shall be final and binding on all parties.

A-17. Bid Submissions

Bids shall be irrevocable for 120 days after the official closing date and time.

A-18. Requirements at the Time of Execution

The Successful Bidder(s) is/are required to work with CIF staff to announce the award of the Tender. The Successful Bidder will submit the following documentation, along with any other information needed to communicate to Municipal Purchasers, in a form satisfactory to the CIF, for execution within ten (10) working days after being notified to do so in writing:

1. Cart ordering instructions to be posted on the CIF website.
2. Promotional images to be posted to the CIF website, and any other key information that will assist Municipal Purchasers in submitting their orders.

A-19. Invoicing

Unless otherwise stated on the Form of Tender, payment terms shall be thirty (30) days from the date of invoice. Invoices will be issued to the Municipality/First Nation. The address for invoicing and any specific requirements will be provided by the Municipality/First Nation when the Purchase Order is issued.

A-20. Price Adjustments

Price adjustments will be based on changes in:

- I. Market price of plastic resin, and
- II. Consumer Price Index for Ontario, Canada

Resin Adjustment

The portion of the Cart unit pricing resulting from this Tender attributable to the resin content shall be binding for thirty (30) days from the date of the award of the contract, and shall be reviewed each quarter thereafter. Should the market price of resin increase or decrease from the initial unit price, the increase or decrease for future purchases will be passed onto the Municipal Purchaser. The amount of increase or decrease will be determined by three (3) factors:

1. The weight of plastic resin in the Recycling Cart,
2. The resin price at the time of the Tender closing, based on a 'plastics materials index' to be provided by the Bidder, and deemed acceptable by the CIF, and
3. The change in resin price at each month interval, from the initial resin price at closing, and

based on the same 'plastics materials index' note above.

The weight of plastic resin in the Recycling Cart, the resin price at closing, and the 'resin price index' to be used will be indicated by the Bidder in the Form of Tender. If price increases are deemed unacceptable, the Municipal Purchaser reserves the right to cancel the contract upon thirty (30) days written notice, without penalty.

Non-Resin Adjustment

The portion of the Cart unit pricing resulting from this Tender that is not attributable to the resin content will be adjusted after one year based on the Consumer Price Index (CPI) for Ontario should a contract extension be granted. If there has been no change or a decrease in the CPI there will be no price adjustment. The percent increase based on CPI for Ontario will be calculated using the formula:

Unit price for the portion that is not attributable to the resin cost in Year Y	=	Unit price for the portion that is not attributable to the resin cost in Year 1	X	$\frac{\text{CPI Contract Year Y}}{\text{CPI 2017/2018}}$
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Where, CPI Contract Year Y is the CPI for Ontario for the Contract Year in question (the twelve month period ending in the month of Tender closing, i.e. May 2018) and CPI 2017/2018 is the Consumer Price Index for Ontario for the twelve-month period June 1, 2017 to May 30, 2018. Consumer Price Indices will be determined by Statistics Canada for Ontario.

The following example is provided to illustrate the method of calculating price adjustments. Prices and percent adjustments are for illustrative purposes only:

	Description	Source	Amount
A	Blue Cart unit price	Submitted by Bidder in Tender	\$40
B	Weight of resin content	Submitted by Bidder in Tender	35 pounds
C	Resin price at time of closing	Submitted by Bidder in Tender	\$0.746 per pound
D	Portion of unit price that is attributable to resin content	B x C	\$26.11

E	New resin price at time of adjustment	Benchmark index submitted in Tender	\$.756 per pound
F	Percent increase of resin prices	$(E-C)/C$	1.3%
G	New cost of resin content	$(1.0+F) \times D$	\$26.46
H	Unit price that is not attributable to resin content	$A - D$	\$13.89
I	Percent increase in CPI for Ontario	Stats Can ¹	1.5%
J	New unit price of non-resin content	$(1.0 + I) \times H$	\$14.10
K	Adjusted unit price of cart	$G + J$	\$40.56

¹Statistics Canada, Consumer Price Index for Ontario <http://www.statcan.gc.ca/tables-tableaux/sum-som/l01/cst01/cpis01g-eng.htm>

A-21. Cancellation

The CIF and, or the Municipality/First Nation reserve the right, in their absolute sole discretion, to cancel this contract within thirty (30) days written notice, without cause and without penalty. Default or breach of any of the terms, conditions, specifications or provisions of the contract, may result in immediate termination of the contract by written notice to the Supplier. In the alternative, the CIF or the Municipality/First Nation may give notice of default or breach to the Supplier and, failing remedy of such default or breach within fifteen (15) working days, may, at their option, terminate the contract by notice to the Supplier.

A-22. Minimum Purchase Order & the CIF Generic Recycling Cart Small Order Program

a. The minimum purchase order is 200 carts. However, to assist Municipalities/First Nations who require fewer than 200 carts and do not require Municipal specific information printed on the cart, CIF has established the 'Generic Recycling Cart Small Order Program'. In this manner, the minimum purchase order is achieved by combining the many smaller orders to produce generic recycling carts for use in the various Blue Box programs. CIF and the successful vendor will work to consolidate the orders of Municipalities/First Nations taking advantage of this program by offering two yearly opportunities to purchase generic carts. Municipalities/First Nations will be given these opportunities, on a semi-annual basis. The Successful Bidder, in consultation with the CIF, will set the 'order call' dates once the work is awarded. In support of the Successful Bidder (s), the CIF will help to notify Municipalities/First Nations of the 'order call' dates and procedures through e-bulletins and other available means (e.g. website).

b. The Successful Bidder may also wish to work with Municipalities/First Nations to have the carts shipped to one location to ensure the best shipping price possible.

A-23. Bidder's Confirmation of Understanding & Agreement to Part A Terms

Please print this page for signature. Then sign, scan, save with the rest of Part A as a PDF, and upload to the bid submission webpage.

I/We _____ understand the Information and agree to the Terms set out in Part A above.	
Signature:	_____
Title:	_____
Company Name:	_____ Telephone No.: (____) _____
Company Address:	_____ Email: _____
	_____ Date: _____

Part B: Specifications

The specifications incorporated as part of this Tender require that certain information be provided. Please complete the specification sheets in full and return them, signed, with your bid.

B-1 Purpose:

The purpose of this specification is to identify the minimum requirements for 95-Gallon (360-litre) recycling carts. Specifications have been prepared with the intention of providing a basis for obtaining competitive Bids as well as to ensure that a minimum acceptable standard of quality of manufacture for the required Recycling Carts is defined. This standard shall apply to the general design of the Carts and includes describing the desired method of manufacture for these goods. The Bidder's ability to be compliant with this standard of quality will ensure that the Successful Bid functions to meet general Blue Box programming needs.

B-2 General:

Recycling Carts must be suitable for use in municipal recycling programs for the collection of recyclables. The Carts will be:

- Blue in colour (unless otherwise specified);
- Outfitted with embedded RFID tags for tracking purposes;
- Compatible with North American Style Fully and Semi Automated Lifters and compatible with the Collection Vehicles used by the Municipal Purchaser;
- Designed and manufactured in accordance with ANSI Z45.30-2008: American National Standard, Waste Containers – Safety Requirements;
- Designed and manufactured in accordance to: ANSI Z245.60-2008: American National Standard, Waste Carts – Compatibility Dimensions.
- Designed and manufactured in accordance to: ANSI Z535.4-2007: American National Standard, Waste Carts – Product Safety Signs and Label Requirements.

B-3 Quality Assurance:

Until completion of the contract, it shall be the responsibility of the Successful Bidder to ensure that product quality is maintained to the specification requirements. Municipal Purchasers retain the right to refuse receipt of Carts contracted as a result of this Tender where the goods delivered are non-compliant with these specifications.

Products received may be randomly tested at the expense of Municipal Purchasers to ensure they meet the requirements and specifications of this Tender and/or the Successful Bidder's response thereto. However, should a product fail to meet the requirements and specifications standards, the Successful Bidder will be responsible in addition to all associated costs for return of defective material, all expenses incurred by the Municipal Purchaser in testing the product. In cases of discrepancies the decision of the Municipal Purchaser shall govern.

The Cart and its component parts, shall meet all testing standards as set forth by ANSI Waste Cart Safety Requirements (Z245.30-2008) and ANSI Waste Cart Compatibility Dimensions (Z245.60-2008). The Successful Bidder will be required to supply certified copies of all ANSI test results.

B-4 Manufacturing defects:

Recycling Carts shall be free from manufacturing defects, imperfections and, or design deficiencies that may affect their use, appearance or durability. In all particulars not covered by this Tender document, production shall be in accordance with good commercial practice and materials shall be of the best commercial quality and suitable for the purpose intended.

B-5 Deviation from the Specifications:

Municipal Purchasers reserve the right to make amendments to these specifications either prior to the Tender closing (to be announced via addendum) or after closing (as would be negotiated with one or more selected responsive Bidders).

B-6 Instructions to Bidders

Bidders will indicate their conformance with the Requirements below (Sections 1.0 to 19.0). Each page of this specification requires Bidders to clarify compliance or alternatives by indicating:

Conform? – Yes: The product meets or exceeds specification requirements.

Conform? – No: The product does not meet the requirements as detailed in the specification. If no, the Bidder must state the actual variation.

State Actual: Where specifications are approximate and where proposed product specifications do not conform, state actual.

Exception Sheet: An Exception Sheet must be completed when a Bidder has indicated that their product's specifications do not conform to the specification requirements and an explanation is required. Each Exception Sheet must clearly reference the Section number and the cost implication of non-compliance. See Appendix B for the Exception Sheet template.

B-7 Specification Requirements

Specification Requirements		Conform Yes No		State Actual
1.0 – Manufacture Process, Construction and Materials				
1.1	<p>Each Cart body shall be manufactured through approved industrial moulding process. Specify the moulding process that will be used.</p> <p>Carts body & lid shall be constructed from the same resin, specify the type of resin used to manufacture the cart body and lid.</p>			<p>Moulding Process:</p> <p>Resin Type:</p>
1.2	Cart manufacturer shall use a hot melt compound system to ensure that all materials will be mixed evenly throughout the Cart and lid.			
1.3	The Cart shall be free from sharp corners, edges, points, or other structures that could represent a hazard.			
1.4	The exterior and interior surfaces and molded parts shall be smooth, uniform in appearance, and free of foreign substances, shrink holes, cracks, blow holes, webs, flash or other superficial imperfections or structural defects that could adversely affect the appearance and performance of the container. It shall not support combustion.			
1.5	The interior of the Cart shall be high gloss, smooth, and free of crevices, recesses and other obstructions with the exception of the metal catch bar. The interior construction and shape shall assure the free flow of contents out of the Cart when dumped.			
1.6	The top of the Cart body shall be molded with a reinforced rim to add structural strength and stability to the container and provide a flat surface for the lid.			

Specification Requirements		Conform Yes No		State Actual
1.7	The Cart base shall be reinforced in the area that contacts the ground with a molded-in wear strip. The bottom wear strips will have a minimum thickness of 0.64 cm (0.25 in).			
1.8	All plastic materials shall be 100% recyclable. Non-recyclable material such as cross-linked polyethylene will not be acceptable.			
1.9	Bids shall include a copy of the resin manufacturer's Published Specifications Sheets.			
1.10	The Cart manufacturer shall maintain, on file, certification by the resin supplier that the resin supplied and used for construction of the Carts meets published physical properties for each lot of resin purchased.			
1.11	Bidders will state their ability to manufacture the carts using PCR derived from plastics collected through Ontario's residential Blue Box program. NB: PCR usage is encouraged, but it is not required.			State % of PCR content: State source of PCR resin.
2.0– Cart colour				
2.1	The plastic resin shall be enhanced with color pigment and ultraviolet inhibitor, which must be uniformly distributed throughout the finished Cart. All plastic parts shall be specifically prepared to be colorfast so that the plastic material does not alter or fade appreciably in normal use.			% of ultraviolet stabilizer additive by weight

Specification Requirements		Conform Yes No		State Actual
	The Cart shall be protected against ultraviolet rays with an ultraviolet stabilizer additive with no less than 0.4% by weight.			
2.2	Colour of lids and Cart bodies shall be Blue PMS 285 unless otherwise requested by individual Municipal Purchasers. Customized Cart colours may be required, and the specifics of this will be negotiated with the Successful Bidder.			PMS #
3.0 – Thermal Resistance				
3.1	The Cart and all its components shall withstand normal recyclable material collection use within the ambient air temperature range from -40°C to 40°C.			
4.0 – Lift and Locking Bar System, or European Style Lift (NB: Lift style to be specified by the Municipality/First Nation)				
4.1	Each Cart shall be equipped with attachment points which make it compatible with standard North American semi-automated bar-locking lifters and fully automated arm lifters.			
4.2	The upper lift point shall be integrally molded into the body of the Cart, with reinforced ribs for added support in this critical wear area.			
4.3	The lower catch bar attachment point shall be a free floating steel bar designed to withstand ten (10) years of lifting, without deformation, rotate a full 360° on its own axis, and be manufactured from galvanized steel or composite materials. The retention bar must secure carts to prevent them being tipped into top loading trucks.			Diameter of bar:

Specification Requirements		Conform Yes No		State Actual
	<p>The moulded retention bar sleeve shall supply sufficient support to minimize stress and prevent bending of the retention bar.</p> <p>The retention bar shall be secured so that it cannot be easily removed, except for servicing or replacement. Replacement shall be simple to perform and shall not require modifications. Retention bar secured by attachment mechanisms (e.g. pins or pegs) shall be located such that they do not contact the lifting apparatus.</p>			
4.4	Vendors will be required to provide European style carts for Municipalities/First Nations with fully automated collection programs that require this style of cart.			
4.5	Minimum order requirement to provide European style carts for Municipalities/First Nations	n/a	n/a	State minimum order quantity:
5.0 – Cart Dimensions & Measurements				
5.1 95-gallon US liquid Cart (360 litres) –APPROXIMATE MEASUREMENTS ONLY – CIF recognizes that each manufacturer will have different dimensions				
5.1.1	Height: approximately 117 cm (46 in)	Height:		
5.1.2	Width: approximately 74 cm (29 in)	Width:		
5.1.3	Depth: approximately 86 cm (34 in)	Depth:		
5.1.4	Wheel diameter: approximately 30.5 cm (12 in)	Diameter:		

Specification Requirements		Conform Yes No	State Actual
5.1.5	Volume: approximately 360 litres (95 gallons)	Volume:	
5.1.6	Weight: approximately 20 kg (44 lb)	Weight:	
5.1.7	Minimum wall thickness: 0.44 cm (0.175 in)	Thickness:	
5.1.8	Specify resin weight: kg & lb See: Section A-20 Price Adjustments	Weight Kg: Lbs:	
6.0 – Stability and Maneuverability			
6.1	The Cart shall be stable and self-balancing in the upright position, when either empty or loaded to the maximum design capacity, with the lid in either a closed or an open position, and capable of maintaining their upright position in sustained or gusting winds of up to fifty (50) km per hour as applied from any direction and certified wind tunnel testing documentation will be provided as required.		
6.2	The Cart shall be capable of being easily moved and manoeuvred, with an evenly distributed load equal in weight to its maximum design capacity on a level, sloped, or stepped surface.		
6.3	The empty Cart shall remain upright when the lid is opened or released from an upright position.		

Specification Requirements		Conform Yes No		State Actual
7.0 – Wheels and Axles				
7.1	Wheels shall be manufactured from rubberized polyethylene.			
7.2	For ease of assembly, wheels shall be designed for Snap-On or equivalent attachment or wheels with pal nut attachment. Wheels shall attach securely to the Cart by means of a self-locking hub with internal wheel- retention details that snap into a corresponding groove on the axle. The wheel and axle assembly shall be easily replaceable so that repairs can be done without undue effort but not readily removable by the general public.			
7.3	The axle must be solid steel construction, 1.58 cm (5/8 inches) diameter plated to protect against corrosion and must be mounted in the Cart body through axle fittings integrally moulded as part of the Cart body.			Axle diameter:
8.0 – Cart Lid				
8.1	Carts shall be provided with a lid that continuously overlaps and comes in contact with the Cart body; be of such a configuration that it will not warp, bend, slump, or distort to such an extent that it no longer fits the Cart properly or becomes otherwise unserviceable.			
8.2	Carts shall remain closed in winds up to fifty (50) km per hour from any direction. All lid hinges shall remain fully functional and continually hold the lid in the original designed and intended positions when either opened or closed or any position between the two extremes.			

Specification Requirements		Conform Yes No		State Actual
8.3	Carts shall enable the free and complete flow of material from the Cart during the collection cycle without interference with the material already deposited in the truck body or the truck body itself and its lifting mechanism.			
8.4	Carts shall be designed to automatically “flip” closed after dumping into recycling vehicle.			
8.5	Cart lids (and bodies) shall be of such design and weight that would prevent an empty Cart from tilting backward when the lid is flipped open.			
8.6	Cart lids shall be hinged to the Cart bodies in such a manner so as to enable the lid to be fully opened, free of tension, to a position whereby it may rest against the backside of the Cart body.			
8.7	Cart lids shall prevent the intrusion of rainwater, rodents, birds, and flies and the emission of odours when closed.			
8.8	Cart lids shall effectively drain water off the lid and away from Cart.			
8.9	Cart lids shall have an external handle or a design that allows the resident to open the lid without touching lid interior.			
8.10	Cart lids shall be designed and constructed such that it prevents physical injury to the user while opening and closing the Cart.			

Specification Requirements		Conform Yes No		State Actual
9.0 – Handle				
9.1	Handle attachments shall be an integrally molded part of the Cart body. Bolt-on handle mounts are unacceptable. Metal or exposed PVC pipe used as a handle is unacceptable. Handles shall provide comfortable gripping area for pulling or pushing the Cart. Pinch points are unacceptable.			
10.0– Radio Frequency Identification (RFID)				
10.1	RFID & Bar Code Integrated Carts: Each container shall be equipped with an Ultra High Frequency RFID tag that is installed into the cart body (with no exposure to the outside elements) along with an 8-9 digit Serial Number and associated Bar Code that is branded or affixed on the front of each container. To avoid interference with the containers contents / materials, RFID tags placed inside of the container are unacceptable.			Indicated how the Bar Code is placed on the cart
10.2	The RFID inlay shall be passive UHF and have an optimal operating frequency of 860 - 960 MHz and have an operating temperature of -40°F to +149°F. The dry inlay shall meet ISO/IEC 18000-6C and EPC global C1G2 protocol. The antenna dimensions shall not exceed 3.741 in x .302 in. with a thickness over chip not to exceed 11 mills. The inlay substrate shall be heat treated PET. The inlay shall be sandwiched between a minimum of two-0.005” polyester smart card material using a heavy duty P7 permanent adhesive. The RFID tag shall be fully compatible with the Intermec IF61 RFID Smart Reader, or equivalent.			Or, State equivalent or how system exceeds specification

Specification Requirements		Conform Yes No		State Actual
10.3	<p>The bidder, if awarded the tender, shall:</p> <ul style="list-style-type: none"> Record at the manufacturing facility the RFID Tag & Bar Code Association: An association between each container’s RFID tag, serial number and bar code. Provide and maintain a database that includes the association information. Ensure the database includes each container RFID Tag, serial number, date of manufacture, location of manufacture, cart size and cart type. Ensure the database that links the Cart RFID Tag, Serial Number and Bar Code, is in a format usable and updateable by the Municipal Purchaser upon delivery of recycling Carts. Maintain this database for the life of the contract and provide additional association information for future cart purchases. 			
10.4	<p>RFID Tag Programming: Each RFID Inlay shall be custom programmed using a hexi-decimal programming format at the manufacturing facility and shall include the information specified above and the container serial number in the tag value. Pre – programmed tags are not acceptable. The tags shall also be tested to ensure that each tag is programmed properly and the bar code is readable before a cart leaves the manufacturing facility.</p>			

Specification Requirements		Conform Yes No		State Actual
10.5	<p>The bidder shall provide:</p> <p>A listing of the exact equipment required to support the RFID system including all software and hardware necessary to collect RFID data as well as an outline of the hardware & software capabilities (e.g., range).</p> <p>A listing of the optional equipment the Municipal Purchaser may wish to consider.</p>			
11.0 – Identification				
11.1	<p>Hot Stamps & Identifiers:</p> <ul style="list-style-type: none"> • A CIF funding acknowledgement shall be hot stamped onto each Carts. The cost of the CIF Hot Stamp is to be included in the unit price. The CIF will supply the design, artwork and layout. • Individual Municipal Purchasers will; also require additional identifiers and these will vary for each Municipal Purchaser. The Bidder will assume that the Municipal Purchaser’s identification to be permanently hot stamped or embossed on the top of the lid of each Cart and, or readily visible on the body of the Cart. Where applicable, artwork will be provided by each Municipal Purchaser. • If there are additional costs to hot stamp the Municipality/First Nation’s Identification, or if there is a minimum order required to have the hot stamp price waived, the price or minimum quantity shall be identified here and in the Form of Tender. 			<p>CIF hot stamp is included in the unit price. If Municipalities/First Nations groups must pay an additional fee, or order a minimum quantity in order to have an additional hot stamp fee waived, please state the fee and, or the minimum quantity:</p> <p>Cost/ municipal hot stamp:</p>

Specification Requirements		Conform Yes No		State Actual
				Minimum quantity to be ordered to qualify for a municipal hot stamp at no cost:
11.2	<p>Additional Municipal Markings</p> <p>Where required, Municipal Purchasers may work directly with the successful bidder to negotiate for additional markings. These may include but are not limited to: in-mould full colour instructional labels, material name (e.g. glass, paper products), and proper set out information.</p>			
11.3	Provide any other markings as required by the applicable ANSI Standards.			
12.0 – Serial Numbers				
12.1	<p>The body of each Cart shall be marked with a unique, sequential, ten-digit or nine-digit, alphanumeric serial number to identify each Cart. The serial number shall be permanently hot-stamped on the Cart in numerals and letters no less than 1 inch in height, white in color, and be positioned on the front. The suggested serial number will be numbered as follows:</p> <p>First three digits = CIF (Continuous Improvement Fund)</p> <p>Next two digits = year manufactured (e.g. 18 for 2018)</p> <p>Next digit = size of Cart (e.g. 9 for 95 gallon) (this digit is optional for vendors with only 9-digit serial sequence stamping equipment capacity)</p> <p>Last four to six digits = sequential number</p> <p>e.g. CIF18900001 = manufactured in 2018, 95-gallon, serial number “1”.</p>			

Specification Requirements		Conform Yes No		State Actual
12.2	The body of each Cart shall also be marked with a serial number matching barcode below the serial number that is hot stamped on the body.			
13.0 – Replacement Parts and Reparability				
13.1	<p>Bidders will supply a list of replacement parts available for their model Cart. This list will include unit pricing.</p> <p>Damage to hinges, wheels, axles, hardware, and other component parts shall be readily repairable or replaceable.</p> <p>All repairs shall restore the Cart to its full functionality to meet the design and performance requirements as set for herein.</p>			
13.2	All container components shall be obtainable by the Municipal Purchaser without the purchase of a complete new Cart.			
13.3	The Successful Bidder shall guarantee continuous availability of parts over the entire ten (10) year warranty period.			
14.0– Ease Assembly and Disassembly				
14.1	Bidders shall supply a Cart assembly instruction sheet with their Bid. The instruction sheet should include a list of Cart parts, a list of tools needed for assembly and step-by-step cart assembly instructions.			

Specification Requirements		Conform Yes No		State Actual
15.0– ANSI Conformance				
15.1	Proposed Carts shall meet the requirements of the current versions of ANSI Z245.30, ANSI Z245.60, Z535.4 standards. Bidders shall include independently certified copies of all ANSI test results with thier Bid.			
15.2	The ANSI test for “Loading and Unloading Test for Carts” shall clearly state that the required minimum 520 dump cycles under the containers full rated load were performed on both a semi-automated and fully automated Grabber Arm.			
16.0– Warranty				
16.1	The Successful Bidder by submitting a Bid, warrants all materials and workmanship of the Carts. The warranty shall be non-pro-rated for no less than ten (10) years and shall specifically provide for no-charge replacement of any component parts, including Cart body, wheels, axle, lids and hardware, which fail in design, material or workmanship, for a period of ten (10) years after delivery.			
16.2	Bidders shall include: <ul style="list-style-type: none"> • Written details of all warranties and guarantees covering materials and workmanship, including the process for the Municipal Purchaser to return Carts and obtain replacement Carts. • A copy of the warranty certificate or warranty contract with all applicable terms and conditions from the manufacturer. 			

Specification Requirements		Conform Yes No		State Actual
16.3	Any Carts, lids, hardware or component parts that fail by reason of improper or inadequate materials, or defective workmanship shall result in the complete replacement of the entire unit. No partial replacement (i.e. replacement part) will be acceptable (excluding wheels and lids).			
16.4	Warranty shall be for full replacement of the Cart, delivery freight prepaid, to the delivery location specified by the Municipal Purchaser, and at no additional cost to the Municipal Purchaser.			
16.5	Failure due to insufficient resistance to weathering, or from any cause other than negligent or abusive use, shall be deemed to be due to improper or inadequate materials or defective workmanship			
16.6	Any Cart, including the lid, hardware, and all component parts, that through normal and regular use does not continuously perform in the design and intended manner due to, but not limited to, the occurrence of one or more of the factors listed below (i.e., 16.7 – 16.14), shall be considered to be defective in design, material and, or workmanship and shall be covered by the terms of the warranty.			
16.7	Failure of the lid to prevent rainwater from entering the Cart when closed on the Cart body.			
16.8	Failure of the lid hinge to remain fully functional and continually hold the lid in the originally designed and intended positions when either opened or closed.			

Specification Requirements		Conform Yes No		State Actual
16.9	Failure of any metal components to remain free of red rust and corrosion.			
16.10	Failure of any portion of the bottom of the Cart body to remain impervious to damage or wear through normal use after repeated contact with rough and abrasive surfaces.			
16.11	Failure of the wheels to remain in place and fully serviceable, as designed.			
16.12	Failure of any Cart, Cart body, lid, wheels, or other component part to conform to the minimum standards specified herein.			
16.13	Failure of the Cart body, lid hardware, or any component parts to maintain their original shape.			
17.0 – Cart Disposal				
17.1	Bidders shall submit information on options for repurchase and/or recycling of Carts at the end of useful life and describe how the Bidder handles the disposal of damaged carts from a Municipality/First Nation. All plastic materials shall be 100% recyclable.			
18.0 - Experience				
18.1	Bidders shall have a minimum of ten (10) years' experience manufacturing Carts. The Bidder shall list the number of years the company has continuously manufactured Carts in Canada or the United States, for automated recycling and garbage collection.			Number of years:
19.0 – General				

Specification Requirements		Conform Yes No		State Actual
19.1	Bidders may submit specific information on any additional value-added programs that may be beneficial to the CIF.			<input type="checkbox"/> YES <input type="checkbox"/> NO Information on additional value-added programs submitted with Bid
19.2	Bidders may submit information on available options and/or accessories not specifically identified in this specification, including price.			<input type="checkbox"/> YES <input type="checkbox"/> NO Information on additional value-added programs submitted with Bid

B-8 Bidder Compliance with Specification Requirements

Please print this page for signature. Then sign and scan the document, save as a PDF, and upload to the bid submission webpage.

I/We _____ declare the goods submitted herein completely comply with the aforementioned Specification Requirements contained in Part B.

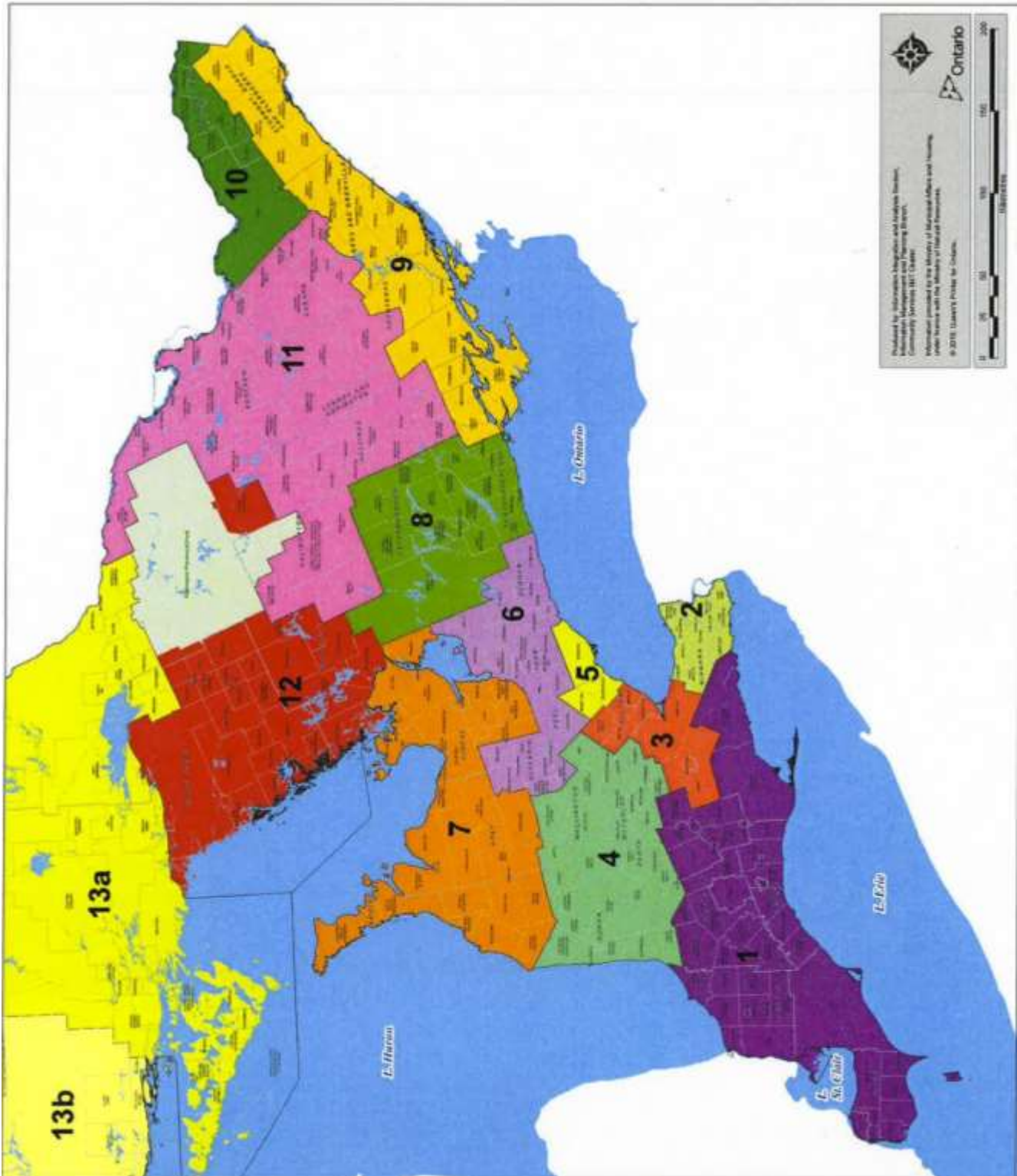
Signature: _____ Title: _____

Company Name: _____ Telephone No.: (____) _____

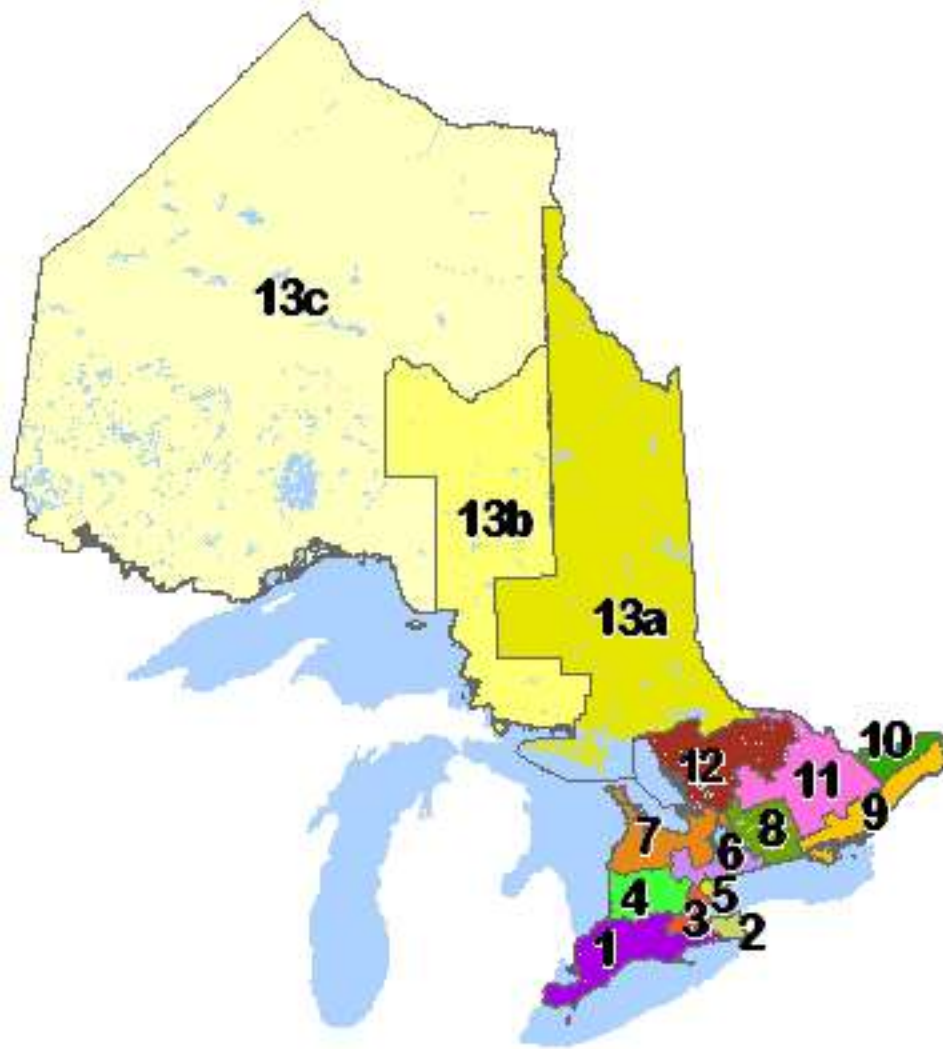
Company Address: _____ Email: _____

_____ Date: _____

Appendix A: Ontario Regions 1 to 12



Appendix A: Ontario Regions 13a – 13c



Appendix B: Exception Sheet

An Exception Sheet must be completed when a Bidder has indicated that their products specifications do not conform to the specification requirements and a written explanation is required. Each Exception Sheet must clearly reference the Section number.

Specification Section Number	Explanation of Exception. Bidders must indicate the price impact (if any) of the exception so their price may be adjusted if needed. CIF reserves the right, at its sole discretion, to carry out any adjustment they deem necessary.

Appendix B: Exception Sheet

An Exception Sheet must be completed when a Bidder has indicated that their products specifications do not conform to the specification requirements and a written explanation is required. Each Exception Sheet must clearly reference the Section number.

Specification Section Number	Explanation of Exception. Bidders must indicate the price impact (if any) of the exception so their price may be adjusted if needed. CIF reserves the right, at its sole discretion, to carry out any adjustment they deem necessary.
<p><i>For example...</i></p> <p><i>Rather than a 22 gallon Blue Box, Vendor XYZ is proposing CIF accept a 24 gallon Blue Box</i></p>	<p><i>For example...</i></p> <p><i>There is no impact on cost. The average unit cost in Part C Form of Tender is the cost for producing the 24 gallon Blue Box. There would be no additional shipping costs for a 22 Gallon vs 24 Gallon Blue Box as they occupy the same amount of space in a truckload, weigh approximately the same amount, when stacked for shipping.</i></p>